

Position Description and Application Process for Shenandoah District Executive Minister

The Shenandoah District includes 86 congregations in Virginia and West Virginia. The district is theologically, geographically, and politically diverse with creative, committed Christians seeking to serve together as the body of Christ. This is a full-time position (approximately 48 hours per week). The office is located in Weyers Cave, Virginia. Travel is required both within and outside of the district.

RESPONSIBILITIES include:

Direction, coordination, management, and leadership of the district ministries, as authorized by the District Conference and implemented by the District Leadership Team.

Work with the congregations in calling and credentialing ministers, and in the placement/call and evaluation of pastoral staff. Provide support and counsel for ministers and other church leaders, share and interpret program resources for congregations.

Provide an important link between the congregations and the district and denomination by working collaboratively with the Council of District Executives, the Annual Conference, the Agencies, and their staff.

QUALIFICATIONS/EXPERIENCE:

Ordained through accredited program, Master of Divinity degree preferred and extensive experience in pastoral leadership including serving as pastor of a Church of the Brethren congregation required.

Experience in organization, administration, supervision, communication, and working with lay leaders is highly desired.

Committed to the Church of the Brethren locally and denominationally and willing to work ecumenically.

Demonstrated leadership skills.

Interested and qualified persons may apply for this position by sending a letter of interest and resume to Nancy Sollenberger Heishman, Director of Ministry, via email at officeofministry@brethren.org. Applicants are requested to contact three persons who are willing to provide a letter of reference. Upon receipt of the candidate's resume, the individual will be sent a Candidate profile that must be completed and returned before the application is considered complete. The district profile and the position description for the role are also available upon request. Please submit all application materials by **March 15, 2025**.