

2021-2022 Elementary Campus Traffic/Parking Lot Procedures

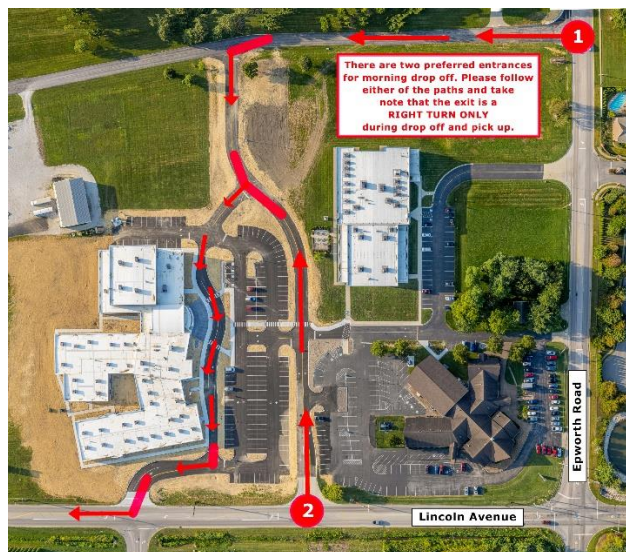
Student safety is always our first priority. Parents whose driving endangers others or who do not cooperate with duty staff may be asked to leave ECS. There is a short time in the morning and after school when the parking lot is congested, and we ask parents to be patients, use caution, and cooperate with duty staff. Students should be ready to exit the vehicle when approaching the drop-off point to keep traffic flowing. While traffic flow at drop off is more efficient if you use the drop off lane, if you must exit your car to help your child, please park in the lot and cross in the crosswalks only and walk your child into the building (not just to the door). Cell phone use, including texting, is not permitted while driving on school grounds.

To provide convenience and safety for all, please use the drop off lane in front of the main entrance between 7:30-8:00. If you must park and walk from the lot, use the crosswalks.

- Before school care check-in for students enrolled in before school care is at the cafeteria door (right of the main entrance) between 6:30-7:25.
- Otherwise, the building is open at 7:30 for students to enter the main entrance and go directly to their homeroom. Note: teachers will be unable to meet with parents at the classroom before school to allow them to supervise students.
- If your child is tardy, park in the lot and walk your child to the school office for staff to check them in.

Before school care: Parents must park and walk their child to the cafeteria door to be signed in for before school care between 6:30-7:25. At 7:30, use the drop off line for your child to enter at the main entrance.

Morning Drop Off: Enter the parking lot from Epworth Rd onto the Crossroads access road and turn left into the elementary school parking lot access road. Follow the road to the drop off lane in front of the main entrance (or enter the parking lot to park and walk your child into the building using the crosswalks only). If entering the lot from Lincoln Avenue, you MUST follow the road and merge into the line that is forming for the drop off lane (do not cut through the parking lot area.)



Afternoon Dismissal:

- Kindergarten students are dismissed at 2:55 from the cafeteria entrance (right of the main entrance). Parents will stay in line after entering the cafeteria and provide ID when picking up their child.
- 1st/2nd grades are dismissed at 3:00 in designated areas outside the main entrance. Students must stay in line until parents provide an ID to pick up their child.
- 3rd grade is dismissed at 3:05 in designated areas outside the main entrance. Students must stay in line until parents provide an ID to pick up their child.
- 4th/5th/6th grades are dismissed at 3:15 in designated areas outside the main entrance. Students must stay in line until parents provide an ID to pick up their child.
- For the safety of our ECS family and to provide adequate parking, please refrain from congregating in the dismissal area.

After School Care: For after school care pick-up, parents should park and enter the main entrance for information on grade level groups, then proceed to sign out their child.