

*Episcopal
Church of the Advent*



Annual Parish Meeting

January 30, 2022

AGENDA

Opening Prayer	Canon Robb
2021 Annual Meeting Minutes	pg. 4
Election of Vestry Members	pg. 3
Senior Warden's Report	pg. 5
Junior Warden's Report	pg. 7
Search Committee Report	pg. 9
Treasurer's Report	pg. 10
Stewardship & Endowment Report	pg. 11
Balance Sheet	pg. 12
2022 Budget	pg. 14
Altar Guild Report	pg. 15
Mission & Outreach	pg. 17
Notes (space to take notes)	pg. 19

ORDER OF BUSINESS REQUIRED BY CANON LAW

The Canons of the Episcopal Church require that the Rector of each parish convene a meeting of the Congregation each year during the month of January, unless extenuating circumstances dictate a later meeting which shall be held as close to January 31st as possible.

There are usually 2 orders of business that should be conducted:

1. **Presentation of the Annual Budget.** In the Episcopal Church, the Vestry has the responsibility to develop the parish budget and present it to the congregation at the Annual Meeting. Unlike many other denominations, the budget is not approved by the congregation, but the Vestry. The purpose of presenting the budget in the Annual Meeting is to foster full understanding by the congregation; therefore, questions are welcome.
2. **Election of Vestry Members.** We will be electing five Vestry members: Craig Bauzenberger, Michael Higgins, Lynn Johnson, Dorcas Boucher, and Jessica Trossbach. This will bring our Vestry to seven members.

Other Business

Several items of business that the Vestry customarily conducts during the Annual Meeting are:

1. Reports by Wardens, Financial Reports and others in the congregation.
2. An opportunity for the Vestry to seek guidance from the members of the congregation relative to financial goals, program goals and any other issues that the congregation would like to communicate to the Vestry.

EPISCOPAL CHURCH OF THE ADVENT
MINUTES OF ANNUAL MEETING
JANUARY 24, 2021

In attendance: Vestry members Al Ragl, Craig Bauzenberger, Mike Higgins, Lynn Johnson, Jim Lammie, Elaine Lavallee and outgoing Vestry member Ron Traynor. Also present were Sue Harrington, Treasurer; The Reverend Canon Licia B. Affer, celebrant, and members of the congregation.

The meeting was called to order by Al Ragl. A blessing was given by Canon Licia. Following the blessing, she addressed the congregation, suggesting that we consider going into our neighborhoods to ‘partner with the Holy Spirit’, praying as we walk or drive through them, considering ways we can reach out in partnership with the Holy Spirit.

Election of Vestry for 2021, new Senior and Junior Wardens: Al explained to the congregation that the Vestry for 2021 is being reduced from 9 members to 5 as a result of a decrease in the size of our congregation. He told parishioners that he and Sandy have purchased a home in NC and expect to be moving there within a few months, and as a result, he is resigning as Senior Warden and from the Vestry. Fred Barnard and Ron Traynor’s terms have expired. Victor Lugo resigned last year and was not replaced. The new Vestry will consist of the remaining Vestry members, who are: Craig, Mike, Lynn, Jim and Elaine. Al proposed Craig Bauzenberger as Senior Warden. A show of hands vote was taken and Craig was approved. He then proposed Mike Higgins as Junior Warden. A show of hands vote was taken and Mike was approved.

Annual Reports: Annual reports were given to the congregation. In all cases, refer to the detailed hand-out given to all parishioners in attendance, which contains the reports given:

Senior Warden’s Report: Al Ragl

Treasurer’s Report: Sue Harrington

Junior Warden’s Report: Craig Bauzenberger

Search Committee: Al Ragl

Stewardship and Endowment Fund: Katherine Bass

Altar Guild: Marta Hartwell

Sunday School: Dorcas Boucher

Mission and Outreach: Debra Lammie

A closing prayer was given by Canon Licia

Submitted by Elaine Lavallee, Clerk

SENIOR WARDEN'S REPORT

What a year it has been, with the election of both a new Junior Warden and a new Senior Warden, what a learning curve for both personally. What I did realize very quickly was the talent and energy of the Vestry. We hit the ground running and have never stopped. I asked them to think outside the box and come up with new ideas and projects that might help increase the Parish size. We have on several occasions partnered with My Village Learning Center in the hope that we will, in the long run, draw some new members from the school.

