

September 7, 2022

Dear 9th and 10th Grade Students and Parents,

Many students in the 9th and 10th grade years elect to take Advanced Placement (AP) Exams offered through the College Board, based on the AP classes they are taking. There are **two steps to complete registration and payment:**

1. Registering for AP exams through the [My AP Login – College Board](#) link.
2. Paying for exams through Westlake Academy. **Payments will be made using SchoolsBuddy. PAYMENTS DUE by October 4, 2022.**

STEP ONE: REGISTRATION

Students in AP classes Register for AP exams through the CollegeBoard site with their teacher during classtime.

1. **Registration has been completed in your student's AP classes.** Students have registered for the exam on [My AP Login – College Board](#). This is an important login to remember as it is the same login students use to access AP scores and register for future AP exams.
2. Although taking the AP exam aligned with a student's course is encouraged, it is optional. Please contact Ms. Phillips lphillips@westlakeacademy.org if you have questions about registering your student.

STEP TWO: PAYMENT

Payment for the AP exam is through Westlake Academy [SchoolsBuddy](#).
DUE October 4th, 2021

1. **Each exam is \$97.00.** Know that since you pay with a credit card, there will be an additional transaction fee (2.59% + \$0.49 USD per transaction). If you are taking more than one exam you will need to select all the exams you are paying for. If there are any concerns about payment, please contact Ms. Phillips directly at lphillips@westlakeacademy.org.
2. If you sign-up for an exam and decide not to take it, there is a **\$40 additional cancellation charge this year for unused/cancelled exams after November 15th.** Additionally, If you decide to sign up for an exam after November 15th, the cost for each exam will add \$40 and be \$136.

Westlake Academy 9-10th Grade AP Exams 2023

AP Exam	Date & Time of Exam
AP Human Geography (9th)	Thursday, May 4th @ 8am
AP Computer Science Principles (10th)	Monday, May 8th @ 12pm

AP World History: Modern
(10th)

Thursday, May 11th @ 8am