

Election of New Officers

We are once again informed by bylaw regarding the election of officers. Refer to Article V, Sections 1-8 which provides valuable information.

ARTICLE V – OFFICERS AND THEIR ELECTION

*****SECTION 1.**

Each Officer or board member of this Association shall be a member of this Association.

SECTION 2.

The Officers of this Association shall be a president, executive vice president, _____ (_____) vice presidents, recording secretary, corresponding secretary, treasurer, financial secretary, auditor, historian and parliamentarian. These Officers shall be elected annually with the exception of the corresponding secretary and the parliamentarian, who shall be appointed by the president subject to the ratification of the executive board.

*****SECTION 3.**

The requirements and procedures for the election and conduct of the nominating committee, which are found in the California State PTA Toolkit, must be followed by this Association. No member shall serve on the nominating committee for two (2) consecutive years. (See: California State PTA Toolkit.)

*****SECTION 4.**

***a. Nominations for office shall be made by a nominating committee which shall be elected by the Association.

b. The nominating committee shall be elected at least two months prior to the annual election meeting. The committee shall serve until the annual election meeting.

c. The nominating committee shall be composed of _____ (_____) members, with _____ (_____) alternate(s).

d. Members of the nominating committee shall be members of this Association. The principal of the school, or a faculty representative appointed by the principal, if not an elected member of the committee, shall serve in an advisory capacity. The president shall not serve ex officio or be elected to the nominating committee. The committee shall elect its own chairperson.

e. The report of the nominating committee shall be submitted to the membership at least twenty-eight (28) days prior to the annual election meeting. At the annual election meeting, additional nominations must be called for from the floor.

*****SECTION 5.**

a. The privilege of holding office shall be limited to members of the Association whose dues are paid and who have been members of the Association for at least thirty (30) days previous to nomination.

b. Individuals who are current members in any PTA or PTSA school in good standing must pay dues to this Association upon nomination to office in order to qualify as members at the time of election.

SECTION 6.

***a. Only those persons who are eligible and who have signified their consent to serve if elected shall be nominated for or elected to office.

***b. Nominees for the offices of president, treasurer, financial secretary, auditor, or any elected Officer authorized to sign checks shall not be related by blood or marriage or reside in the same household.

SECTION 7.

Election shall be held by ballot at the annual election meeting in _____ [month]. If there is but one nominee for any office, the ballot for that office may be dispensed with and the election held by voice vote.

SECTION 8.

a. Officers shall serve for a term of one (1) year.

b. No Officer shall be eligible to the same office for more than two (2) consecutive terms or hold more than one (1) elected or appointed office.

- c. Officers shall assume their duties on _____ [insert exact date].
- d. No Officer shall serve past the start of the next term unless elected to serve in that term. A person who has served in an office for more than six (6) months of a full term shall be deemed to have served a full term in such office.

The bylaws article has additional information directing how to fill vacancies following the election, conducting planning meetings before the beginning of the term and convention attendance.