In May, we honored Father Paul Collins with a Royal Poinciana Tree, donated by a parishioner, as a living tribute for his work at Church of the Advent. He is sorely missed.

A new Jungle Gym arrived late last spring donated by My Village Learning Center; we picked it up, and we were able to get it back to the church very easily. I spent the next several weeks assembling it with some help from a junior Knight of the Advent, Tristan Green. He was a big help in finishing the Jungle Gym assembly and the installation of the chain-link fencing around the playground perimeter. This new set has been a big hit with the children, and we are sure it will continue to be in the future.

The back room was an enormous undertaking with significant issues, including water seepage, that needed to be dealt with over the summer. A mold problem needed eradication; this was accomplished with a spray and six coats of a mold solution. I was thrilled to see that it worked well; although we only needed three coats, I did six coats because the children from My Village Learning Center would be in there all day. We now have renamed this room "The Gathering Room," which is now our coffee hour room. The Gathering Room now has a very inviting atmosphere, warm and friendly, just as our parishioners are.

The Call Fund was a significant undertaking and has far exceeded what we expected to garner. This is a true testament to the willingness of the parish to help the Vestry and Search Committee to call a new Rector to Church of the Advent. The Bishop has asked us to partner with St. Luke's in Port Salerno and share a full-time Rector between the two Parishes. This will not be an easy task, but both Vestries and Search Committees are working toward making this happen. We will keep you posted on the progress as it unfolds.

So many wonderful things have occurred in the past year, it is difficult to put on paper everything, but I want to take this opportunity to thank everyone for their support, for without that, none of these projects would have happened:

- We are back worshipping full time
- The women's bake sale raised \$500 for the Call Fund

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- We ordered new closers for the doors in the church
- We have a new St. Francis of Assisi Statue, given in memory of Robert Behrend, in the garden in front of the columbarium
- New solar lighting for the blue signs out front that have no ongoing costs
- The banners out front have had the framework rebuilt to accommodate up to three signs
- We continue to support LAHIA with sandwiches twice a month (many thanks to Jean and Dick Forbes)
- Everyone has supported BOGO
- Hoodies were provided to Crystal Lake Elementary School (many thanks to Debra Lammie); My Village Learning Center partnered with us
- Food Drives for Thanksgiving and Christmas turkeys to House of Hope; My Village Learning Center also partnered with us (many thanks to Debra Lammie)
- In December, we again supported Guardian Ad-Litem 19th Circuit Court with an Angel tree to support children between the ages of four and eighteen with clothing and toys (many thanks to Ande Bauzenberger and Debra Lammie). A total of more than seventy gifts were collected for the children.

Thank you to everyone for your very generous support and dedication during the past year.

Last, but not least, kudos to Katie Warnock, who with the help of Belinda Daniels and Jennifer Higgins, started our Sunday School program this past October! Sunday School meets weekly and has been a success! In 2022, we will have several fundraisers to help offset the costs of Sunday School supplies. It is our hope that weekly Sunday School, in conjunction with the school, will help attract families. Many thanks to Katie, Belinda, and Jennifer for resurrecting this program for Church of the Advent.

In closing, we are adding two more members to the vestry, making it a seven-person team. I hope that we continue on the path we have created, as I believe that we will, in the long run, grow this church and make it one we can all be very proud to be a part of. Bishop Eaton told me that they picked Advent for the shared priest because they looked at the area and the expected growth; he expects that we will grow to the point where we can support a full-time priest with our current path. This is also my hope and plan for all of us ... and there is NO REASON IT WILL NOT WORK!!!!

Blessings and By Gods Hand,

Craig F. Bauzenberger Sr.,
Senior Warden

JUNIOR WARDEN'S REPORT

The Church Building remains in good shape, but requires continued maintenance.

