

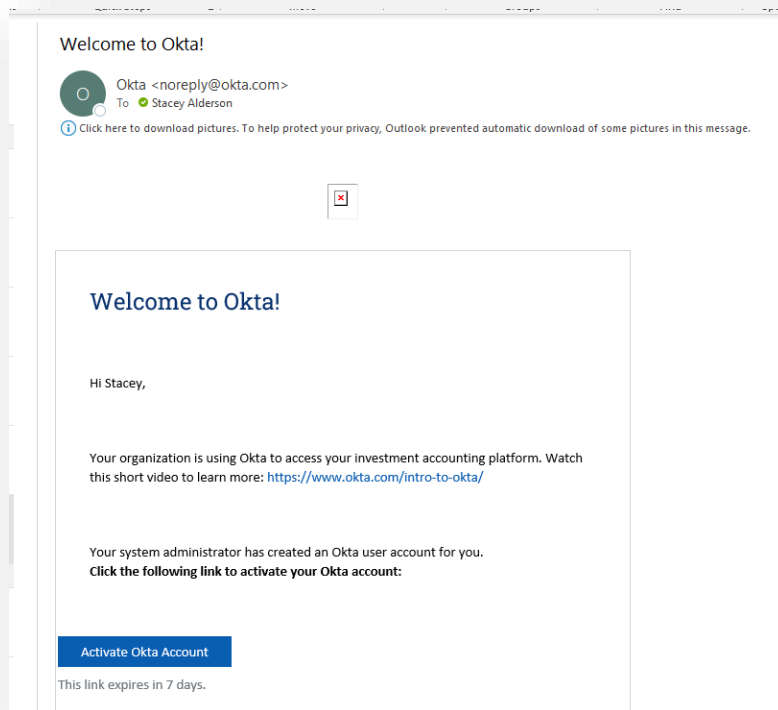
Portal Reference Manual

October 31, 2023

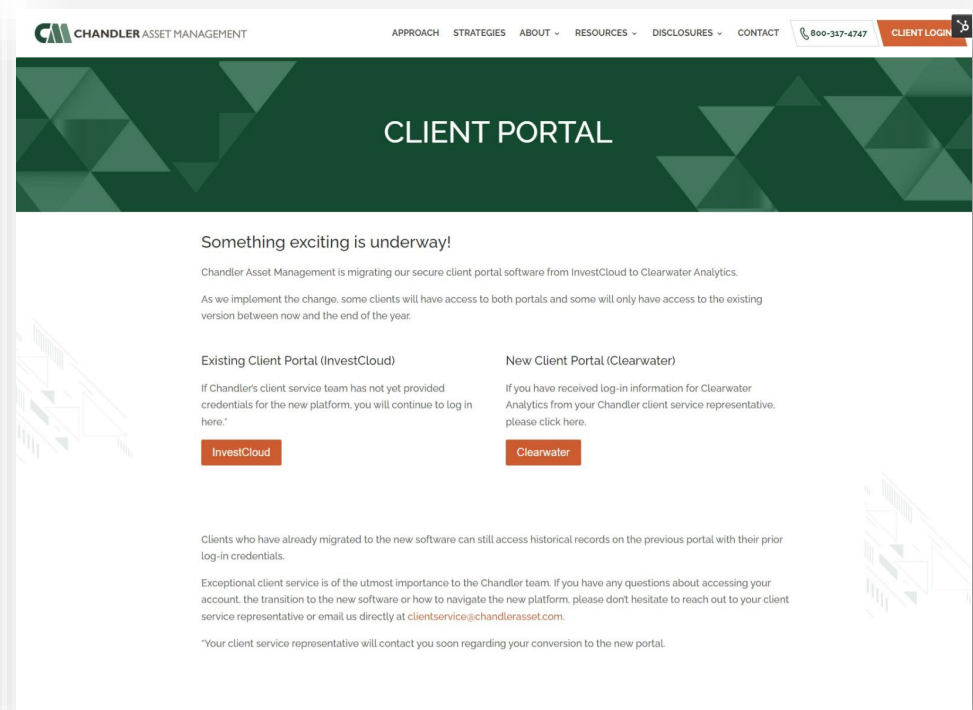
Logging into the new Chandler Client Portal

- You will receive an email to activate an OKTA account for Multi-Factor Authentication. (Note: The OTKA link expires in 7 days so it is important to set this up as soon as possible.
- You will also receive an email from your Chandler Client Service Representative with your initial login credentials. Once you have received these you will use them to log into your account using the following URL: www.chandlerasset.com/clientportal or going through the Chandler website as noted below.

