Stormwater Specialist I

Reports to: Stormwater Manager

Position Summary: The Stormwater Specialist provides technical assistance and support on urban conservation, natural resource, urban stream, and stormwater management initiatives.

Essential Duties and Responsibilities:

- Assist with implementation of the County’s and local community’s erosion and sediment control and stormwater programs.
- Review Development plans and stormwater report: for compliance with State, County and local stormwater regulations as a part of the County Technical Review Committee.
- Review Stormwater Operation and Maintenance Manuals, agreements and as-built plans.
- Review stormwater pollution prevention plans (SWP3) for compliance with State, County and local stormwater regulations.
- Perform inspections of construction sites for compliance with the approved SWP3 and regulations.
- Conduct meetings with developers, contractors, community representatives and external agency staff related to pre-construction, noncompliance, violation, and final inspection meetings.
- Conduct post construction inspections of the stormwater system, review their inspection and maintenance records for compliance. Keep proper documentation of the inspection, including any updates, repairs or violations.
- Coordinate escalation of enforcement, violations and stop work orders with the County Prosecutor’s office or local community departments.
- Review Stormwater program procedures and recommend necessary updates.
- Assist the County and communities with Municipal Separate Storm Sewer System (MS4) NPDES Permit’s, provide compliance guidance and explain reporting requirements.
- Assist with developing and maintaining the Stormwater Control Measures (SCMs) inventory.
- Provide day-to-day assistance and guidance to the Urban Technicians to meet program goals and initiatives
- Assist with workshops, tours, field days, meetings and surveys related to stormwater and other District activities. Actively promoting conservation initiatives and the mission of Licking Soil and Water Conservation District.
- Assist the District, Ohio Department of Agriculture (ODA), Ohio Department of Natural Resources (ODNR), Ohio Environmental Protection Agency (OEPA), Ohio Emergency Management Agency (OEMA) and Natural Resources Conservations Service (NRCS) by investigating pollution abatement complaints and providing technical assistance to landowners.
- Perform Pollution prevention and Good Housekeeping inspections on municipal facilities, conduct proper reporting, and provide guidance to County/Township/Municipal staff.
- Communicate regularly, providing updates for projects, plans and program statuses with the Stormwater Manager.
- Comply with all policies, procedures and job safety requirements; and maintain a clean, sanitized, and safe office environment.
Qualifications:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or Education/Experience:

As a minimum, Candidates must have a Bachelor’s Degree in conservation, natural resources, engineering, or other science related field and 1 - 3 years of related work experience or equivalent combination of education and related work experience.

Licensure OR Certifications:
- CESSWI (Certified Erosion, Sediment and Stormwater Inspector), CPESC (Certified Professional in Erosion and Sediment Control) or CPSWQ (Certified Professional in Storm Water Quality) certification or ability to obtain within one (1) year of hire.
- Working knowledge of ArcView and or/ArcGIS is preferred, familiarity with Google and Microsoft Office suite a plus
- Working knowledge with Ohio EPA NPDES program, urban development BMPs and regulations related to erosion and sediment control
- Candidates must have a valid Ohio Driver’s License,
- Ability to pass a Licking County pre-employment drug screening and BCI background security check

Benefits:
- Enrollment in the Ohio Public Employee Retirement System and Deferred Comp options
- Insurance plan including health, dental, vision, life, employee and HRA spending accounts
- Paid vacation, 11 paid holidays and sick leave

Work hours are 8:00 a.m. to 4:30 p.m. with ½ hour unpaid lunch, Mon- Fri. May be required to work evenings or weekends for events or professional development. Compensation based on experience and qualifications.

This position description in no manner states or implies that these are the only duties and responsibilities to be performed.

I UNDERSTAND THE REQUIREMENTS AND SPECIFICATIONS FOR THE POSITION AND CERTIFY THAT I HAVE THE QUALIFICATIONS THAT ARE NECESSARY TO FILL THE POSITION AND PERFORM THE REQUIRED DUTIES AND RESPONSIBILITIES.

___________________________________  _______________________
Employee Signature                  Date

___________________________________  _______________________
Stormwater Manager                  Date