Areas addressed in 2021 include:

- Door Closer replacements
- Installation of a lock on the AC Equipment Yard door to prevent vandalism or theft
- Clean PVC drains and remove debris in the AC Equipment Yard to allow proper drainage
- AC filter replacements
- Installation of new water closet and lavatory drain in Men's Room
- Install new faucet at Pavilion sink
- Install new hose bibb at Pavilion
- Continuing trimming/shaping of Oak trees

Areas that need to be addressed in 2022 include:

- Investigate termite damage in west wall soffit area
- Repair/replace lockset on front doors (*January 2022, Locksmith adjusted the hinges, bar, and locks to fix problems with the front doors*)

The Administration Building, due to age, requires attention in numerous areas.

Areas addressed in 2021 include:

- Mold Remediation in the Gathering Room: this required the removal of cabinets, drywall, and framing 48" above the floor, removal of mold and re-installation of the drywall and trim. New flooring was installed in the areas previously covered by the cabinets. The complete floor was cleaned and waxed to a like-new finish. New marble window sills were installed on the south wall. The entire room was painted. *This task was accomplished through a combined effort of the Wardens and members of the Knights of the Advent who contributed their time and labor at no cost. Thank you to My Village Learning Center for painting the room. This task was accomplished at an estimated 15% of the cost by an outside Building Contractor.*
- Removal of landscaping and sod required to seal the Gathering Room exterior south and west walls below grade to prevent water intrusion into the building interior
- Install new hose bib on south wall at building water service
- Install gutter on north and south walls of The Gathering Room
- Clean and organize the Screen Room

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- New 8'x3' plywood work table for our gardening volunteers (*Thank you to our gardening volunteers, Debra and Dorcas, for keeping our grounds looking so good!*)

Areas that need to be addressed in 2022 include:

- Exterior metal doors need to be replaced with new hardware (many are rusting making weather stripping replacement difficult)
- Men's and Women's Restrooms need to be remodeled
- Exterior storage room needs to be cleaned and organized
- Wood fascia on north exterior wall needs to be replaced due to damage by woodpeckers
- Wood fascia on south exterior wall needs to be replaced to match north exterior wall
- Quarterly AC filter replacement
- Continued maintenance of oak trees surrounding the property

Summary:

The age of the Administration Building requires attention in many areas. Roofing and exterior wood siding will also need to be addressed within 5 years. The areas that need to be addressed for 2022 will require substantial funding outside of the maintenance budget, volunteer work, and the combined effort of the Parish Family to meet the needs of the building.

Michael Higgins,
Junior Warden

SEARCH COMMITTEE REPORT

The Advent Search Committee saw quite a bit of change in 2021. Our Chair, Sandee Ragl, resigned and moved to North Carolina with her husband, Al. On January 16, 2021, I was asked by Sandee and our Senior Warden to take her place as committee chair. I consented with one request; as my wife and I spend a good deal of time in the Georgia mountains, I would need a co-chair to share the committee responsibilities. I asked Ande Bauzenberger to be the co-chair, and she said yes.

In late January, Advent was visited by Canon Licia Affer, who met with our vestry and a few of our search committee members. She gave us a few "homework assignments" to be completed prior to starting our search.

In April, we were contacted by a priest living in Arizona looking to relocate to Florida and interested in the part-time Rector position at Advent. I reached out to Canon Licia with his request and realized we were not in a position yet to start any official discussions after a few short conversations.

In June, we announced that we had raised over \$32,000 in our Call Fund, which completed one of our homework assignments.

In August, we relaunched our website, www.adventpalmcity.org, to complete our final homework assignment. We were finally ready to officially start our search.

In September, Canon Licia introduced me to Canon Jason Roberson, Canon Missioner for Congregational Vitality & Transitions. That means he is now our Diocesan representative from Bishop Eaton's office.

In November, we were contacted by a retired priest from Vero Beach interested in a part-time rector position. After contacting both Canon Jason and Bishop Eaton with this request, it was agreed that a shared Rector would be the best long-term choice for us here at Advent. After a meeting with Bishop Eaton, Canon Jason, Craig Bauzenberger, Mike Higgins, Ande Bauzenberger, and myself, it was then that the parish's identity with whom we would hopefully share the rector position was made available. It would be St. Luke's in Port Salerno, only a 25-minute drive from Advent.

In the last few weeks of December, Advent and St. Luke's Search Committee members have met via Zoom meetings and have taken the first steps forward. We are actively updating our Parish Profiles, preparing budget estimates, and working with Canon Jason to get a "Rector (Shared Ministry)" job posting ready for 2022.

May God bless us all with an exciting new rector in 2022!!

Mike Quinn, *Co-Chair*, Ande Bauzenberger, *Co-Chair*, Rick Harrington, Bob Lumpp, Art McCamey, Ron Traynor, and Jim Lammie (*Vestry rep.*)

TREASURER'S REPORT, STEWARDSHIP AND ENDOWMENT FUND

We have completed 2021, and Covid 19 continues to impact our weekly attendance on Sunday. We are gathering in person for Sunday worship services, and all of us are back wearing masks. Some of our members are still watching our broadcast each week from the safety of their homes. I miss seeing all of you each week. Thank you for staying current with your pledges and weekly donations during 2021.

Our financial obligations are current through the end of 2021; our Search Committee is ready, and we are exploring the options for a new part-time Rector. We must now do our part to set up a budget for 2022. As I have mentioned in previous letters, the Call Fund's response has resulted in contributions of over \$36,000.00. This money will be used for searching, calling, and moving a new part-time Rector. The balance will help with their salary for the first year. We need to continue to donate to the Call fund; it may take a year or two to become financially able to pay all our bills, including the Rector's salary, without additional funding.

In my Budget Narrative, which arrived with your pledge cards, I stated that my preliminary budget for 2022 includes a part-time Rector. The new Budget is \$228,802.69, higher than the 2021 final numbers of 177,827.92, which had Supplemental Clergy only. Our budget shortfall of \$52,862.69 can be offset by \$25,000 from the Call Fund, and we are asking for a reduction of \$13,655 from our Diocesan assessment. Many thanks to a Parish Member who is donating their time to clean the buildings weekly, further reducing the budget shortfall by \$4,200.00. All of this reduces our shortfall to approximately \$10,000.00.

I love that I know each of you by name and face (I hope 2022 will allow me to see more of you in person.) Our "Every Perfect Gift" stewardship campaign reminded us that each of us brings a special gift to the Church of the Advent. Some have the Gift of Time and Talent for the many hours put in to do all the tasks needed each week. There also is the Gift of Treasures, the monetary gift that we give that allows the Church to pay our bills and do a variety of ministry work.

Kathryn Bass and I are working on an Endowment Fund that can be used for shortfalls in the future. We hope to have details for everyone about ways to donate to the new Endowment Fund by the end of the first quarter of 2022. More information will follow as the year progresses.

In closing, I would like to thank all of you for your continued support of the Church of the Advent. We have a wonderful and caring parish. I am always available to answer questions at shwesfld@gmail.com.

Your Friend in Christ

Suzanne Harrington

Treasurer and Chairperson of the Endowment and Stewardship Campaign

STEWARDSHIP 2022

	2018	2019	2020	2021	2022
Total # Commitments	58	45	49	35	28
New Commitments	6	2	11	2	3
Increased Commitment	26	29	25	14	17
Decreased Commitment	0	3	9	7	2
Stayed the Same	26	10	15	12	6

Refer to 2021-2022 financial information

TREASURER'S REPORT 2021-2022

Report of the Treasurer for years 2021 - 2022

	2021	2022
Income	\$177,357.18	\$175,940
Expenses	\$178,187.31	\$228,803
Surplus/Deficit	- \$830.16	- \$10,008
	<i>2021 Final</i>	<i>2022 Budget</i>

ENDOWMENT 2021-2022

Balance as of December 31, 2020: \$12,405.63

Balance as of December 31, 2021: \$12,863.63

We moved the Endowment to the Diocese Common Trust Fund fall 2021 where the rate of return is much better than a bank CD.

