
Event and Venue Health & Safety Guidelines for Reopening

Purpose

The COVID-19 pandemic shut down business and public activities across the State and as a consequence, most creative, lifestyle and other events are closed and cancelled. It is likely that most of these events will be the last types of activities to return.

This has closed down our creative activity options in Washington while severely impacting the economic livelihood of the people in our industry.

Eventually, people will want to enjoy cultural experiences while staying safely 6' apart. We foresee the need to establish plans for safe access to live events, while firing up our multi-billion dollar industry economy.

The purpose of this document is to create guidelines for event organizers and venues to safely reopen.

Focusing on the Governor's Safe Start Washington plan, events would be permitted to reopen under the following conditions, provided all requirements are met:

Phase 2

- Hold events in indoor and outdoor venues with occupancy as determined by fire code up to 25% capacity, as long as physical distancing requirements are met.

Under Phase 2:

1. All event organizations and venues have an obligation to keep a safe and healthy facility in accordance with state and federal law, and comply with proper COVID-19 organization-specific practices, as outlined in Governor Jay Inslee's "Stay Home, Stay Healthy" Proclamations, and in accordance with Washington State Department of Labor & Industries General Requirements and Prevention Ideas for Workplaces and the Washington State Department of Health Workplace Resources & Recommendations.
2. All events and venues must also comply with all local requirements before opening.

3. All attendees per household group (up to five people) must maintain six-foot separation in all interactions and at all times. When strict physical distancing is not feasible for a specific task, other prevention measures are required.
4. Personal protective equipment (PPE) such as gloves and face coverings as appropriate are required for employees for the activity being performed in accordance with state, county, and venue regulations
5. All event organizations and venues will require that employees adhere to physical distancing requirements and have six feet of space between work stations or have physical barriers between them.
6. Organizations/venue personnel will strive to inform all employees and guests that they must self-screen for signs and symptoms of COVID-19 before arriving at the location.
7. Organizations will manage and limit ingress and egress to reduce high-traffic areas where lines will form, and provide adequate space between vendor booths, food and beverage service areas, points of sales and restrooms where appropriate.
8. Food service, gift shop, and other retail operations will operate in adherence to phase-specific guidelines outlined by state and local health officials.
9. Event organizers and venues will conduct only those activities that are allowed under the state or local phase status.

Each event organization/venue will:

- Establish a written, worksite-specific COVID-19 infection control plan, performing a comprehensive risk assessment of all work areas and designate person(s) to implement the plan.
- Train and communicate with employees and employee representatives on the plan.
- Provide signage in several languages and communicate to attendees expectations for visitors to enter the venue, including caution to physical distance, wash hands, use hand sanitizer, wear a mask, and other safety precautions.
- Ensure policy directives comply with all state and local regulatory guidelines
- Require staff and volunteers to wear cloth face coverings in accordance with state, local, and venue regulations
- Instruct employees to stay home if they do not feel well and instruct them to contact a manager if they notice a coworker or guest with a cough, shortness of breath, or other known symptoms.

Phase 3 Modifications

- Occupancy as determined by the fire code is raised to up to 50 percent as long as physical distancing requirements are met.
- Six-foot physical distancing required between individuals and household groups (up to 10 people)
- Room diagrams and outdoor locations adjusted to reflect 50 percent occupancy
- All other requirements to remain in place

Phase 4 Modifications

- Occupancy as determined by the fire code raised to over 50 percent as long as physical distancing requirements are met
- All other requirements to remain in place

Additional Context

We would like to provide some important context for this document. As we evaluate options and prepare plans for reopening, each of us must do the following:

1. Comply with public health and other official requirements and guidelines;
2. Provide a safe and healthy environment for our employees, volunteers, guests, vendors, partners, and others that visit our facilities;
3. Deliver experiences that members of the community find enriching, rewarding, and worth supporting financially through ticket purchases, memberships, and/or donations;
4. Ensure that our operations are economically sustainable, and
5. Consider the surrounding community environment relative to communities of color who are facing increasing discrimination and attacks

The following Washington festival and event organizations support this plan:

Name of Event/Organization	City