



9230 Springhill Lane • Greenbelt, MD 20770

**Resident Referral Program**

Please read carefully:

1. This form must be completed by the **FUTURE** resident during their lease signing or **CURRENT** resident may complete the referral paperwork within **30** days of the new resident move in.
2. The application of the **FUTURE** resident must state the name and address of the referring resident under **“how did you hear about us”** section, and initial advertising source must note ‘RESIDENT REFERRAL’.
3. **CURRENT RESIDENT** must have a rental accounts in **“good standing”** at the time of payout (**60 days after move in**).
4. Former residents at the time of payout, and employees of the property d/b/a Franklin Park at Greenbelt Station are not eligible to participate in the resident referral program.
5. Residents are not able to combine leasing incentives such as resident referrals and third party referral bonuses, and the **FUTURE** resident must enter into a minimum of a 12 month lease agreement.
6. Management reserves the right to change, deny or reject resident referral requests at any time, and without notice.

**Current Resident**

Name: _____
Address: _____ Apt #: _____
Phone # _____
Signature of Current Resident: _____

**Future Resident**

Name: _____
New Address: _____ Apt #: _____
Move In Date: _____ Phone # : _____

**MANAGEMENT USE ONLY – (ACCOUNTING OFFICE)**

Date Applied: _____	Lease Sign: _____
Source on Application: _____	Source on Guest Card: _____

<input type="checkbox"/> APPROVED	<input type="checkbox"/> DECLINED
<b>REFERRAL AMOUNT</b> (if applicable): \$	
Management: _____	Date of Decision: _____