12:18 PM
01/18/22
Cash Basis

Church Of The Advent
Balance Sheet
As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
Diocese Common Trust Fund	12,863.00
Petty Cash	100.00
Rector's Discretionary Checking	512.97
Seacoast-New	62,075.72
TD Ameritrade	47,356.59
Total Checking/Savings	122,908.28
Total Current Assets	122,908.28
Fixed Assets	
Church Building	
Cost- Church Bldg	912,541.13
Total Church Building	912,541.13
Education Addition	
Cost- Education Addition	62,890.29
Total Education Addition	62,890.29
Land Donated by St. Mary's Organ	60,000.00
Cost- Organ	4,500.00
Total Organ	4,500.00
Sanctuary Stained Glass Windows	
Cost- Stained Glass Windows	106,847.13
Total Sanctuary Stained Glass Windows	106,847.13
Total Fixed Assets	1,146,778.55
TOTAL ASSETS	1,269,686.83
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
1st Nat'l Bank Visa (AI Ragl)	665.37
1st Nat'l Bank Visa 0329(ML)	1,903.03
Total Credit Cards	2,568.40
Other Current Liabilities	
Bishop's Apeal 2019/Bahamas	50.00
Total Other Current Liabilities	50.00
Total Current Liabilities	2,618.40
Total Liabilities	2,618.40
Equity	
Common Trust Fund Equity	12,863.00
Designated Funds	
Call Fund	36,244.00
Capital Reserve Fund	10,015.18
Memorial Funds	
Cynthia Trossbach	100.00
Paul Collins	476.21
Scott Wyllie Memorial	1,500.00
Sherden, Art	353.07
Wright, Ellen	250.00
Total Memorial Funds	2,679.28

12:18 PM
01/18/22
Cash Basis

Church Of The Advent
Balance Sheet
As of December 31, 2021

	<u>Dec 31, 21</u>
MY VILLAGE EXPENSE OFFSET	-52.85
Rector's Discretionary Fund	512.97
Sunday School Fund	241.24
Termite Offset Fund	100.00
The Link Fund	1.18
Tool & Landscape Fund	<u>1,404.24</u>
Total Designated Funds	51,145.24
Opening Bal Equity	768,512.27
Restricted Funds	
2022 Prepaid Pledge	700.00
Altar Guild	
Flowers	<u>618.97</u>
Total Altar Guild	618.97
Capital Campaign Fund	4.44
Crystal Lake Elementary Fund	344.34
Cursillo Account	651.38
Daughters of the King	97.76
ECW Fund	
Boutique	1,623.30
ECW Operating	<u>356.67</u>
Total ECW Fund	1,979.97
Major Repair Maintenance Fund	11.00
Memorial Garden (Columbarium)	11,551.82
Piano Tuning	516.00
Security Deposits	500.00
Stain Glass Windows	2,550.00
TD Capital Campaign Fund	<u>37,341.41</u>
Total Restricted Funds	56,867.09
Retained Earnings	370,418.12
Net Income	<u>7,262.71</u>
Total Equity	1,267,068.43
TOTAL LIABILITIES & EQUITY	<u>1,269,686.83</u>

2022 BUDGET APPROVED BY THE VESTRY

	2021 Actual	2022 Budget
1010 · Pledged Giving	\$108,326.00	\$101,000.00
1020 · Non Pledged Regular Giving	\$23,754.25	\$28,000.00
1030 · Offering Plate Loose Cash	\$5,064.35	\$3,500.00
1040 · Initial Offering	\$132.00	\$200.00
1050 · Donations Unspecified	\$15,370.02	\$24,000.00
1001 · PPP Money 2021	\$9,900.00	\$0.00
1060 · Special Services	\$0.00	\$150.00
1061 · Ash Wednesday	\$191.00	\$200.00
1062 · Good Friday	\$0.00	\$20.00
1064 · Thanksgiving	\$390.00	\$500.00
1065 · Christmas	\$1,283.00	\$1,500.00
1068 · Holy Week	\$0.00	\$60.00
1066 · Easter	\$551.00	\$1,000.00
1069 · Blessing of the Animals	\$0.00	\$10.00
1059 · Amazon Smile	\$201.36	\$250.00
2010 · Previous Year Pledge	\$200.00	\$200.00
2013 · Coffee Hour Money	\$267.00	\$650.00
2014 · Misc	\$5.00	\$0.00
2024 · Jazz in the Sanctuary	\$630.00	\$0.00
3070 · My Village Learning Center	\$8,507.61	\$11,000.00
3070.01 · MVLC Offset	\$211.23	\$0.00
3020 · Naked Lady Ranch	\$50.00	\$100.00
3040 · Kairos Group	\$0.00	\$1,500.00
3050 · Misc	\$222.00	\$300.00
3060 · AA	\$1,750.00	\$1,800.00

