



## Administrative Assistant Opening at Indian Creek COB

The position is part time, Monday-Friday, 9am-1pm.

Indian Creek's interim pastor is part time. Good computer skills, especially ability to support our online presence for nursery school and church are highly sought after. Otherwise, office tasks, communication skills, and phone/office coverage for Wee Folk Nursery School are the primary tasks.

Applicants should send their resume to Indian Creek Leadership Team Chair Kevin Bedell at [kbedell52@gmail.com](mailto:kbedell52@gmail.com).

Indian Creek Website: <https://www.iccob.org/>