



ZACHARY REYNOLDS

📞 (704) 816-9928

◦ DETAILS ◦

(704) 816-9928

reynoldsz1@gmail.com

◦ SKILLS ◦

Multitasking Skills

Computer Skills

Excellent Communication Skills

Leadership Skills

Time Management Skills



PROFILE

I am an eager and motivated professional looking to begin my career in Real Property Appraising. I graduated from Appalachian State University in May of 2021 with a B.S. in Exercise Science - Pre Professional concentration. I have over 1000 hours of clinical experience in different medical settings, co-authored a publication, and held leadership positions as a health professions peer advisor and teaching assistant. My experiences have taught me how to be detail oriented, timely, and communicate my work effectively. I plan to carry these skills forward once I become an Apprentice Appraiser and eventually a certified Residential Appraiser.



EMPLOYMENT HISTORY

Medical Scribe at Internal Medical Associates, Greenville

February 2023 — August 2023

- Recorded accurate and detailed patient medical histories, resulting in more accurate diagnoses and treatments.
- Transcribed and entered physician orders into the Electronic Medical Record (EMR), ensuring timely patient care
- Saw an average of 20+ patients a day requiring consistent, detail oriented work and ability to work effectively.

Server at Wicked Weed Brewing, Asheville, NC

December 2021 — December 2022

- Required the ability to multitask in a stressful, fast paced environment in order to provide the best customer service experience.
- Gained valuable experience in public speaking and relationship building with patrons of many different backgrounds.
- Trained and coached new servers on best practices and customer service standards

Medical Assistant at Charlottesville Dermatology, Charlottesville, VA

June 2021 — October 2021

- Prepared examination rooms and patients for their visit with the provider.
- Experience Identifying patient history, chief complaints, and working with EMR systems to record patient notes during visit.
- Called in prescriptions, preauthorizations, and laboratory tests as requested by the provider.
- Performed suture removals, wound care, and assisted in dermatological procedures.
- Experienced in proper sanitation of examination rooms, tools, and PPE.

Server at Blue Mountain Brewery, Afton, VA

June 2021 — November 2021

- Required the ability to multitask in a stressful, fast paced environment in order to provide the best customer service experience.
- Gained valuable experience in public speaking and relationship building with patrons of many different backgrounds.



EXTRA-CURRICULAR ACTIVITIES



Health Professions Peer Advisor at Health Professions Advising Office, Boone

January 2019 — May 2021

- Knowledgeable on prerequisite and clinical requirements for all types of health profession graduate programs.
- Used effective communication, problem solving, and leadership skills in one on one sessions to guide undergraduate students towards their desired programs.
- Trained and mentored new peer advisors within the office.
- Worked under the communications team within the office for effective dissemination of office events, news, and other information.



Research Assistant at Organic Chemistry Lab, Boone

January 2019 — May 2021

- Co-author in publication titled *"Utilizing Experiment and Theory to Evaluate Rhodamine B ethylenediamine as a Fluorescent Sensor"*
- Worked under Dr. Aruna Weerasinghe
- Performed UV-Vis, fluorescence, and titration studies to evaluate Rhodamine B Ethylenediamine as a fluorescent sensor.
- Experienced with proper sanitation and safety protocols including use of PPE.
- Required concise articulation of experimental data when presenting at the 2019 SERMACS conference.



Teaching Assistant (Anatomy I & II labs) at Appalachian State University, Boone

January 2019 — December 2019

- Assisted in weekly laboratory lessons, offering guidance to my peers.
- Individually Led a laboratory lesson after the approval of my instructor.
- Performed weekly cadaver dissections in preparation for the lab.
- Proctored and graded quizzes, tests, and final examinations.
- Led weekly group tutoring sessions for students.



Triage Volunteer at Lake Norman Community Health Clinic, Huntersville

May 2018 — August 2019

- Over 200+ hours of clinical experience taking vitals, patient's chief complaint, performing laboratory tests, and other clinic responsibilities.
- Worked with an under-served population facing economic, transportation, and language barriers.
- Assisted in administrative tasks like patient scheduling, filing of documents, and organizing medications.
- Gained experience working with the EPIC EMR system.



EDUCATION



B.S. Exercise Science Pre-Professional Concentration, Appalachian State University, Boone NC

August 2018 — May 2021

- Graduated Magna Cum Laude with a 3.70 GPA