OKTA Account Activation Email Sample:

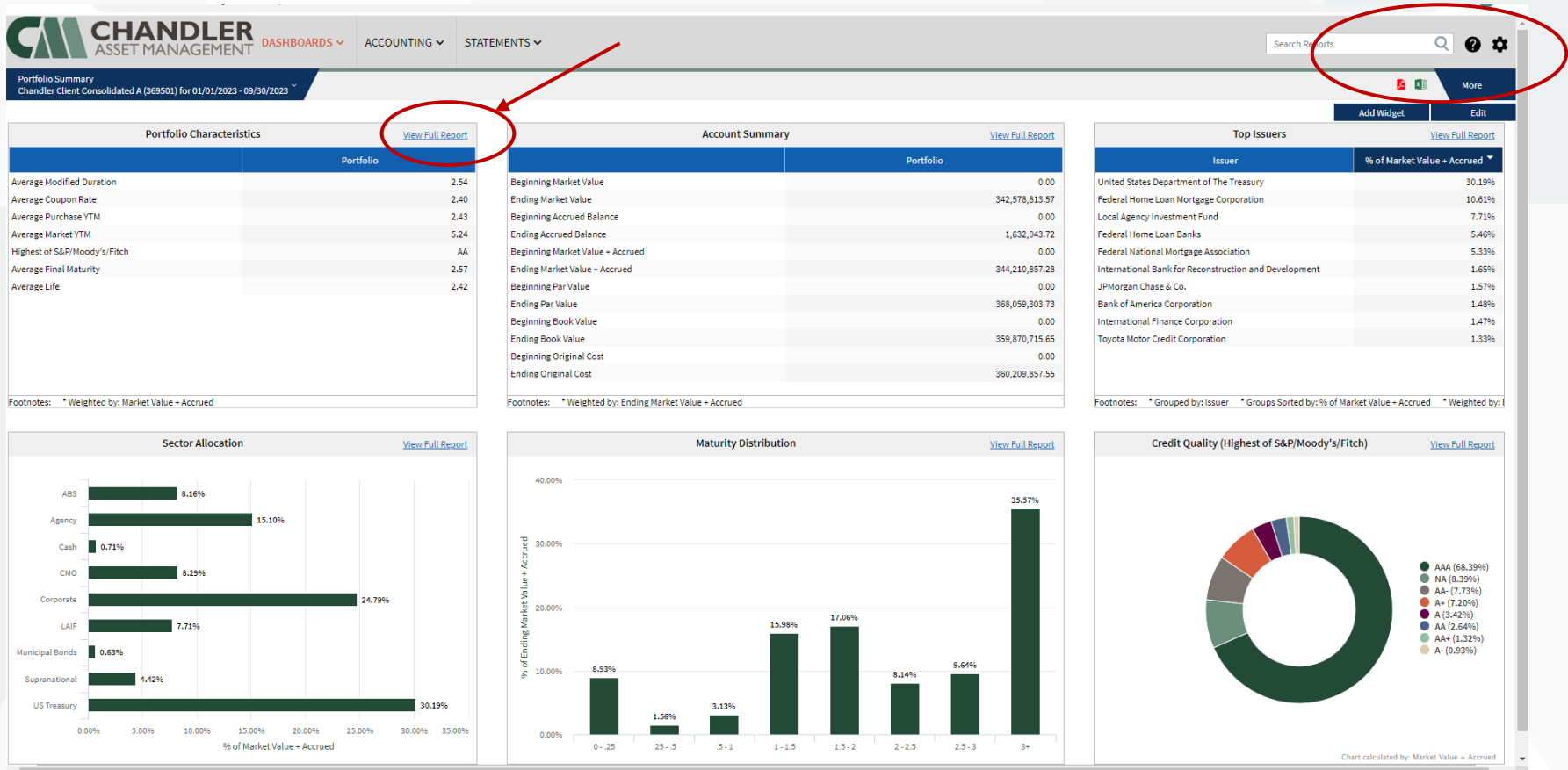


Client Portal Log-in Page:



Dashboards - Default Dashboard

- When you log into the portal you will see a summary dashboard, similar to the portfolio summary report on your monthly statement.
- You can see the underlying data for each section by clicking on the “View Full Report” link on the upper right-hand side of the section.
- Other useful navigation tools you will see throughout the portal: export to excel or pdf icon, help icon, gear icon (this icon allows you to manage various user, account, or report settings within the portal. They are located on various pages through the portal).



Dashboards - Customizing your dashboard

- This dashboard can be customized per user. Any changes you make will only apply to your user setup.
- To customize, click on “Add Widget”, you can then add or remove sections.
 - To remove a section, click on the red (-) next to the “edit title” button.
 - To add a section, click on the widget that shows what you would like to add, and then the program will take you through a series of selections. To navigate through setting up a new widget you will click next in the bottom right corner of the selection box, when you have made all necessary selections, you will click finish and it will add the new widget to your dashboard.

