

HomeQuest Tutor Home Application

Would you like to own your own home?

This may be the opportunity you have been looking for!

Rent a home owned by Housing Works while you prepare to purchase your own home.

Tutor Home Qualifications:

- A strong desire to achieve homeownership
- A stable work history
- Sufficient income to support the costs of homeownership (But under 80% AMI)
- Willingness to partner with Housing Works and complete educational requirements
- Ability to qualify for a mortgage loan by the end of the lease

The selected candidate must complete an application including a letter describing their personal goals and how having this opportunity will have an impact on their family. Preference is given for current Housing Choice Voucher participants.

The Selected Family Must:

- Meet quarterly with Housing Works to identify goals and meet those goals within established time-frames.
- Pay rent each month on time. This rent is reduced from the market rate. Upon successful completion of the program the tenants will be eligible to apply for a grant from Housing Works equal to \$100 per month of tenancy, not to exceed \$2,400.
- Allow a Housing Quality Standards inspector to inspect the home regularly.

Failure to achieve goals, pay rent, maintain the home, or violate any terms of the lease will result in termination from HomeQuest Tutor Home program.

Please return your application to Housing Works with the following items:

- 2 months verification of income for all household members
 - 2 months bank statements for all household members
 - 2 reference letters from previous landlords
- A letter of introduction of you and your family and how this opportunity would help you to purchase your own home.



Housing Works
405 SW 6th Street, Redmond
541-923-1018
www.housing-works.org

We know the way home.

Tutor Home Program Application

By completing and submitting this application for consideration of participation in the HomeQuest Tutor Home Program, I/ We certify I/We have reviewed the program criteria and fully understand and agree to complete all that is requested if selected for this program. If you would like assistance in completing this application, please contact Housing Works.

Applicant			Co-Applicant		
Name			Name		
Social Security Number	DOB MM/DD/YYYY	Social Security Number	DOB MM/DD/YYYY		
Dependents (not listed by Co-Applicant) No. and Ages			Dependents (not listed by Applicant) No. and Ages		
<input type="checkbox"/> Married	<input type="checkbox"/> Unmarried	<input type="checkbox"/> Separated	<input type="checkbox"/> Married	<input type="checkbox"/> Unmarried	<input type="checkbox"/> Separated
Present Address: _____ No. Yrs			Present Address: _____ No. Yrs		
Phone:			Phone:		
E-Mail:			E-Mail:		
Landlord Name & Number:			Landlord Name & Number:		
Mailing Address if different from present address:			Mailing Address if different from present address:		
Former Address: _____ No. Yrs			Former Address : _____ No. Yrs		
Landlord Name & Number:			Landlord Name & Number:		
Former Address: _____ No. Yrs			Former Address: _____ No. Yrs		
Landlord Name & Number:			Landlord Name & Number:		

Applicant Employment		Co-Applicant Employment	
Name & Phone of Employer	Dates Employed	Name & Phone of Employer	Dates Employed
Average hours per week:		Average hours per week:	
Position/Title/Type of Business	Position/Title/Type of Business		
Reason for leaving	Reason for leaving		
Name & Phone of Employer	Dates Employed	Name & Phone of Employer	Dates Employed
Average hours per week:		Average hours per week:	
Position/Title	Position/Title		
Reason for leaving	Reason for leaving		

Information for Program Monitoring Purposes

The following information is requested for certain types of programs and/or grants. The law provides that we may not discriminate either on the basis of this information, or on whether you choose to furnish it. If you furnish the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not wish to furnish the information, please check the box below.

Applicant	Co-Applicant
<input type="checkbox"/> I do not wish to provide this information	<input type="checkbox"/> I do not wish to provide this information
Ethnicity: <input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic or Latino	Ethnicity: <input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic or Latino
(Please circle) Race: American Indian/Alaskan Native Asian/Pacific Islander Black/Non-Hispanic Hispanic White/Non-Hispanic Other: _____	(Please circle) Race: American Indian/Alaskan Native Asian/Pacific Islander Black/Non-Hispanic Hispanic White/Non-Hispanic Other: _____
Country of Origin: _____	Country of Origin: _____
Highest Grade Completed: _____	Highest Grade Completed: _____

Income			
Gross Monthly Income	Applicant	Co-Applicant	Total
Base Employment Income	\$	\$	\$
Overtime	\$	\$	\$
Bonuses	\$	\$	\$
Commissions	\$	\$	\$
Other	\$	\$	\$
	Total \$	Total \$	Total \$

Assets		Liabilities		
Name and address of Bank, S&L, or Credit Union		Name/Address of Co.	Monthly Pmt. Months remaining	Balance
Account No.	Balance \$	Name/Address of Co.	Monthly Pmt. Months remaining	Balance
Name and address of Bank, S&L, or Credit Union		Name/Address of Co.	Monthly Pmt. Months remaining	Balance
Account No.	Balance \$	Name/Address of Co.	Monthly Pmt. Months remaining	Balance
Vested Interest in Retirement fund	\$	Name/Address of Co.	Monthly Pmt. Months remaining	Balance
Stock & Bonds	\$	Name/Address of Co.	Monthly Pmt. Months remaining	Balance
Life insurance net cash value	\$	Name/Address of Co.	Monthly Pmt. Months remaining	Balance
Other Assets (itemize)	\$	Name/Address of Co.	Monthly Pmt. Months remaining	Balance
Automobiles owned (make and year)	\$	Alimony/Child Support Payments \$		
		Child Care \$		
Total Assets	\$	Total Payments	\$	Total Liabilities \$

Declarations

If you answer yes to any of the following questions, please use a continuation sheet for explanation.

Are there any outstanding judgments against you?

Applicant		Co-Applicant	
Yes	No	Yes	No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Have you declared bankrupt within the past 2 years?

Are you a party to a lawsuit?

Are you a US citizen?

Are you in good standing with your landlord?

Acknowledgment and Agreement

By signing below, I/We certify the following;

- I/We earn up to 80% Median Family Income (MFI)
- I/We am/are a resident of or employed in Deschutes, Jefferson or Crook County
- I/We have income to support my/our monthly expenses
- If selected, I/we agree to complete homebuyer education, financial literacy education, credit counseling and other tasks as requested through the Tutor Home program
- I/We agree to establish an Individual Development Account as available
- I/We understand I/we must occupy the property and not use it for a business, group home, or sub-lease it
- If selected for the Tutor Home program, I/we agree to complete other documents as required and enter into a one-year lease agreement with Housing Works

Applicant's Signature

Co-Applicant's Signature

I/We understand that my/our application will be evaluated by Housing Works and final application selection may be decided by a review committee. I/We certify that the information given on this Application is accurate and complete to the best of my/our knowledge. I/We have no objection to inquiries for the purpose of verifying the facts herein stated. I/We further understand that by completing this Application, Housing Works is in no way obligated to me or my family nor does it guarantee I/we will be approved for the Tutor Home program.

My signature below authorizes Housing Works to complete a full background investigation and pull a credit report.

Applicant's Signature

Date:

Co-Applicant's Signature

Date: