



## Co-Executive Director Position

The Kansas Breastfeeding Coalition (KBC) is seeking a Co-Executive Director to provide direction and policy strategy for the KBC, working closely with the Board of Directors, current staff, and KBC partners. He/she will share leadership of the KBC with the current Executive Director.

The KBC values diversity and seeks to elevate voices from marginalized populations in all levels of our organization. The KBC is committed to addressing disparities in breastfeeding. The KBC actively works to identify and dismantle racism at all its levels - systemic, institutional and individual - to close the gaps in breastfeeding rates in Kansas. It is our goal to have Co-Executive Directors who value standing in solidarity with communities of color to remove barriers to breastfeeding.

For more information about the KBC visit: <http://ksbreastfeeding.org/>

### Expectations of the Ideal Candidate:

- **KBC-specific interest:**
  - Passion for the mission of the KBC
  - Knowledge of basic lactation as demonstrated by a lactation certification, documentation of lactation-specific training or willingness to obtain lactation training within the first year of employment (*self-funded*)
  - Knowledge of global, national and state breastfeeding policies, legislation and regulations
  - Knowledge of work being done by the United States Breastfeeding Committee and other state, tribal and/or cultural breastfeeding coalitions
  
- **Community engagement:**
  - Experience building trusted relationships with Black, Indigenous, and people of color (BIPOC)
  - Knowledge of racism and how it impacts breastfeeding for BIPOC
  - Experience in community-organizing and building coalitions and/or partnerships
  - Leadership experience, preferably of a BIPOC-led organization
  - Plan, schedule, coordinate and conduct workshops, conferences and meetings
  
- **Nonprofit management:**
  - Ability to work in a shared leadership position while working independently
  - Experience and knowledge of nonprofit management
  - Understanding of financial concepts related to nonprofit management
  - Excellent written and verbal communication and interpersonal skills
  - Strong time management skills
  - Strong organizational skills, problem solving abilities and attention to detail
  - Experience developing and managing multiple projects and related staff
  - Able to prioritize workload, meeting strict funding deadlines
  - Basic accounting experience including managing financial activities for multiple funding sources
  - Experience managing contracts and grants for a nonprofit organization
  - Demonstrated success with fundraising in partnership with a nonprofit Board
  - Able to maintain existing and cultivate new relationships with donors and supporters
  - A collaborative leader who can maintain a high morale work environment and further develop the skills of qualified staff
  - Experience in government relations and legislative processes is a plus

---

**Mission** To improve the health and wellbeing of Kansans by working collaboratively to promote, protect and support breastfeeding.

**Vision** Breastfeeding is normal and supported throughout Kansas.

**Physical Requirements:**

- Ability to travel as required
- Requires occasional over-night stays
- Driving for extended periods or long distances required

**Personal Technology Requirements:**

- Computer with Microsoft Office Word, Excel, PowerPoint
- Internet access that is stable and reliable
- *Optional, but preferred* – color printer

**Compensation:**

\$20,000 per year. 20 hours per week on average. Most hours worked will fall within traditional business hours but the employee will have considerable flexibility determining when they work.

KBC employees are reimbursed for travel and business expenses on a monthly basis. Health insurance is not provided.

**Application Process:**

If you're interested in this opportunity, please email a cover letter outlining how your skills and experience meet the qualifications of the position and a resume to Sarah Jolley [Sarah.Jolley@wichita.edu](mailto:Sarah.Jolley@wichita.edu) by **September 15, 2020**.

Interviews will begin the first week of October. The position will remain posted until filled.

Please send all materials, as well as any questions about the position or process, to the Chair of the KBC Board of Directors Sarah Jolley [Sarah.Jolley@wichita.edu](mailto:Sarah.Jolley@wichita.edu).

**Equal Opportunity Employer**

Kansas Breastfeeding Coalition recognizes and honors diversity in race, ethnicity, culture, age, abilities, gender, sexual orientation, and places where people live. We strongly encourage applications from people of color, immigrants, refugees, women, people with disabilities, members of the LGBTQ community and other underrepresented and historically marginalized groups.

Kansas Breastfeeding Coalition is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce and complies with all applicable Federal and Kansas State laws, regulations, and executive orders regarding nondiscrimination and affirmative action in its programs and activities. Kansas Breastfeeding Coalition does not discriminate on the basis of race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, pregnancy or parental status and veteran's status.

---

**Mission** To improve the health and wellbeing of Kansans by working collaboratively to promote, protect and support breastfeeding.

**Vision** Breastfeeding is normal and supported throughout Kansas.