

# 2023-2024 EJEPL MANAGER'S GUIDE



# **INTRODUCTION**

**Managers,**

**This presentation is designed to demonstrate what you need to know about EJEPL procedures and gameday protocol. Within this presentation is everything ranging from score sheet procedure, roster changes, stat corrections, EJEPL website league form selection, utilizing official hotels, and more.**


**As always, if you have any additional questions, please do not hesitate to reach out to the league office.**

# LOCATION OF LEAGUE DOCUMENTS & FORMS

All EJEPL documents and forms that managers must utilize during the course of the season can be located on the [www.ejepl.net](http://www.ejepl.net) website homepage. Follow the directions below to access the documents and forms:




- 1) Go to [www.ejepl.net](http://www.ejepl.net)
- 2) On the top tool bar, click on the tab labeled 'More+' then 'League Forms'
- 3) The below forms are to be filled out and submitted directly on the website:
  - 1) Game Change Form – used if any details of an already scheduled game are changed
  - 2) Guest Game Form – if you are going to use a game against a non EJEPL team as an EJEPL game
  - 3) Stat Correction Form – if the stats entered for an already completed game need to be changed
  - 4) Roster Change Form – if any player on your team needs to be dropped or a player needs to be added
  - 5) Play Down Form – if a major aged player is going to play at a minor age level

# League Forms



EASTERN JUNIOR ELITE PROSPECTS LEAGUE

HOME EJEPL STANDINGS LEAGUE FORMS PLAYOFFS PLAYOFF CHAMPIONS MORE +

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## League Forms

Organization Owners, GMs, Hockey Directors, or Head Coaches should use the below forms to request or submit any necessary changes to their league information. Parent submissions will not be accepted.

Click on the below link if any details of an upcoming game have changed. Please fill out all requested information to notify the EJEPL of the change.

[EJEPL GAME CHANGE FORM](#)

Click on the below link if your team must add a "Guest Game" to their schedule. Please fill out all required information to submit to the EJEPL.

[EJEPL GUEST GAME FORM](#)

Click on the below link if there are any stat corrections needed to an already completed game. Please fill out all requested information to notify the EJEPL of the change.










[EJEPL STAT CORRECTION FORM](#)

Click on the below link if there are any changes needed to your team's roster. Please fill out all requested information to notify the EJEPL of the change.

[EJEPL ROSTER CHANGE DROP/ADD FORM](#)

Click on the link below if you are requesting for a Major aged player to "Play Down" at a Minor age level. Please fill out all required information to submit to the EJEPL.

[EJEPL PLAY DOWN FORM](#)

<u>Pre-Season Documents</u>	<u>In-Season Documents</u>	<u>Guides, Guidelines, and Regulations</u>
 <a href="#">2022-2023 EJEPL Important Offseason Deadlines</a>	 <a href="#">EJEPL Game Day Protocol</a>	 <a href="#">2021-2022 EJEPL Managers Guide</a>
 <a href="#">2022-2023 EJEPL Special Events Calendar (BLACK OUT DATES)</a>	 <a href="#">EJEPL Overtime Procedures</a>	 <a href="#">2022-2023 EJEPL Operating Guidelines</a>
 <a href="#">2022-2023 EJEPL Schedule Template</a>	 <a href="#">2022-2023 EJEPL Paper Scoresheet (FOR EMERGENCIES ONLY)</a>	 <a href="#">EJEPL Social Media Guidelines</a>

# GAME SCORING – GAMESHEET APP

- **The EJEPL will be utilizing the innovative scoring system called GameSheet. The EJEPL will no longer be using paper scoresheets and will require that all games are scored via GameSheet on an iPad. Below are some specifics regarding the transition to GameSheet.**
  - **GMs will receive an invitation code to set up each team in their organization in early August**
  - **Teams will upload their official USAH roster to their GameSheet Dashboard (please make sure to include jersey numbers AND positions)**
  - **GMs will still send their schedule via the EJEPL Google Schedule Form template to the league and the league will load the schedule into the system.**
  - **All games will be scored on an iPad**
  - **Home team will be responsible for making sure there is an iPad with the game loaded on it at the scorer's table**
  - **There will be training sessions in August open to all personnel to learn more about GameSheet**
  - **If there is no WiFi at the rink whereas the game was not live scored, all completed games must be uploaded within one hour of game completion**

# **IMPORTANT NOTICE**

**All EJEPL games must use the iPad scoring system, GameSheet. No paper scoresheets will be accepted. All teams must bring their iPad to all of their home games as well as to their August Showcase games.**

