

STAFF REPORT FOR FUNDING REQUEST
JEPB EDUCATION AND OUTREACH EXPENSES
MAY 2024

The JEPB Program Administrator forwards to the Jacksonville Environmental Protection Board its comments and recommendation regarding the above referenced funding request.

Requesting Organization: JEPB Administrator

Project Name: JEPB Education & Outreach Expenses through FY2026

Amount of Request: \$75,000.00

Staff Recommendation: Approve

GENERAL INFORMATION

The request is a proposed budget to carry out the Education and Outreach functions of the Board for the next two years. The budget reflects staff's ability to ensure that the general public, regulated industries and environmental groups have knowledge of the Environmental Protection Board and its policies and rules.

CRITERIA FOR REVIEW

Pursuant to Jacksonville Ordinance Code Section 360.601, the Jacksonville Environmental Protection Board shall evaluate and consider the following criteria of a request for use of the Environmental Protection Fund (FUND):

1. ***Is this an appropriate use of the FUND pursuant to Sec. 360.602 Ord. Code?***
Yes. Section 360.602(f), Ord Code, provides for the use of the fund for education and outreach activities. The proposed use of funds meets this criterion
2. ***Will granting of this request reduce the balance of the FUND below \$100,000 as required pursuant to Sec 360.602(f) Ord Code?***

No.
3. ***Is there a sufficient fund balance available to support the request?***

Yes. The estimated balance of the fund available for projects currently is approximately \$675,000.

SUPPLEMENTAL INFORMATION

From the late 1990's the JEPB has authorized the use of the EPTF to fund certain education and outreach expenses. For a number of those years a waiver was needed to utilize the fund in such a manner. Ord 2011-274-E added specific language to the ordinance code to cover these regular expenditures. The funding requests presented by staff used to be submitted for extended periods of time. Around 2013, at the request of the JEPB at that time, requests have generally been presented for consideration in two- or three-year increments.

RECOMMENDATION

Based on the foregoing, it is the recommendation of the JEPB staff that the funding request be approved with the following conditions:

1. Seek approval of the appropriation of \$75,000 for two years of Education and Outreach expenses
2. Seek waiver of Sec. 111.755 and 360.602, Ord Code to allow for funds to be utilized for travel, training and membership fees for JEPB members and staff.

JEPB Education and Outreach Activities Funding through FY2026 (May 2024)		
Item	Total Request	Use(s)
Trust Fund Authorized Expenditures	\$27,500	Facility costs associated with symposium and annual festival and programming activities at Cummer Museum and MOSH
Food & Beverages	\$5,000	supplement, if needed, food costs associated with JEPB symposium and environmental luncheon
Travel Expense	\$2,500	Provides for travel to continuing education for staff and JEPB members through attendance at relevant local and out of town workshops and conferences; also includes legislative and agency visits to Tallahassee for JEPB members and/or JEPB/EQD staff, and visits to other regulatory programs to review best practices and operations. Specific examples include: Florida Stormwater Association conferences and seminars, national and state conferences of Air & Waste Management Assoc, FI Assoc of Env Professionals, conferences and workshops for the Florida Local Environmental Resource Agencies (FLERA), Florida Sustainability Directors Network, FDEP workshops, Tallahassee during legislative session, etc.
Miscellaneous Services & Charges	\$27,500	Allows for participation in various local events, such as Earth Day and other festivals or events, where fees are required for exhibitor costs, table rentals, promotional items at said events, JEPB awards, and JEPB/staff attendance at various environmental and community functions;
Other Operating Supplies	\$5,000	Allows for the purchase of resources to be used in outreach efforts (display board, AV items, etc)
Training	\$2,500	Funding allows for registration and other associated costs of JEPB members and/or JEPB staff to attend meetings, conferences or workshops in order to remain abreast of the latest technologies and practices driven by JEPB approved priorities such as sustainability, resource management, pollution control, etc. May also include continuing education and other training materials. Specific examples include: national and state conferences of Air & Waste Management Assoc, FI Assoc of Env Professionals, FLERA, Florida Stormwater Assoc (FSA), StormCon (green infrastructure, stormwater, LID), FDEP workshops, etc.
Dues/Subscriptions/Membership	\$5,000	Funding allows for JEPB members and/or JEPB staff to remain abreast of the latest technologies and practices driven by JEPB approved priorities through professional memberships and subscriptions. Examples include: USGBC, NEFAEP, FAEP, Green Chamber, A&WMA, FI Green Bldg Coalition, Center for Watershed Protection, etc.
Total Request for Funding	\$75,000	