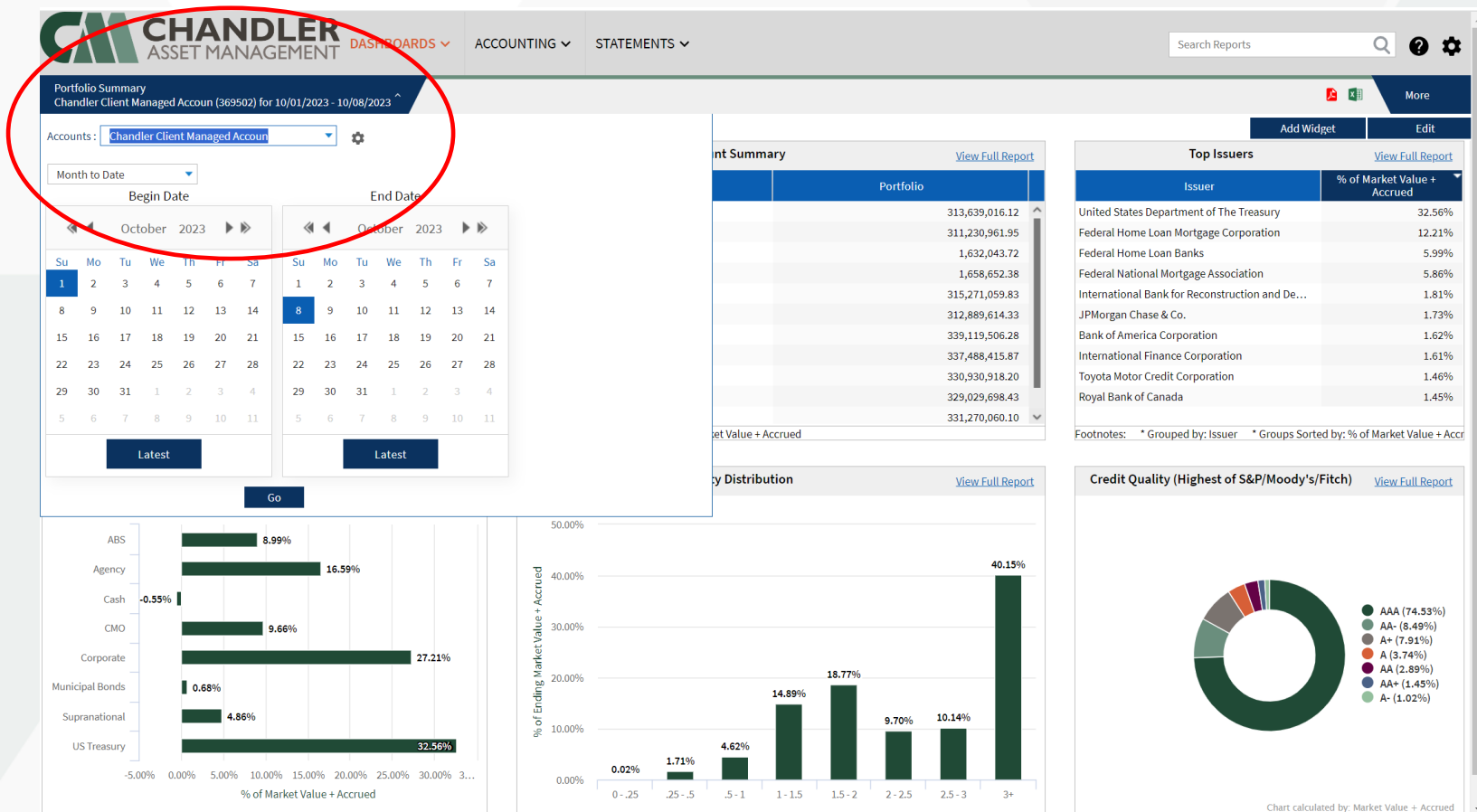
The screenshot displays the Chandler Asset Management dashboard interface. At the top, there's a navigation bar with the logo, 'DASHBOARDS', 'ACCOUNTING', and 'STATEMENTS' menus. Below this is a header for the 'Portfolio Summary' for a specific account and date range. A red circle highlights the 'Add Widget' button in the top right corner of the dashboard area.

The dashboard is composed of several widgets:

- Portfolio Characteristics:** A table listing various metrics like Average Modified Duration, Average Coupon Rate, etc.
- Account Summary:** A table showing market values, accrued balances, and other financial metrics.
- Top Issuers:** A table listing the top issuers and their percentage of market value.
- Sector Allocation:** A horizontal bar chart showing the allocation of assets across different sectors like ABS, Agency, Cash, etc.
- Credit Quality:** A donut chart showing the distribution of assets by credit rating (AAA, AA+, etc.).
- Select a widget:** A central menu with various widget options like Report Based, Balance Sheet, Beta Distribution, etc.

Dashboards - Selecting Accounts/Date Range

- To change the time frame or portfolio you are viewing, click on the blue “Portfolio Summary” drop-down. This will pull up the below drop-down where you can choose which account you are viewing as well as the time frame you are viewing. Select the account you want, and the date range then click on “Go” at the bottom of the page to update the dashboard. **This functionality works the same throughout the portal.**



Dashboards - Grouping Accounts

- If you have multiple accounts that you need grouped differently than what we have set up as the standard consolidated accounts in the system, you can do this using the below functionality.
- Click on the gear icon next to the "Accounts:" drop-down. You will then see the below screen. From here you can move accounts into any grouping you like by using the right and left arrows in between the boxes. Insert the name you would like in the "Groups:" line then click save to save the grouping.

