

ARTICLE TITLE (Arial 14 CAP bold, centered)

(2 single line spacing, size 10)

Author's Last Name, First Name (Arial 11 CAP bold)

Affiliation and e-mail. (Arial size 10)

Next Author (repeat for each author; Arial 11 CAP bold)

Affiliation and e-mail. (Arial size 10)

1 ABSTRACT (Section title: Arial 11 CAP bold)

Each contribution shall start with an abstract, typeset in size 10, italic Arial. The abstract must be clear, descriptive and no more than 250 words. (1 single line spacing after abstract, size 10)

1.1 Keywords (Paragraph subtitle: Arial 11 lower case bold)

Provide no more than five keywords, typeset in size 10, Arial.

(Insert Page Break and include the following footer on the bottom of the first page only)

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Provide no more than five keywords, typeset in size 10, Arial.

(Insert Page Break and include the following footer on the bottom of the first page only)

2 INTRODUCTION (Section title: Arial 11 CAP bold)

Text starts here. (1 single line spacing after the heading, size 10)

2.1 Subtitle (Paragraph subtitle: Arial 11 lower case bold)

(2 single line spacing after keywords, size 10)

3 METHODS (Section title: Arial 11 CAP bold)

3.1 Subtitle (Paragraph subtitle: Arial 11 lower case bold)

Indentation must be ½ inch in width and the paragraphs must run into one another smoothly (no extra spacing between the end of a paragraph and the beginning of a new one).

Each article must be divided into sections marked out by one numeral and paragraphs marked out by two numerals separated by a point. A third-level subdivision must be avoided. Within the text the reader must be referred to a section or a paragraph via abbreviations in parenthesis such as (Section 2).

(1 single line spacing, size 10, End of paragraph)

3.2 Equations

Equations must be, where possible, typeset in MS-Word Equation. They must be numbered consecutively and their number must be indented in the same way as the text, that is: an indentation of ½ inch. Within the text they must only be referred to by abbreviation and their number in parenthesis, e.g. Eq. 1 (never use any other type of reference).

Typeset using the Times New Roman 11 or similar font, variables and lower case Greek symbols in italic, the equations must be separated from the text with a 10 point spacing before and after the equation.

$$t = \frac{r\sqrt{n-2}}{\sqrt{1-r^2}} \quad (1)$$

Please take care to use the real sign minus (–) instead of a dash (-) and conform to ISO norms and other international standards.

3.3 Figures and tables

A maximum of five (5) figures (or photos) and five (5) tables may be integrated (or pasted) in the text. They must be typeset in size 10, Arial. Figures and tables must be numbered separately for each paper (Figure 1, Table 1, Table 2, Figure 2, and so on). Authors must see to it that they are kept as small and clear as possible. Each table and figure must have a brief and self-explanatory title. The number and title must put below the figure and above the table as follows:

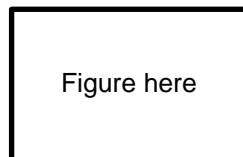


Figure 1. Schematics of experiment setup. (center justified)

Table 1. Levels of influence per type for several sensitive functions.

Sensitive function	Code	Level of influence per type					
		smell	dust	noise	hazard	air poll.	soil poll.
<i>human beings</i>							
concentrations	MEC	3	3	2	3	2	3
permanent	MEP	2	2	2	2	2	3
occasional	MEN	2	2	1	2	2	2
<i>ecological values</i>							
unique ecological values	EC	2	2	2	1	3	3
<i>no ecological values</i>							
soil and water	BW	1	1	1	1	1	3
materials	MA	1	1	1	1	1	1

Please note that the tables must be typeset as the model above, with thin horizontal lines and without vertical lines. The table and figure number must be in bold type, the title in normal text, both in size 10 and aligned on the left. Figures and tables must be referred to in the text, without using abbreviations (for instance: see Table 1 and Figure 1).

Photographs must also be integrated in the text as JPG-files (max. of five (5) photos).

3.4 Endnotes

Endnotes should only be used if absolutely essential. In most cases it should be possible to incorporate the information in normal text. If used, they should be numbered in the text, indicated by superscript number, and kept as short as possible. They should be typeset in size 10.

4 REFERENCES (Section title: Arial 11 CAP bold)

Follow the APA 6th ed. format for all source types in the reference list and in-text citations (see basic examples below). Ensure that all references cited in the text are also in the reference list. They should be typeset in size 10.

Basic reference list examples

1. **Journal article** - Hersperger, A. M., Langhamer, D., & Dalang, T. (2012). Inventorying human-made objects - A step towards better understanding land use for multifunctional planning in a periurban Swiss landscape. *Landscape and Urban Planning*, 105(3), 307-314.
2. **Book** - Niemela, J. (Ed.). (2012). *Urban ecology - Patterns, processes and applications*. New York: Oxford.
3. **Chapter in an edited book** - McDonnell, M. J., & Hahs, A. K. (2009). Comparative ecology of cities and towns - Past, present and future. In M. J. McDonnell, A. K. Hahs, & J. H. Breuste (Eds.), *Ecology of cities and towns - A comparative approach* (pp. 71-89). New York: Cambridge.
4. **Technical or research report, published in print and online** - Gobster, P. H., and & Haight, R. G. (2004). *From landscapes to lots - Understanding and managing Midwestern landscape change* (General Technical Report NC-245). St. Paul, MN - U.S. Department of Agriculture, Forest Service, North Central Research Station. Retrieved from: http://www.nrs.fs.fed.us/pubs/gtr/gtr_nc245.pdf
5. **Web pages and other online-only sources with changing content** - Editor. (n.d.). *Guide for authors. Landscape and Urban Planning*, Retrieved January 1, 2012 from: http://www.elsevier.com/wps/find/journaldescription.cws_home/503347/authorinstructions
6. **Journal article, non-English source** - Vogel, B., Molich, T., & Klar, N. (2009). Der Wildkatzenwegeplan - Ein strategisches Instrument des Naturschutz (The Wildcat Infrastructure Plan - A strategic instrument of nature conservation). *Naturschutz und Landschaftsplanung*, 41, 333-340.

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The format for images captions is: Figure Number. Title (Date). Attribution. Permissions statement.
Maximum of four lines per caption.

Examples

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Figure 1. View of Niagra Falls from the Canadian Side (1998). Photo by the author.

Figure 2. Research Team Organization (2011). Diagram by the authors.

Example of a public domain graphic:

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Example of graphic produced by someone other than the author of the paper:

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Page Limit

- **Maximum number of pages 15 (including abstract and references)**

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- **Maximum of five (5) figures (or photos)**
- **Maximum of five (5) tables**
- **You cannot substitute figures/photos for tables**

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- **NO additional Headers or Footers**
- **Use “Endnotes” NOT “Footnotes”**
- **Maximum total file size is 15MB**

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