TOTAL INCOME:	\$177,005.82	\$175,940.00
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4010 · Office Supplies	\$2,493.65	\$2,425.00
4020 · Copier	\$1,069.98	\$1,200.00
4021 · COVID-19 Expense	(\$366.02)	\$0.00
4030 · Computers	\$4,545.61	\$1,500.00
4040 · Online Giving Fees	\$381.80	\$100.00
4050 · Licenses, Permits & Inspections	\$382.85	\$383.00
4070 · Postage	\$1,358.10	\$1,200.00
4080 · Bottled Drinking Water	\$515.79	\$700.00
4090 · Parish Supplies	\$55.98	\$300.00
5011 · Christian Education	\$146.42	\$700.00
5022 · Advertising	\$1,524.52	\$2,000.00

2022 BUDGET APPROVED BY THE VESTRY continued ...

	2021 Actual	2022 Budget
5022 · Advertising	\$1,524.52	\$2,000.00
5022 · Advertising	\$1,524.52	\$2,000.00
5023 · Banners	\$321.08	\$150.00
5025 · Postcards	\$153.17	\$350.00
5027 · Website	\$452.96	\$350.00
5036 · Email Service Constant Contact	\$385.00	\$385.00
5041 · Work Day Lunches	\$0.00	\$100.00
5051 · 4 Parish Gathering	\$58.72	\$500.00
5055 · Coffee Hour Supplies	\$778.60	\$800.00
5050 · Fellowship & Activities - Other	\$578.35	\$500.00
5071 · Music	\$0.00	\$150.00
5074 · Day by Day Booklets	\$175.50	\$175.00
5079.4 · Altar Guild Expense	\$224.24	\$600.00
5081 · Stewardship Materials	\$241.35	\$250.00
6010 · Property & Liability	\$33,506.50	\$33,836.00
6020 · Workmen's Comp	\$649.00	\$650.00
7010 · Assessment Current Year	\$17,700.00	\$27,311.00
7030 · Annual Bishop Visit	\$0.00	\$400.00
8020 · Bookkeeper	\$4,200.00	\$4,200.00
8030 · Organist/Choir Director	\$8,700.00	\$8,500.00
8050 · Parish Administrator	\$33,300.00	\$33,000.00
8050.11 · PA Health	\$14,244.00	\$14,244.00
8064 · RECTOR Continuing Education	\$0.00	\$125.00
8066 · RECTOR Health Insurance	\$0.00	\$7,000.00
8068 · RECTOR Pension 18.5%	\$0.00	\$4,500.00
8069 · RECTOR Stipend (half year)	\$0.00	\$25,000.00
8070 · RECTOR Moving Expenses/Search	\$0.00	\$7,000.00
8081 · Supply Clergy	\$9,525.00	\$5,000.00
8082 · Supply Organist	\$200.00	\$200.00
8083 · Mileage Reimbursement	\$1,213.16	\$700.00
8091 · ADP Payroll Fees	\$1,361.46	\$1,800.00
8092 · Payroll Taxes	\$3,534.39	\$5,000.00
9011 · Alarm Contract	\$2,130.00	\$2,200.00
9011.1 · Alarm Repairs	\$0.00	\$0.00
9012 · A/C Maintenance	\$1,428.19	\$1,400.00
9013 · Cleaning Contract	\$1,184.00	\$4,200.00

