

# 2025 Pacific Southwest BOMA Emerging Young Leaders Scholarship Scholarship Requirement Summary

## Qualifications:

1. Applicant must have less than 5 years' experience in the commercial real estate industry (in the property management or service provider field).
2. Applicant must be an active BOMA Member involved in business functions as defined within their local BOMA.
3. Applicant's BOMA Membership must be within the Pacific Southwest Region (PSW), defined as a BOMA located in Arizona, California, Hawaii, or Nevada.
4. Applicant must be in good standing with the BOMA local, PSW Region and International.
5. Applicant must agree with the conditions of acceptance stated below.

## Conditions of Acceptance:

1. The recipient must attend the full conference to participate in one of the Education Tracks made available and attend the PSW Regional meeting.
2. The scholarship scope includes reimbursement up to **\$2,600** for 2025 full conference registration at the early bird rate, up to three nights of hotel and travel (to and from the conference location) to facilitate attendance at the **2025 BOMA International Conference & Expo in Boston, MA on June 28 July 1, 2025**.
3. Within 30 days of conference completion, submit a report to the PSW Scholarship Committee recapping the Conference Experience as a whole and particular benefit(s) realized.
4. Reimbursement of applicable conference expenses will require copies of all receipts. Airfare will be eligible for reimbursement at the time of purchase. All remaining expenses will be eligible for reimbursement after the required report has been submitted. Expense reimbursement is required to be submitted within 45 days of the conference completion.

## Application Requirements: (Incomplete packages will not be considered)

1. Scholarship Application
2. Resume: Must be current and include personal, professional, & educational Information, current contact information, academic achievements, community and BOMA participation highlighted.
3. Letter of Recommendations (three in total):
  - a. Current employer with the Conditions of Acceptance clearly accepted on the letter.
  - b. PSW BOMA Local Board of Directors Member. (Include confirmation of BOMA membership)
  - c. One of the below letters:
    - i. PSW BOMA Member, in good standing. (Include confirmation of BOMA membership)
    - ii. Community CRE Leader or Professor in the Real Estate field.
4. Confirmation from your local BOMA Executive Director clarifying that you are a member in good standing.
5. Brief personal essay (1 page max): Describe your financial need, why you desire the scholarship, and how you will meet the conditions of the scholarship acceptance.
6. All required documents above, six pages minimum, are to be bundled into one PDF package. Submissions with multiple attachments will not be accepted.

## Process & Timeline:

1. Submission period deadline is **February 28, 2025**. Phone interviews will be set up between March 17<sup>th</sup>-21<sup>st</sup> and the winner will be notified by **March 31, 2025**.
2. All application requirements above must be emailed to the BOMA PSW Emerging Young Leaders Scholarship Co-Chairs:
  - Amy Martin at: [amartin@mullerco.com](mailto:amartin@mullerco.com)
  - Remy-Anne Viajar at: [rviajar@sobrato.org](mailto:rviajar@sobrato.org)
3. The Recipient will be announced throughout the Pacific Southwest BOMA Region, as well as, at the Awardee's local BOMA chapter.

2025 Pacific Southwest  
BOMA Emerging Young Leaders Scholarship  
Scholarship Application Form

Please include this application as a cover page to your PDF Submission. **Deadline is February 28th, 2025**

**Applicant Information:**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Name: \_\_\_\_\_

Current Title: \_\_\_\_\_

Length of Employment: \_\_\_\_\_

**Qualification Documentation:**

1. Date you started in the industry: \_\_\_\_\_

2. Which BOMA Chapter are you a member of? \_\_\_\_\_

3. Date you became a member? \_\_\_\_\_

**Package Submission Documentation:**

Please confirm all required documents are included in your submission. Package all pages together into one PDF document and submit via Email to the BOMA PSW Emerging Young Leaders Scholarship Chair.

Check off all items that are attached in your PDF Submission Package

- Resume
- First letter of recommendation: Current Employer
- Second letter of recommendation: PSW BOMA Local Board of Directors Member
- Third letter of recommendation (check which one below):
  - PSW BOMA Member OR
  - Community CRE Leader or Professor in the Real Estate field
- Confirmation from your local BOMA clarifying that you are a member

**CERTIFICATION**

- I agree with the conditions of acceptance stated on the attached Scholarship Requirement Summary
- I confirm all the information on this form, and the attached documents, are true and complete to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date