

2018 NACO Institute of Excellence Program Topics and Schedule

To receive a Certificate of Achievement, all participants must attend 4 of the 5 face-to-face training sessions. Participants may choose the dates and locations that work best with their schedules.

All training sessions run from 9:00 a.m. to 3:30 p.m.

Training Session 1: March

**March 1 and March 10: Lincoln, Nebraska Extension Lancaster County, 444 Cherrycreek Road
March 8: North Platte, West Central Research and Extension Center, 402 W. State Farm Road**

Morning

9:00 a.m. to Noon:

Topic 1: **Understanding Yourself as a Leader and Manager – Understanding Personality Preferences**

Afternoon

1:00 p.m. to 2:00 p.m.

Topic 2: **Communicating with People Based on Their Personalities**

2:30 p.m. to 3:00 p.m.

Topic 3: **Generational Differences in the Workplace and Community**

Training Session 2: May

**May 3 and May 12: Lincoln, Nebraska Extension Lancaster County, 444 Cherrycreek Road
May 10: North Platte, West Central Research & Extension Center, 402 W. State Farm Road**

Morning

9:00 a.m. to Noon

Topic 4: **Understanding Yourself as a Leader and Manager – Clarity and Focus**

Afternoon

1:00 p.m. to 3:30 p.m.

Topic 5: **Understanding Yourself as a Leader and Manager – Managing Conflict**

Training Session 3: July

**July 5 and July 14: Lincoln, Nebraska Extension Lancaster County, 444 Cherrycreek Road
July 12: North Platte, West Central Research & Extension Center, 402 W. State Farm Road**

Morning

9:00 a.m. to Noon

Topic 6: **Managing Effective Meetings**



1:00 – 2:00 p.m.

Topic 7: **Nebraska's Population and Economic Trends**

2:30 – 3:30 p.m.

Topic 8: **Strategies for Re-Election**

Training Session 4: September

September 6 and September 22: Lincoln, Nebraska Extension Lancaster County, 444 Cherrycreek Road

September 13: North Platte, West Central Research & Extension Center, 402 W. State Farm Road

Morning

9:00 a.m. to 10:30 a.m.

Topic 9: **Legislative Correspondence**

10:45 a.m. to Noon

Topic 10: **Leading with Influence**

Afternoon

1:00 p.m. to 2:15 p.m.

Topic 11: **Boardsmanship**

2:30 p.m. to 3:30 p.m.

Topic 12: **Building Resilience**

Training Session 5: December

As listed on the NACO website, the last NACO class session will be held the afternoon of **Tuesday, December 11, 2018** at the Younes Conference Center in Kearney. This is the afternoon before the NACO Annual Conference.

Topic 12: **Applying What You Learned** -In this session participants will be asked to effectively manage a situation, relevant to county government, using the skills and concepts learned in the Institute of Excellence. An expert will be brought in to help participants determine possible solutions and best course of action.

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