2022 BUDGET APPROVED BY THE VESTRY continued ...

	2021 Actual	2022 Budget
9014 · Fire Extinguisher Maint-Cintas	\$218.69	\$218.69
9015 · Lawn Maintenance Contract	\$6,000.00	\$6,000.00
9016 · Pest Control	\$651.00	\$700.00
9017.1 · MC Recycling Fees	\$1,286.70	\$1,200.00
9017 · MC Trash Removal Fees	\$1,426.15	\$1,300.00
9018 · Water System Contract - Kent Davis	\$2,324.25	\$1,950.00
9020 · Cleaning Supplies	\$56.19	\$150.00
9031 · A/C Repair	\$131.64	\$150.00
9033 · Misc	\$3,294.51	\$2,200.00
9030 · Repair & Improvement Other	\$103.51	\$1,000.00
9040 · Building & Grounds Supplies	\$550.78	\$350.00
9000 · Repair & Maintenance	\$1,980.88	\$0.00
9210 · Electricity	\$8,507.37	\$8,500.00
9220 · Telephone	\$3,467.69	\$3,500.00

TOTAL EXPENSES:	\$178,352.71	\$228,302.69
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TOTAL NET INCOME:	(\$1,346.89)	(\$52,362.69)
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2022 Call Fund Offset:	\$25,000.00
2022 Assessment Reduction:	\$13,655.00
2022 Cleaning Donation:	\$4,200.00
2022 REVISED NET INCOME:	(\$9,507.69)

ALTAR GUILD

Altar Guild Members:

Marta Hartwell, Director

Lois Behrend, Assistant Director

Kim Carroll, Lynn Johnson, Faye Laird, Elaine Lavalley, Jessica Trossbach

The Altar Guild works behind the scenes to assist the clergy by setting up for all Communion services, Baptisms, weddings, funerals, and other special days of the Church. We care for the vessels, linens, and candle torches used in services. For Sunday services, we set up on Saturday morning, working in teams. Like last year, Covid-19 has limited the Communion elements to wafers only for parishioners, with only the priest having wine.

In 2021, two long term members retired from the Altar Guild, Lynne Conroy and Rita Wyllie. We thank them for their many years of faithful service and wish them well. We are happy to welcome a new member, Kim Carroll. The Lord is always faithful in providing us with what we need.

We are always happy to welcome new members to the Altar Guild who are willing to serve. Please contact Marta Hartwell at 772-463-2961, or cell phone, 781-934-5995.

MISSION AND OUTREACH MINISTRY

Mission & Outreach Ministry Team Members:

Debra Lammie, Team Leader and Ande Bauzenberger, Vestry Liaison

Our Mission: As Christians, we are taught to serve the Lord and pursue helping those in need in our local and international community. This year the Mission & Outreach Ministry Team of Church of the Advent remained diligent in our effort to implement new opportunities to witness and share the love of Christ to others despite the restraints caused by the Covid 19 pandemic. However, the goal of the Mission & Outreach Ministry team to encourage people to obtain a more personal and intimate relationship with Christ and experience His everlasting love in their lives was ongoing despite the challenges we encountered. We continued to focus our vision as we interacted with individuals, guiding them to seek the joy and hope found through Christ, which ultimately results in a better and more fulfilling life. Through the never-ending outpouring of donations, continuous commitment, and support received from our parishioners this year and the work of the Mission & Outreach Ministry Team, we were still able to supply numerous individuals with basic and spiritual needs that made an optimistic influence in their daily lives.

BOGO (Buy One GIVE One) mission began in 2014 is still going strong in 2021. On the first Sunday of each month, parishioners are encouraged to take advantage of the many Buy One Get One non-perishable food opportunities of the local supermarkets. The food collected from the BOGO program allows LAHIA (Love and Hope in Action) to provide food for struggling families in the local community and on alternate months to the House of Hope ministry. LAHIA and House of Hope have reported that the request for food for needy families has become even more challenging this year as our nation has been significantly affected by the Covid 19 & Delta virus. More families in the Treasure Coast area are experiencing extreme hardships such as a loss of jobs, sickness, death of a loved one, or from local businesses being forced to reduce or lay off their staff, ultimately resulting in them closing permanently. LAHIA and House of Hope are exceedingly grateful for our partnership and monthly support from our church. This ministry would not be possible if it weren't for the generous donations of the BOGO participation from our parishioners to help those in need.

