



## **ArtStream, Inc. Gift Acceptance Policy**

ArtStream's revenue comes from individual donors, Foundation and government grants, corporate donations, and earned revenue (ticket sales, tuition, and fees). ArtStream accepts philanthropic support to fulfill our mission and better serve ArtStream participants.

This gift acceptance policy is designed to ensure transparency, respect donors' wishes and grantor policies, and recognize the valuable role donors play at ArtStream.

### **These conditions apply to all gifts:**

- ArtStream, Inc. is a 501(c)(3) tax-exempt organization, and all contributions are tax deductible to the fullest extent of the law.
- ArtStream maintains artistic control over all its programs. Donors do not direct programming decisions, nor do their organizations, initiatives, or ideas receive preferential treatment. ArtStream may produce content with which donors disagree or that includes criticism of their organizations.
- Donors will not review programs, scripts, or curricula before they are made publicly available.
- Donors will not receive advanced placement ahead of other participants in ArtStream programs.
- ArtStream does not accept gifts from political parties, candidates, or nonprofit organizations closely aligned with them.
- Accepting a gift is not a sign that ArtStream endorses a donor, organization, or viewpoint.
- No portion of any donation shall be used to conduct any attempt to influence the outcome of a specific public election, or to carry on any voter registration drive.
- ArtStream reserves the right to reject any gift from a Foundation, Corporation or individual who demonstrates disrespect for people with disabilities.
- ArtStream reserves the right to reject any gift that we determine would compromise our artistic integrity or harm our financial sustainability.
- ArtStream respects donor preferences regarding how their personal information is used and how their gift is recognized (including anonymity).
- ArtStream will not sell, rent, or exchange donor mailing lists.
- All gifts must be approved by ArtStream's Executive Director. Members of the Board of Directors will serve as an ad hoc grant-acceptance committee to also contribute to those decisions.

## **Grants**

- Grants shall be used solely for the purpose indicated in grant proposals and grant awards.
- No portion of any grant will be used to carry on any lobbying activity or other attempt to influence legislation, to conduct any attempt to influence the outcome of a specific public election, or to carry on any voter registration drive.
- The amount of any grant funds expended for an impermissible purpose shall be repaid to the grantor.
- No goods or services will be provided in exchange for grant funds.

## **The Types of Funding We Accept**

ArtStream generally accepts financial support in the form of grants, cash, stock, or in-kind gifts from individuals, foundations, government, and corporate donors for the following:

### **General operating support**

Donations to cover operating expenses may be applied to facilities, staff salaries, technology, or any other new or ongoing need of the organization.

### **Specific areas of operation**

ArtStream accepts gifts to support specific operations such as the website, database, occupancy, staffing, etc. Donors will not have influence over the priorities of these operations or the employment or activities of specific staff members.

### **Specific projects**

ArtStream accepts gifts supporting long-term projects, including the Theatre Companies, Cabaret Companies, classes or workshops, or specific one-time projects.

## **Procedures**

- To protect artistic independence, donors and grant makers should address questions or concerns about gifts to the Executive Director. All staff are instructed to direct gift inquiries to the Executive Director.
- ArtStream reserves the right to reject any gift that would compromise ArtStream's artistic integrity or harm its financial sustainability. Any rejection of a gift must be presented to the Executive Committee for discussion and approval.

## Transparency

ArtStream is dedicated to transparency in regard to philanthropic support. We disclose our relationships with donors in the following ways:

- The names of all donors and their gift amount from the previous Fiscal year will be listed in print in the Annual Impact Report.
- Donors to specific programs (Gala, Inclusive Theatre Companies, Cabaret) will be listed in the program and publicity materials related to that project, on the ArtStream website, and in ArtStream general brochures. Donors have the right to request anonymity.

## Updates to this policy

This gift-acceptance policy will be reviewed at least once every three (3) years by the Governance Committee of the Board unless otherwise warranted. Updates will be posted online and made available to donors.

## Rights of donors

ArtStream is guided by the following **Donor Bill of Rights**:

***PHILANTHROPY*** is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the not-for-profit organizations and causes they are asked to support, we declare that all donors have these rights:

1. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
2. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
3. To have access to the organization's most recent financial statements.
4. To be assured their gifts will be used for the purposes for which they were given.
5. To receive appropriate acknowledgement and recognition.

6. To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law.
7. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
8. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
9. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
10. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

*DEVELOPED BY*

American Association of Fundraising Counsel (AAFRC)  
Association for Healthcare Philanthropy (AHP) Council for Advancement and Support of Education  
(CASE) Association of Fundraising Professionals (AFP)

*ENDORSED BY*

(In Formation) Independent Sector  
National Catholic Development Conference (NCDC) National Committee on Planned Giving (NCPG)  
National Council for Resource Development (NCRD) United Way of America  
CFRE International