



TO: Boston Southwest Association Church Leaders and Laity

FROM: Rev. Danielle Gantt
Chair, Nominations Committee

DATE: Friday, March 7, 2025

SUBJECT: **Officer Nominations and Elections**

The Boston Southwest Association of The American Baptist Churches of Massachusetts is preparing for its annual election of Association officers. We encourage all pastors and lay members to serve in some capacity. The process for nominations and elections is established in our Association by-laws. Any member in good standing with the local church may be nominated for office.

The nomination process is simple and requires the following:

1. **Qualification Form:** Complete the attached qualifications form or prepare a brief letter indicating interest in any one specific office. The officers to be elected are:
 - Vice Moderator
 - Clerk
 - Member, Committee on Ministry (3)
 - Member, Committee on Nominations (2)
 - **SELF-NOMINATIONS WILL BE ACCEPTED.**
2. **Submission of Qualification Form:** The Chair of the Nominations Committee should receive the completed nominations form or letter no later than **Friday, March 28, 2025, at 11:59 pm**. It may be sent electronically to deegantt4@gmail.com or via mail to 25 Main Street, Suite 2-150, North Reading, MA, 01864.
3. **Nominations/Elections Timeline:** The Boston Southwest Association election schedule will be as follows:
 - **Friday, March 28, 2025:** Deadline for acceptance of nominations by general membership.
 - **Wednesday, April 9, 2025:** Review nominations and establish slate of candidates.
 - **Saturday, April 12, 2025:** Present slate to membership and conduct elections.

We look forward to a successful nominations and election season. **Please contact me with any questions you may have at the email address above or at (617) 276-4203.**

Yours in Christ.

Rev. Danielle Gantt
Nominations Chair



Board positions that will be eligible for election include:

- **Vice Moderator:** *Two-year term* - Act for the Moderator in the Moderator's absence or incapacity.
- **Clerk:** *Two-year term* - Act as Secretary of the Association and of the Board; recording notes at Board meetings and at the bi-annual Association meetings. The Clerk shall also serve as the Assistant Treasurer and shall act for the Treasurer in the Treasurer's absence or incapacity.
- **Member, Committee on Ministry (3):** *One year term, eligible for re-election to a two-year term in 2026* - Act (in collaboration with the Committee Chair and the TABCOM Commission on Ministry) on behalf of the Association in administering the ordination process in the Association. *Note: Two of the three open positions must be Clergy with standing in TABCOM.*
- **Member, Nominations Committee (2):** *One year term* - Act (in collaboration with the Committee Chair and the TABCOM Nominations Committee) to provide nominations to the Association meetings and to the Board for filling unexpired terms.



NOMINATING QUESTIONNAIRE

Name: _____

Church: _____

Role: _____

BSW office you are applying for: (Please check only one)

_____ Vice Moderator

_____ Clerk

_____ Committee on Ministry member: _____ Clergy _____ Laity

_____ Nominations Committee member

Experience -- Please list ministry affiliations and positions held at any level:

<u>Position</u>	<u>Ministry Name</u>	<u>Dates</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Qualifications for Office -- What qualifications do you have to serve as an officer?

Statement -- What are your goals for the Boston Southwest Association of The American Baptist Churches of Massachusetts and how do you plan to contribute to achieve these goals?

PLEASE UTILIZE THE NEXT PAGE FOR ANY ADDITIONAL SPACE NEEDED