



AV (1) Alternative venue authorization request form

This form is to be used to request that candidate/s take one or more IB exams at a location other than their registered school in order to attend the following:

1. The International Science Fair held in the US (ISEF)
2. DECA International Career Conference
3. An academic or sports event of international significance.

Please complete the following tables and submit the completed form as an email attachment to support@ibo.org

School code:	
School name:	
Programme coordinator:	
Email:	
Telephone:	
Examination session:	

Candidate session number:	Candidate name:	Subjects to be taken at the alternative venue*

*(please specify subject, level and paper. For example: Economics HL paper 1)

Justification for the candidate's/candidates' attendance at the event

For events other than ISEF and DECA

Complete the following with the information of the school that has agreed to host the exam/s	
School code:	
School name:	
Programme coordinator:	
Email:	
Telephone:	

Programme coordinator (host school) signature:	
---	--