

# Subsidy Program Information

The Town of Whitby recognizes the value of recreation. All residents, regardless of financial circumstances, should have the opportunity to participate in recreation activities offered by the Town of Whitby Community Services Department.

## Access Program

The Town of Whitby offers financial help through the Access Program for people of low income so they can take part in Town of Whitby recreation activities.

For more information, visit [whitby.ca/subsidy](http://whitby.ca/subsidy)

## Eligibility

To be eligible for financial assistance, applicants must be a Whitby resident and be living within 25% of the Low Income Cut-Offs set by the Federal Government.

This chart shows the 2019 maximum household income to qualify for the Access Program. For current Low Income Cut-Offs, please visit [whitby.ca/subsidy](http://whitby.ca/subsidy)

Family Size	Household Annual Income (100%) Before Tax	Household Annual Income (50%) Before Tax
1	\$22,324	\$27,905
2	\$27,790	\$34,738
3	\$34,165	\$42,706
4	\$41,481	\$51,851
5	\$47,046	\$58,807
6	\$53,061	\$66,327
7+	\$59,076	\$73,844

## Annual Approval Amounts

The Access Program is valid for four consecutive seasons, based on your approval date. You must apply by completing an Access Program Application Form and include all supporting documents to be considered for another four seasons of subsidy.

The Access Program will cover 50% or 100% of your activity fee, up to a maximum of \$150 per activity. Each person is eligible for one activity per season - Spring, Summer, Fall, Winter. Funding is non-transferable and cannot be carried over to the next season. An activity could be a program, membership or skate/swim tickets.

## How to get an Application Form

### Online

Please visit [whitby.ca/subsidy](http://whitby.ca/subsidy) to complete the Access Program Application Form online or to print a copy.

### In person

You can pick up an Access Program Application Form at any Town of Whitby Recreation Centre.

## Completing the Application Form

Enter information for you (applicant) and each family member living with you (spouse/partner, child/children). Provide a photocopy or digital photo of all supporting documents with your completed Access Program Application Form.

### Proof of Whitby Address

Provide two of the following items showing your Whitby address:

- Driver's licence
- Ontario Photo Card
- Utility bill
- Rent receipt

## Proof of Total Family Income

Provide your most recent Tax Return Notice of Assessment(s) listing total family income for the applicant and spouse/partner.

If you receive Government Social assistance through the Ontario Works or Ontario Disability Support Program, please provide your most recent Government cheque stub.

## Canada Child Benefit statement

If you are listing your children on your Access Application, provide your most recent Canada Child Benefit statement listing eligible children.

## Submitting the Application Form

### Email

Send your application and supporting documents to [subsidy@whitby.ca](mailto:subsidy@whitby.ca)

### In Person

Drop off your application and supporting documents to any Town of Whitby Recreation Centre.

### Mail

Town of Whitby  
Community Services Department-Subsidy Program  
8 Vipond Road  
Brooklin, ON  
L1M 1B3

## Getting Approved

Your Access Program Application Form and supporting documents will be reviewed. You will receive an email or letter stating that you have either:

- Been approved
- Need to provide more information
- Haven't been approved and an explanation why