**Note: In in a dire situation, a paper scoresheet can be used to score the game, but the team must then transfer the paper scoresheet onto the GameSheet App on their dashboard immediately following the game.**

**FOR ALL NON-SHOWCASE GAMES, THE REFEREES MUST BE NOTIFIED OF THESE PROTOCOLS PRIOR TO THE BEGINNING OF THE GAME**

**15-16-18 U / & SPLIT SEASON**

**(5) MINUTE WARM-UP**

**PLAY 25:00 STOP TIME 1<sup>ST</sup> HALF**

**ICE CUT AT HALFTIME**

**PLAY 25:00 STOP TIME 2<sup>ND</sup> HALF**

**IF TIED, 1 MINUTE BREAK**

**PLAY OT- 1 MINUTE BREAK BETWEEN THE FIRST OT AND SECOND OT**

**2:00 MINOR PENALTIES, 5:00 MAJOR AND MATCH PENALTIES, 10:00 MISCONDUCT PENALTIES**

**9-10-11-12-13-14 U**

**(3) MINUTE WARM-UP**

**PLAY 3—15 MINUTE STOP TIME PERIODS**

**1:30 MINUTE MINOR PENALTIES, 4:00 MAJOR AND MATCH PENALTIES, 8:00 MISCONDUCT PENALTIES**

**IF TIED, 1 MINUTE BREAK.**

- HOME TEAM SUPPLIES WARM-UP PUCKS
- HOME TEAM IS RESPONSIBLE FOR BRINGING AN IPAD TO THE GAME, SCORING, AND UPLOADING THE GAME
- HOME TEAM ASSIGNS THE REFEREES THRU THEIR LOCAL ASSIGNOR. THE EJEPL DOES NOT ASSIGN ANY OFFICIALS EXCEPT FOR SHOWCASES AND PLAYOFFS
- HOME TEAM STAFFS THE SCORER BOOTH – SCORER MUST HAVE BOTH COACHES APPROVE THEIR LINEUP ON THE IPAD PRIOR TO THE BEGINNING OF THE GAME

There is no mercy rule; however, if both teams agree to run clock in third period, it is OK.

# EJEPL OVERTIME PROCEDURES

- If the score is tied at the end of regulation, a (1) minute break on the clock.
- Teams do not change ends in OT
- The 1<sup>st</sup> OT will be 4 X 4 for (5) minutes. This will be a stop time, sudden death period.
- If the score is still tied at the end of the 1<sup>st</sup> OT, (1) minute will be put on the clock and run for intermission.
- Teams will play OT # 2, also (5) minutes stop time and sudden death, but it will be 3 X 3.
- If there is a penalty in the 3 X 3 OT, the power play team will play 4 X 3 until the penalty is over. On the first whistle after the penalty, teams will revert to 3 X 3. If there is a two man advantage the power play team will play 5 on 3 until the first penalty ends. Then it will be 5 X 4 until the first whistler where it will go to 4 X 3 until the 2<sup>nd</sup> penalty is over, after a whistle it will go to 3 X 3 again. There can never be less than 3 players on the ice for a specific team.
- If the score is still tied after the 2<sup>nd</sup> OT, the game ends in a tie.
- All penalties carry over from regulation to the OT, and from the 1<sup>st</sup> OT to the 2<sup>nd</sup> OT.
- Each overtime period is sudden death meaning the first team that scores, wins.

**The OT Guideline sheet is to be handed to the referee before the game.**

**NOTE: Teams playing games counting in two Leagues are to adhere to the other League's rules and regulations and use their score sheet. After the game, the home team will transfer the data to an EJEPL score sheet and scan the EJEPL score sheet in the usual manner. Both teams must supply roster stickers for the EJEPL score sheet in the double game cases.**



## **The EJEPL uses the International Point System:**

- **(3) points for a regulation win**
- **(2) points for an OT win**
- **(1) Point for an OT loss**
- **Both teams receive (1.5) points**
  
- **In the KRACH Ratings, a regulation win and an OT win count the same.  
A tie counts as a half win and half loss.**

# NOTES OF IMPORTANCE

- 1) Games between the same teams in other Leagues can count as DUAL games for both the local and EJEPL Leagues. The local Leagues rules will be in effect.
- 2) Players can play for different organizations at different age levels of play. No player can play for (2) different organizations at the same age level.
  - 1) Keep in mind local affiliate rostering rules as well as whether or not teams are tournament bound teams
- 3) Players are to affix the League logo sticker on the back bottom (left or right side) of their helmets
  - 1) These helmet stickers (20 per team) were either sent home with your league representative that attended the Annual Meeting or mailed out to your organization's GM/Hockey Director by the end of June