CHANDLER ASSET MANAGEMENT DASHBOARDS ACCOUNTING STATEMENTS

Search Reports

Portfolio Summary
Chandler Client Managed Account (369502) for 10/01/2023 - 10/08/2023

Accounts: Chandler Client Managed Account

Account Settings

Account Groups Manager | Account List Filter

Groups: test group

Clear Selected Group Delete Selected Group

Id	Name	Source Acc...	Account Type	Client ID
369501	Chandler C...		Aggregate	44376

Id	Name	Source Acc...	Account Type	Client ID
369502	Chandler C...	DEMO	Simple	44376
369503	Chandler C...	DEMO	Simple	44376

Save Cancel

Top Issuers

Issuer	% of Market Value + Accrued
Department of The Treasury	32.56%
Loan Mortgage Corporation	12.21%
Loan Banks	5.99%
Real Mortgage Association	5.86%
Bank for Reconstruction and De...	1.81%
Use & Co.	1.73%
ca Corporation	1.62%
Finance Corporation	1.61%
Credit Corporation	1.46%
Canada	1.45%

Grouped by: Issuer * Groups Sorted by: % of Market Value + Accrued

Quality (Highest of S&P/Moody's/Fitch)

Chart calculated by: Market Value + Accrued

Accounting – Standard Reports

- The standard reports are similar reports to what was previously available on the prior Chandler client portal. These are exportable to either Excel, PDF, or CSV files.

CHANDLER

ASSET MANAGEMENT

DASHBOARDS ▾

ACCOUNTING ▾

STATEMENTS ▾

Search Reports

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Holdings

Chandler Client Managed Account (369502) as of 10/08/2023

▾

Standard Reports

GASB Reports

Base GAAP Reports

Holdings

Transaction Ledger

Income Earned

Trade Ticket Record

BookValueReconciliation

Net of Fees Performance

Sector Allocation

Report Manager

Issue

Par Value

Purchase Date

Coupon Rate

Maturity Date

Market Price

Original Cost

10/08/2023

CCYUSD

Cash

10/08/2023

1.0000

-1,813,275.52

10/08/2023

CCYUSD

Cash

10/08/2023

1.0000

108,691.36

10/08/2023

912828XX3

US Treasury

Y 2.000 06/30/24

1,100,000.00

02/12/2020

2.00

06/30/2024

97.5078

1,125,996.09

10/08/2023

69371RR40

Corporate

0 08/09/24 MTN

1,225,000.00

08/03/2021

0.50

08/09/2024

95.6935

1,224,338.50

10/08/2023

3130A2UW4

Agency

.875 09/13/24

1,500,000.00

09/13/2019

2.88

09/13/2024

97.6328

1,577,685.00

10/08/2023

91282CCX7

US Treasury

Y 0.375 09/15/24

3,000,000.00

09/20/2021

0.38

09/15/2024

95.4023

2,992,968.75

10/08/2023

13063DRK6

Municipal Bonds

Chandler Client Man...

State of California

CALIFORNIA ST 2.400 10/01/24

2,200,000.00

10/16/2019

2.40

10/01/2024

96.9930

2,250,534.00

10/08/2023

3135GOW66

Agency

Chandler Client Man...

Federal National Mortgage Associa...

FANNIE MAE 1.625 10/15/24

2,855,000.00

1.63

10/15/2024

96.2400

2,902,812.95

10/08/2023

45950KCR9

Supranational

Chandler Client Man...

International Finance Corporation

IFC 1.375 10/16/24 MTN

2,800,000.00

09/21/2021

1.38

10/16/2024

95.8628

2,873,360.00

10/08/2023

36262XAC8

ABS

Chandler Client Man...

Gm Financial Automobile Leasing T...

GMFALT-213-A3

3,400,000.01

0.39

10/21/2024

99.4707

1,109,628.27

10/08/2023

89239CAC3

ABS

Chandler Client Man...

Toyota Lease Owner Trust 2021-B

TLOT-21B-A3

1,800,000.00

12/16/2021

0.42

10/21/2024

99.5225

504,377.09

10/08/2023

3137BFE98

CMO

Chandler Client Man...

Federal Home Loan Mortgage Corp...

FH-K041-A2

3,500,000.00

08/03/2021

3.17

10/25/2024

97.4846

3,765,220.69

10/08/2023

14913Q3B3

Corporate

Chandler Client Man...

Caterpillar Financial Services Corp...

CTRPLLR FIN SERV 2.150 11/0...

2,508,000.00

2.15

11/08/2024

96.3496

2,544,286.32

10/08/2023

74153WCQ0

Corporate

Chandler Client Man...

Pricoa Global Funding I

PRICOA GLOBAL 1.150 12/06/24

1,655,000.00

12/01/2021

1.15

12/06/2024

94.6891

1,653,295.35

10/08/2023

3130AQF40

Agency

Chandler Client Man...

Federal Home Loan Banks

FHLBANKS 1.000 12/20/24

4,000,000.00

01/26/2022

1.00

12/20/2024

94.9003

3,968,528.00

10/08/2023

09690AAC7

ABS

Chandler Client Man...

Bmw Vehicle Lease Trust 2021-2

BMWLT-212-A3

770,000.01

09/08/2021

0.33

12/26/2024

99.5189

146,104.92

10/08/2023

3135G0X24

Agency

Chandler Client Man...

Federal National Mortgage Associa...

FANNIE MAE 1.625 01/07/25

3,895,000.00

1.63

01/07/2025

95.5265

3,977,999.95

10/08/2023

89236TJT3

Corporate

Chandler Client Man...

Toyota Motor Credit Corporation

TOYOTA MOTOR CRD 1.450 01/...

2,335,000.00

01/10/2022

1.45

01/13/2025

94.9521

2,331,871.10

10/08/2023

64952WEK5

Corporate

Chandler Client Man...

New York Life Global Funding

NYL GLOBAL FUND 1.450 01/1...

