

Leadership Commission Job Duties

The Leadership Commission focus is to insure the organization of the parish, deaneries and diocesan councils.

The **greatest task** of the Leadership Commission is to keep diocesan membership information updated and correct in the diocesan roster of the parish CCWs (Councils of Catholic Women, formerly known as Altar Society) and deanery CCWs.

Skills required:

- a. Communication skills
- b. Ability to use a computer, and send emails with attachments.
- c. Comfortable with excel spreadsheets or google sheets.

Tasks: The Leadership Commission will write monthly articles of encouragement to women of the diocese focusing on encouraging leadership with the women.

Time involved 2-3 hrs. per month.

As a Diocesan Leadership Commission Chair you will a member of the LDCCW Executive and Full board, will attend meetings three Friday and Saturday meetings a year for a two-year term, total of 6 meetings for two years.