

HMS Career Day Parent Volunteer Speakers Wanted!



Parents, we need your help in making our Career Day a success again this year. College and Career access emphasizes the importance of learning about careers in order for students to develop meaningful personal aspirations. To access higher education, students need a clear sense of the road map to their goals. To accomplish this, HMS will host a Career Day where students will have an opportunity to explore a variety of careers **and you can help!**

Please consider taking time out of your schedule to volunteer to share your career path during our **Career Day Fair on Thursday, February 17, 2022.**

We are asking for parent volunteers who can be available for the entire morning event from 8:00 AM - 12:30 PM to present their careers in classrooms. Career Day parent volunteers will speak in the same classroom most of the morning and students will rotate classrooms every 30 minutes. Unfortunately, we will not be able to take requests to volunteer in a particular classroom or in your child's classroom. However, we will do our best, if you request, to place you in a classroom of your child's grade level. There will also be a 40-minute "snack break" where you can visit our hospitality area with wifi to check emails, make phone calls, network, etc, and enjoy a continental breakfast served outside in our library courtyard.

Summary of the Day

1. Volunteers will check-in by 8:00 am at our school library where they will be given their room assignment and schedule for the morning. They will then head over to their assigned classroom and use this time to set up for their presentation. Presentations can include a video, PowerPoint, items from work, tag-teaming with a colleague, etc. It is completely up to you. *Please see Career Day presenter tips below.

2. If you decide to use PowerPoint/Google Slides in your presentation, it is best to use the technology and equipment we have in our classrooms since our laptops and projectors are compatible with our school's Wi-Fi set up. Please bring in a thumb drive or email yourself the presentation to retrieve from our equipment. If you decide to bring your own laptop, you will need to bring an HDMI or VGA adapter.

3. The school bell will ring at 8:20 am signifying the start to session 1 of 6 Career Day presentations. Your schedule will indicate how many sessions you will be presenting in your classroom. Be prepared for each presentation to run for 30 minutes. If you would like to include a Q&A, then you will need to end your presentation at about the 25-minute mark. Our Career Day is formatted by volunteers speaking in an assigned classroom - not as a panel discussion or table/booth format.

4. The bell will ring every 30 minutes (which is considered one session) so you will get a new set of students rotating into your classroom every 30-minutes. We will try our best to keep your sessions back-to-back. However, you may have a 30-minute gap between sessions so for this instance, we have a hospitality room set up with coffee/juice/tea to network or just hang out until your next session. There will be a snack break offered mid-morning where we will serve a continental breakfast outside in our library courtyard.

5. Our last presentation (Session #6) will conclude at 12:30 pm, unless your schedule indicates an earlier dismissal. Just a reminder, this is a minimum day and all students will be dismissed at 12:30 PM.

Career Day Presenter Tips:

- Dress as you would for your daily work (yes, that includes your uniform). This will give the students an idea of how someone in your profession needs to look.
- Bring examples of your company's work with you to show students on Career Day. If you don't have a product you can show or demonstrate, bring along pictures. * Please notify us in advance for approval if you plan on bringing animals on campus.
- Leave time at the end of your presentation so students can ask questions.
- If you wish to use a power point in your presentation, just let us know in advance.

Some suggested topics to cover during your presentation:

- Explain your path to your current career (education, internships, other jobs that you took).
- What education or other credentials did you need to get to your position?
- Why did you choose this career?
- Talk about your struggles and failures and how you overcame them to get where you are today.
- Describe your typical day.
- What is your favorite thing about your career?
- How many different types of jobs are there in your field and what are they?
- Does your job require any special skills?

If you are interested in volunteering or this fun and wonderful event,
please [click on this link](#) to sign up!

Questions?

Please email *PTA Career Day Chairs* - [Cindy Yung](#) or [Wendy Yang](#)

Thank you!

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Please note, **All Parent Volunteers/Visitors** must adhere to the following before signing up to speak at Career Day:

Per [State Health Order](#) as of October 15, 2021, SMUSD volunteers must provide proof of COVID vaccination or a negative PCR/Rapid Antigen test.

Proof of vaccination must be turned in no later than Tuesday, February 1, 2022

Unvaccinated volunteers may also provide a negative PCR or rapid antigen test result administered through another healthcare or clinical provider. **Results from at-home test kits are not accepted.** **A negative PCR test will be due on Monday, February 14, 2022.** For more info on completing this see [Volunteer info](#).

Masks are required **at all times** except when eating or drinking outside in the courtyard. In the event of rain, the cafeteria is available for all to spread out while eating and drinking.

[COVID Safety at SMUSD](#) - Link for all SMUSD COVID information