3,225,000.00

01/11/2022

1.45

01/14/2025

94.8497

3,221,517.00

10/08/2023

91282CDS7

US Treasury

Chandler Client Man...

United States Department of The T...

US TREASURY 1.125 01/15/25

4,000,000.00

01/25/2022

1.13

01/15/2025

94.8633

3,985,312.50

10/08/2023

44891WAC3

ABS

Chandler Client Man...

Hyundai Auto Lease Securitization ...

HALST-22A-A3

2,540,000.00

1.16

01/15/2025

99.0088

1,894,423.14

10/08/2023

90331HPL1

Corporate

Chandler Client Man...

U.S. Bank National Association

US BAN 2.050 01/21/25 '24

4,130,000.00

2.05

01/21/2025

94.8824

4,154,503.10

10/08/2023

3137EAE0

Agency

Chandler Client Man...

Federal Home Loan Mortgage Corp...

FREDDIE MAC 1.500 02/12/25 ...

4,530,000.00

02/13/2020

1.50

02/12/2025

95.0556

4,526,511.90

10/08/2023

89238LAC4

ABS

Chandler Client Man...

Toyota Lease Owner Trust 2022-A

TLOT-22A-A3

2,325,000.00

02/23/2022

1.96

02/20/2025

98.7784

2,224,190.03

10/08/2023

912828ZC7

US Treasury

Chandler Client Man...

United States Department of The T...

US TREASURY 1.125 02/28/25

4,250,000.00

03/18/2020

1.13

02/28/2025

94.4453

4,315,576.17

10/08/2023

91282CED9

US Treasury

Chandler Client Man...

United States Department of The T...

US TREASURY 1.750 03/15/25

1,680,000.00

04/08/2022

1.75

03/15/2025

95.1367

1,634,981.25

10/08/2023

36265MAC9

ABS

Chandler Client Man...

GM Financial Automobile Leasing T...

GMFALT-221-A3

1,905,000.00

02/15/2022

1.90

03/20/2025

98.7856

1,570,423.83

10/08/2023

05601XAC3

ABS

Chandler Client Man...

BMW Vehicle Lease Trust 2022-1

BMWLT-221-A3

1,460,000.00

1.03

03/25/2025

98.9066

778,644.07

10/08/2023

912828ZF0

US Treasury

Chandler Client Man...

United States Department of The T...

US TREASURY 0.500 03/31/25

4,000,000.00

03/12/2021

0.50

03/31/2025

93.2539

3,979,531.25

10/08/2023

78016EZ59

Corporate

Chandler Client Man...

Royal Bank of Canada

RBC 3.375 04/14/25 MTN

1,630,000.00

04/07/2022

3.38

04/14/2025

96.4727

1,629,396.90

10/08/2023

Chandler Client Man...

337,488,415.87

2.37

08/15/2026

94.7919

329,351,254.84

- The GASB 40 & 72 reports can be run and exported to Excel or PDF on a real-time or historical basis.

CHANDLER

ASSET MANAGEMENT

DASHBOARDS ▾

ACCOUNTING ▾

STATEMENTS ▾

Search Reports

?

GASB 72 Fair Value Measurements

Chandler Client Managed Account (369502) as of 10/08/2023 ▾

Standard Reports

GASB Reports

Base GAAP Reports

Report Manager

GASB 72 Fair Value Measurements

GASB 40 Report

GASB 40 Sector Characteristics

GASB 40 Concentration of Credit

GASB 40 CUSIP Details

GASB 40 Interest Rate Shock Analysis

GASB 40 Segmented Time Distribution

Level 3

Other

Total

0.00

0.00

51,646,447.67

0.00

0.00

30,204,727.68

0.00

0.00

28,075,776.74

0.00

0.00

84,420,976.09

0.00

0.00

-1,704,584.16

0.00

0.00

2,133,846.00

0.00

0.00

15,145,773.90

0.00

0.00

101,307,998.03

-1,704,584.16

312,935,546.11

0.00

0.00

311,230,961.95

Level 1

-1,704,584.16

0.00

Level 2

332,212,357.09

-17,799,133.46

330,507,772.93

-17,799,133.46

Enterprises: * Grouped by Fair Value Level. * Groups Sorted by Fair Value Level. * Weighted by GASB Market Value + Accrued

- These reports are system-standard GAAP reports.
 - These are good report options to use as a starting point when building out custom reports for specific reporting needs.

CHANDLER

ASSET MANAGEMENT

DASHBOARDS

ACCOUNTING

STATEMENTS

GASB 72 Fair Value Measurements

Chandler Client Managed Account (369502) as of 10/08/2023

Standard Reports

GASB Reports

Base GAAP Reports

Balance Sheet by Position

Balance Sheet by Lot

Locked Down Transaction Detail

Trading Activity

Transaction Detail

Income Detail

Interest Income

Pricing Comparison

Realized Gain/Loss

Amortization/Accretion

Roll-Forward

MMF Accruals

Demo report

Report Manager

Search Reports

More

Security Type Category	Level 1
Agency	
Agency MBS	
Asset Backed	
Corporate	
Currency	-1
Muni	
Non-US Gov	
US Gov	

