

The St. Vincent de Paul Thrift Stores Processing Center is committed to providing excellent service to our customers by accurately and efficiently processing clothing and providing shipments to the store. Strong clear communication skills and the ability to remain flexible throughout the workday is a must.

A day in the life of the Processing Center Manager..

- Support the business by ensuring inventory items are accurately audited, price tagged, processed, and hung onto rolling racks.
- Material handling – repetitive bending, reaching, standing, walking and lifting 50 pound boxes
- Utilize best practices following standard operating procedures and reference aids, continuously looking for areas of improvement and communicating suggestions to leadership as appropriate
- Research and resolve issues using appropriate resources

You own this if you have...

- The ability to repetitively bend, reach, stand, walk and lift 50 pound boxes without difficulty
- The ability to work independently, as well as collaboratively
- A commitment to teamwork through relationship building, reliability and collaboration
- The ability to drive productivity through the efficient use of time and a commitment to strong results
- Excellent attendance and punctuality
- Bar Coding and Computer Skills, Windows 10, Excel, are a plus.

We've got you covered...

Our employees are our most important asset and that's reflected in our benefits. St. Vincent de Paul Thrift Stores are proud to offer a variety of benefits to support employees and their families, including:

- Time Off
- Merchandise Discount
- Paid Holidays

A few more important points...

The job posting highlights the most critical responsibilities and requirements of the job. It's not all-inclusive. There may be additional duties, responsibilities and qualifications for this job.

St. Vincent de Paul Thrift Stores Apopka and Clermont will consider qualified applicants with criminal histories in a manner consistent with all legal requirements.