



Huntington Middle School

San Marino Unified School District

A National Blue Ribbon and California Distinguished School

Dear Parents,

College and Career access emphasizes the importance of learning about careers in order for students to develop meaningful personal aspirations. To access higher education, students need a clear sense of the road map to their goals, as well as, specific supports at key transition points to ultimately gain entry to a well-matched college or career-training program.

To accomplish this, HMS is designing a comprehensive Career Day where students will have an opportunity to explore a variety of careers **and you can help!**

Please consider taking time out of your schedule to volunteer to share your career path during our
Career Day - Thursday, February 13, 2020.

Additionally, you might consider teaming with a fellow colleague or parent to share the day.

We are asking for volunteers who can be available from 8:00 am - 12:30 pm to present their careers in classrooms throughout the morning.

Career Day Overview

Minimum Day Schedule (each presentation is 25 min. followed by 5 min. Q & A)

• 8:00 - 8:20	Check-In (Library)	• 10:10 - 10:40	Presentation 4
• 8:25 - 8:55	Presentation 1	• 10:40 - 11:20	Break (Continental Breakfast in our Hospitality Room)
• 9:00 - 9:30	Presentation 2	• 11:25 - 11:55	Presentation 5
• 9:35 - 10:05	Presentation 3	• 12:00 - 12:30	Presentation 6

Career Day Presenter Tips:

- Dress as you would for your daily work (yes, that includes your uniform). This will give the students an idea of how someone in your profession needs to look.
- Bring examples of your company's work with you to show students on Career Day. If you don't have a product you can show or demonstrate, bring along pictures. * Please notify us in advance for approval if you plan on bringing animals on campus.
- Leave time at the end of your presentation so students can ask questions.
- If you wish to use a power point in your presentation, just let us know in advance.

Some suggested topics to cover during your presentation:

- Explain your path to your current career (education, internships, other jobs that you took).
- What education or other credentials did you need to get to your position?
- Why you chose this career?
- Talk about your struggles and failures and how you overcame them to get where you are today.
- Describe your typical day.
- What is your favorite thing about your career?
- How many different types of jobs are there in your field and what are they?
- Does your job require any special skills?

Our goal is to get as many volunteers as possible that are able to present throughout the entire morning (8:25am – 12:30pm).

If you are interested in being a volunteer or have questions, please contact our School Counselor/College & Career Readiness Coordinator, June Gonzalez at : jgonzalez@smusd.us