Level 3	Other	Total
0.00	0.00	51,646,447.67
0.00	0.00	30,204,727.68
0.00	0.00	28,075,776.74
0.00	0.00	84,420,976.09
0.00	0.00	-1,704,584.16
0.00	0.00	2,133,846.00
0.00	0.00	15,145,773.90
0.00	0.00	101,307,998.03

---	-1,704,584.16	312,935,546.11	0.00	0.00	311,230,961.95
-----	---------------	----------------	------	------	----------------

	Override	Account	Identifier	Description	GASB Current Units	Fair Value Level	Security Type	Security Type Category	GASB BS Class	Rating	Maturity Date	GASB Net Unrealized Gain/Loss
+ Level 1	---	---	---	---	-1,704,584.16	---	---	---	---	---	---	0.00
+ Level 2	---	---	---	---	332,212,357.09	---	---	---	---	---	---	-17,799,133.46

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Customizing Reports

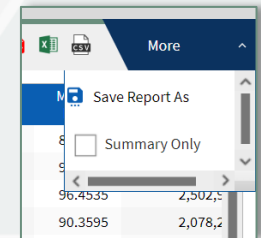
- You can customize reports to meet specific reporting needs.
- To customize a report: right-click on any column header then select what you want to customize.
 - Depending on what you choose, additional selection options will pop up that you can then set up as required.
 - Once the report is set up as you like you will need to go to the “More” drop-down and do a “Save Report As”. (Note: You can not save over an existing report.)

CHANDLER ASSET MANAGEMENT DASHBOARDS ▾ ACCOUNTING ▾ STATEMENTS ▾

GAAP Balance Sheet by Position
Chandler Client Managed Account (369502) as of 10/08/2023

Search Reports 🔍 ? ⚙️

Identifier	Description	Original Units	Current Units	Currency	Security	Original Cost	Book Value	Interest/Dividend Due	Accrued Balance	Net Unrealized Gain/Loss	Market Price	Market Value
023135BX3	AMAZON.COM INC	3,780,000.00	3,780,000.00	USD	CORP	3,763,670.40	3,771,540.09	0.00	15,435.00	-377,649.59	89.7855	3,393,600.00
02582JJR2	AMXCA 2021-1 A	3,000,000.00	3,000,000.00	USD	ABS	2,913,554.69	2,952,193.37	0.00	1,800.00	-107,153.27	94.8347	2,845,000.00
02582JJT8	AMXCA 2022-2 A	2,595,000.00	2,595,000.00	USD	ABS	2,594,425.99	2,594,635.82	0.00	5,864.70	-91,668.53	96.4535	2,502,500.00
02665WDJ7	AMERICAN HONDA FINANCE CORP	2,300,000.00	2,300,000.00	USD	CORP	2,173,224.00	2,206,648.20	0.00	13,662.64	-128,378.57	90.3595	2,078,200.00
05601XAC3	BMWLT 2022-1A3	1,460,000.00	787,243.84	USD	ABS	778,644.07	783,864.66	0.00	336.77	-5,228.47	98.9066	778,600.00
05602RAD3	BMWOT 2022-A A3	965,000.00	965,000.00	USD	ABS	964,349.82	964,969.06	0.00	1,204.64	-23,275.06	97.5849	941,600.00
06051GHT9	BANK OF AMERICA CORP	3,000,000.00	3,000,000.00	USD	CORP	2,906,241.60	2,933,403.12	0.00	49,232.83	-134,636.13	93.2922	2,798,700.00
06051GHY8	BANK OF AMERICA CORP	1,200,000.00	1,200,000.00	USD	CORP	1,240,692.00	1,214,547.61	0.00	3,761.33	-87,127.62	93.9517	1,127,400.00
06051GJD2	BANK OF AMERICA CORP	1,200,000.00	1,200,000.00	USD	CORP	1,202,184.00	1,200,945.38	0.00	4,836.33	-103,538.64	91.4506	1,097,400.00
06367WB85	BANK OF MONTREAL	3,000,000.00	3,000,000.00	USD	CORP	3,102,390.00	3,040,083.99	0.00	24,358.33	-228,193.02	93.7297	2,811,600.00
06406HCQ0	BANK OF NEW YORK MELLON CORP	2,200,000.00	2,200,000.00	USD	CORP	2,254,802.00	2,231,436.81	0.00	34,035.83	-117,651.49	96.0812	2,113,700.00
09690AAC7	BMWLT 2021-2 A3	770,000.01	146,120.00	USD	ABS	146,104.92	146,116.38	0.00	18.75	-699.44	99.5189	145,400.00
13063DRK6	CALIFORNIA ST	2,200,000.00	2,200,000.00	USD	MUNI	2,250,534.00	2,210,028.37	0.00	1,173.33	-76,182.37	96.9930	2,133,600.00
14913Q3B3	CATERPILLAR FINANCIAL SERVICES...	2,508,000.00	2,508,000.00	USD	CORP	2,544,286.32	2,516,311.42	0.00	22,617.28	-99,862.82	96.3496	2,416,400.00
14913R2V8	CATERPILLAR FINANCIAL SERVICES...	1,320,000.00	1,320,000.00	USD	CORP	1,318,323.60	1,319,109.79	0.00	18,201.33	-42,854.86	96.6860	1,276,200.00
24422EWR6	JOHN DEERE CAPITAL CORP	1,200,000.00	1,200,000.00	USD	CORP	1,218,468.00	1,215,861.59	0.00	12,508.33	-46,446.69	97.4512	1,169,400.00
3130A2UW4	FEDERAL HOME LOAN BANKS	1,500,000.00	1,500,000.00	USD	AGCY B	1,577,685.00	1,514,480.75	0.00	3,114.58	-49,988.24	97.6328	1,464,400.00
3130AQF40	FEDERAL HOME LOAN BANKS	4,000,000.00	4,000,000.00	USD	AGCY B	3,968,528.00	3,986,970.94	0.00	12,111.11	-190,959.78	94.9003	3,796,000.00
3130AWN63	FEDERAL HOME LOAN BANKS	5,100,000.00	5,100,000.00	USD	AGCY B	4,982,190.00	4,985,377.64	0.00	48,166.67	-69,397.52	96.3918	4,915,500.00
3130AWTR1	FEDERAL HOME LOAN BANKS	8,600,000.00	8,600,000.00	USD	AGCY BOND	8,526,737.38	8,527,430.13	0.00	67,934.03	-102,825.41	97.9605	8,424,600.00
3133EPME2	FEDERAL FARM CREDIT BANKS FUN...	4,000,000.00	4,000,000.00	USD	AGCY BOND	3,975,400.00	3,977,056.16	0.00	52,097.22	-156,244.32	95.5203	3,820,800.00
3135G0423	FEDERAL NATIONAL MORTGAGE AS...	4,400,000.00	4,400,000.00	USD	AGCY BOND	4,382,840.00	4,393,264.81	0.00	6,844.44	-324,193.65	92.4789	4,069,000.00
3135G05X7	FEDERAL NATIONAL MORTGAGE AS...	4,500,000.00	4,500,000.00	USD	AGCY BOND	4,464,790.50	4,485,305.15	0.00	2,062.50	-368,323.55	91.4885	4,116,500.00
3135G06G3	FEDERAL NATIONAL MORTGAGE AS...	4,000,000.00	4,000,000.00	USD	AGCY BOND	4,009,408.00	4,004,102.16	0.00	8,444.44	-363,820.12	91.0071	3,640,200.00
3135G0W66	FEDERAL NATIONAL MORTGAGE AS...	2,855,000.00	2,855,000.00	USD	AGCY BOND	2,902,812.95	2,865,601.28	0.00	22,423.65	-117,950.37	96.2400	2,747,600.00
3135G0X24	FEDERAL NATIONAL MORTGAGE AS...	3,895,000.00	3,895,000.00	USD	AGCY BOND	3,977,999.95	3,916,442.47	0.00	16,175.07	-195,684.24	95.5265	3,720,700.00
3137BFES8	FHMS K-041 A2	3,500,000.00	3,486,315.46	USD	FHLMC	3,765,220.69	3,572,989.13	9,212.59	2,456.69	-174,370.20	97.4846	3,398,600.00
3137BFXT3	FHMS K-042 A2	0.00	0.00	USD	FHLMC	0.00	0.00	6,675.00	0.00	0.00	96.6154	0.00
3137BKRJ1	FHMS K-047 A2	4,661,000.00	4,661,000.00	USD	FHLMC	4,906,031.57	4,762,066.48	12,930.39	3,448.10	-258,598.96	96.6202	4,503,400.00
3137BTAC5	FHMS K-060 A2	1,000,000.00	1,000,000.00	USD	FHLMC	1,007,890.63	1,005,402.78	2,750.00	733.33	-63,478.28	94.1925	941,500.00
		337,488,415.87	330,507,772.93	USD		329,351,254.84	329,029,698.43	108,691.36	1,658,652.38	-17,798,736.48	94.7919	311,230,961.00