LAHIA Sandwich Ministry is an ongoing ministry that began in 2011 to provide sandwiches every 2nd and 4th Monday to the homeless and needy families at LAHIA. This year we continued to provide thirty (30) sandwiches twice a month. Thirteen (13) volunteers for this ministry this year included: Lahia's Sandwich Coordinator Jean Forbes, Evelyn Heintzelman, Dorcas Boucher, the Sunday School children, Gail Traynor, Judy Tulotta, Mary Lou Marshall, Jan Bevan, Elaine Lavalley, Marta Hartwell, Judy Melton, Jeannie Gelineau, and Judy Murphy. We encourage anyone interested in participating in this vital mission ministry to contact the LAHIA Sandwich Coordinator Jean Forbes for more details on volunteering in 2022.

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Food Packing for Haiti Project: Church of the Advent partners with other area churches to come together each year to help support in assembling dehydrated nutritional food packets for children and families of Bondeau, Haiti. However, due to the pandemic of Covid-19, the food packing event was canceled.

Thanksgiving Food Drive in November, parishioners were asked to purchase gift cards instead of collecting non-perishable goods to support the ministries of LAHIA and House of Hope because of the Covid-19 pandemic. Our parishioners provided gift cards totaling \$150 to assist our two local outreach ministries that help our local community families in need.

Hoodies for Crystal Lake Elementary: In mid-October, a drive for collecting hoodies was held to provide underprivileged children at the school with lightweight, front-zip jackets to stay warm. Our parishioner's commitment to helping these children resulted in providing a total of thirty-eight (38) hoodies which were then delivered on November 29th to Crystal Lake Elementary.

Gifts for Life: For the 6th year, on December 5th, the Mission & Outreach Ministry Team posted information in the Sunday bulletin about the Episcopal Relief & Development's Gifts for Life as a mission opportunity for parishioners to make a monetary donation through their online website to provide essential items and services to help communities in third world countries. These necessary items and education enable them to become self-sufficient and break the cycle of poverty.

School Supplies Drive: Each year Church of the Advent conducts an Annual School Supply Drive in August for Crystal Lake Elementary to collect school supplies for their students. However, due to the Covid, we were told that this year United Way would be donating a large shipment of basic school supplies needed for the school.

Church of the Advent pursues God's guidance in developing and intensifying our ongoing mission outreach commitment to serve and witness to individuals. We strive to provide encouragement and education that will ultimately result in deeper and more spiritual needs to our local and international communities.

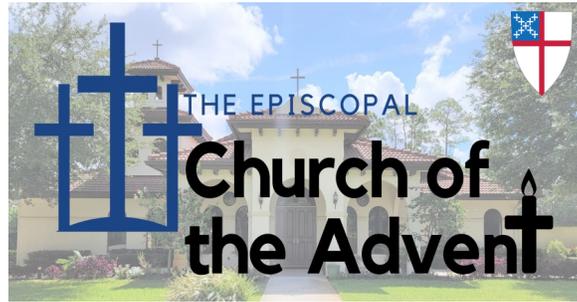
Debra Lammie

Mission & Outreach Ministry Team Leader



Notes:

Notes:



Parish Staff

Jill Knight, *Bookkeeper*

Melissa Lewis, *Parish Administrator - melissa@adventpalmcity.org*

Jim van Voorheis, *Organist / Choir Director*

Vestry Members

Craig F. Bauzenberger Sr., *Senior Warden,*

Michael Higgins, *Junior Warden,*

Elaine Lavallee (2023),

Lynn Johnson (2022), Jim Lammie (2023)

Officers

Craig F. Bauzenberger Sr., *Senior Warden,*

Michael Higgins, *Junior Warden,* Elaine Lavallee, *Clerk,*

and Sue Harrington, *Treasurer*

CONTACT US:

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*** In Case of Emergency, please call your Senior Warden, Craig Bauzenberger,
at 856-220-2166 or 772-597-0497 ***