# UTILIZING OFFICIAL HOTELS



- 1) All teams in the EJEPL are required to use the EJEPL Official Hotels Traveling Teams site to book their reservations.
- 2) This has been set up so that each team can block rooms for the showcases in attendance.
- 3) Utilizing the Travel Teams system will prevent teams from being blocked out of hotels and rooms because of other unrelated events occurring at the same time in the same locations.
- 4) The Travel Teams website to book reservations is found on the EJEPL.net website homepage on the right side of the page.
- 5) Click on where it says “Official Hotels” and follow the directions.

# EJEPL Social Media



@EJEPLhockey



EJEPLhockey



@EJEPLhockey

The EJEPL strives to promote its member clubs and players through social media. Please have organizations, players, and parents follow the EJEPL on each Social Media platform; Facebook - Twitter – Instagram. Please also feel free to share pictures, videos, accomplishments throughout the season with the EJEPL for them to post as well.

If you need assistance or have any questions pertaining to the Social Media portion of the EJEPL please contact:

**Social Media Coordinator**  
**Jeff DeSalvo**  
**[jdesalvo22@gmail.com](mailto:jdesalvo22@gmail.com)**

## 2023-2024 EJEPL Special Events Calendar

Below, please [find](#) a list of the 2023-2024 EJEPL Special Events. **ALL TEAMS ARE REQUIRED TO BLACK OUT (SCHEDULE NO OTHER GAMES) DURING THE WEEKENDS FOR WHICH THEY HAVE AN EJEPL SPECIAL EVENT (SHOWCASE OR PLAYOFFS).** **\*YOUTH FUTURES TEAM SEE NOTE AT BOTTOM OF PAGE\***

<u>Dates</u>	<u>Divisions</u>	<u>Location</u>
August 25 – 27	All Youth and Midget Divisions	Various locations throughout Pennsylvania, New Jersey, and New York
September 22 - 24	All 12U and 14U Futures Divisions (Gold and Silver)	Various locations throughout Pennsylvania, New Jersey, and New York
September 29 – October 1	All 18U Divisions	Ice Works, Aston, PA Atlantic City, NJ Univ. of Delaware
October 13 – 15	All Youth Diamond Divisions All 10U Futures Divisions (Gold and Silver)	Ice Works, Aston, PA Hatfield Ice Arena, Colmar, PA Atlantic City, NJ Aviator, Brooklyn, NY
November 4 - 5	15U Diamond, 16U Diamond Division 1 and 2	Ice Works, Aston, PA Atlantic City, NJ Univ. of Delaware
November 11 - 12	All 150 and 18U Divisions	Ice Works, Aston, PA Atlantic City, NJ Woodbridge, NJ Red Bank, NJ
November 18 – 19	All 16U Futures Divisions	Middletown/Brick, NJ Atlantic City, NJ Ice Works, Aston, PA University of Delaware
December 2 – 3	16U Diamond Division 1 and 2	Various locations throughout Pennsylvania, New Jersey, and New York
December 16 - 17	All 16U Futures Divisions	Various locations throughout Pennsylvania, New Jersey, and New York

**ALL YOUTH (9U-14U) FUTURES TEAMS (GOLD AND SILVER) MUST ALSO BLACK OUT SATURDAY, OCTOBER 14 (12U and 14 U ONLY), SATURDAY, OCTOBER 21 (10U ONLY) NOVEMBER 18 (10, 12, & 14U), AND DECEMBER 9 (10, 12, & 14U) FOR LOOSE GAME SCHEDULING FOLLOWING THE AUGUST SHOWCASE PARITY RESULTS**

# EJEPL Playoffs

## Playoffs

<u>Dates</u>	<u>Divisions</u>	<u>Location</u>
January 27 - 28	All 15O, 16U, and 18U Divisions	Various locations throughout Pennsylvania, New Jersey, and New York
February 9 - 11	All Youth Divisions, Diamond, and Futures	Various locations throughout Pennsylvania, New Jersey, and New York

**The last date for 9U-14U Regular Season games is Sunday, February 4, 2024.**

**The last date for 15U-18U Regular Season games is Sunday, January 21, 2024.**

**EJEPL MAILING ADDRESS**

**EJEPL**

**PO BOX 350-164**

**BROOKLYN, NY 11235**