- Once you have created a custom report, you have the option to share it with other users within your organization.
- To share a report, use the “Report Manager” gear icon to get to the report manager tool. Once there, you can choose who within your organization you would like to share your report with by using the right and left arrows to move the user from the “Available Users” list to the “Shared With” list.
 - Once you select a user you will need to choose what level of access you want them to have to the report.
 - Restricted Access allows them to view and run the report but not make any edits
 - Limited Access allows them to edit the report but not save over the report (any edits made would need to be saved to a new report and shared as needed).
 - Full access allows them to make changes and save over the report which would change it for all users with access to the report.

The screenshot displays the Chandler Asset Management web application. On the left, a sidebar menu under 'STATEMENTS' lists various reports. A red circle highlights the 'Report Manager' gear icon at the bottom of this menu, with a red arrow pointing to the 'Select Users for Sharing' dialog box.

The 'Select Users for Sharing' dialog box is open, showing two columns: 'Available Users' and 'Shared With'. The 'Available Users' column contains a list of users with their User ID, Username, and Full Name. The 'Shared With' column shows the selected user, 'KatieClientDemo', with a red circle highlighting the 'Permissions' section. The 'Permissions' section has three radio buttons: 'Restricted', 'Limited' (which is selected), and 'Full'.

Below the 'Shared With' column, there is a table with columns for 'Full Name', 'Permissions', 'Position', 'Report Link', and 'Sharing'. The table lists the selected user and provides links to view or share the report.

At the bottom of the dialog, there are 'Save' and 'Cancel' buttons. Below the dialog, the main interface shows a 'Property Details' section with a 'Delete Report' button and a 'Risk' indicator.

Accessing Your Monthly/Quarterly Statements

- To download your monthly or quarterly statements, choose “Statement Download”
 - In step 1 choose “Investment Manager Statements”; in step 2 choose the time frame you are looking for (this will default to the prior month); in step 3 select the statement(s) you want to download and click download. You can monitor the download status under “statement download details” at the bottom of the page.
 - Once the download completes a file will pop up in the upper right corner (or in the download folder on your computer) where you can then open and save the file where needed.

CHANDLER ASSET MANAGEMENT DASHBOARDS ▾ ACCOUNTING ▾ STATEMENTS ▾

Search Reports 🔍 ? ⚙️

Statement Download
Chandler Client Consolidated A (369501)

Statements > Statement Manager
Statement Download

Step 1: Select Statement(s)

Type

- ☐ General Statements
- ☐ GL Entry File
- ☒ Investment Manager Statements

Step 2: Select

Report Manager

Prior Month NOT Locked Down

Begin Date End Date

September 2023 September 2023

Latest Latest

Step 3: Select Format

File Selection ⓘ

- ☒ Aggregate Account Only
- ☐ Aggregate and Simple Accounts
- ☐ Simple Accounts Only

☒	Statement Name	Begin Date	End Date
☒	[Chandler Client Consolidated A] Chandler Monthly	2023-09-01	2023-09-30

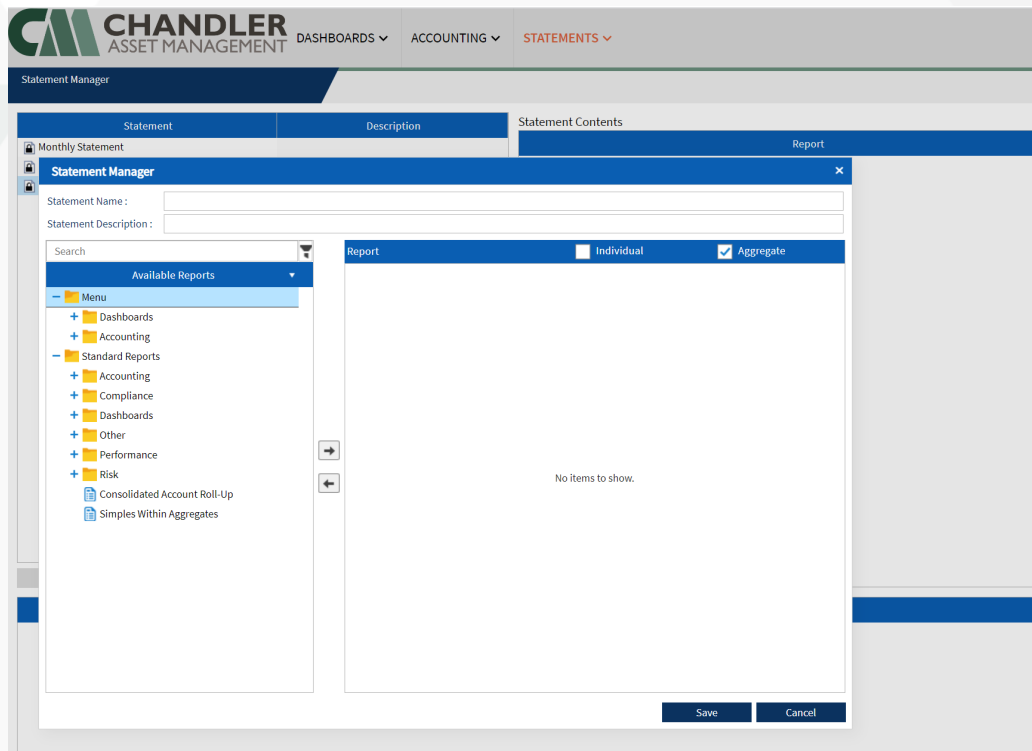
☒ Save these statement settings as defaults

Download

Statement Download Details

Statement	Account	Format	Progress	Notes
[Chandler Client Consolidated A] Chandler Monthly	Chandler Client Consolidated A		Complete (100%)	

- You can set up a group of reports to run as a statement using the “Statement Manager” Option under Statements.
- To set up a report you can select any available report on the left side of the screen using the left and right arrows you can add and remove statements to build custom statement grouping. Fill in the Statement name and description boxes, once you have the reports you would like to run as one group click save and then you will be able to run this in the “Statement Download” as needed.
 - Once saved you will also have the option to share the report with other users. The other users must have access to all reports in the statement to be able to share the statement with them.



The screenshot displays the 'Statement Manager' interface within the Chandler Asset Management system. The top navigation bar includes 'DASHBOARDS', 'ACCOUNTING', and 'STATEMENTS'. The 'Statement Manager' window is open, showing a form for creating a new statement. The form includes fields for 'Statement Name' and 'Statement Description'. Below these fields is a search bar and a list of 'Available Reports' categorized by menu, dashboards, accounting, standard reports, compliance, dashboards, other, performance, and risk. The 'Report' section on the right shows a table with columns for 'Report', 'Individual', and 'Aggregate'. The 'Aggregate' checkbox is checked. The table currently displays 'No items to show.' at the bottom. The interface also features 'Save' and 'Cancel' buttons at the bottom right.

