College of Veterinarians of British Columbia

Council Member Position Description

Approved by Council September 17, 2021

Role

A Council Member is one of 9 elected and appointed Council Members of the College of Veterinarians of British Columbia ("CVBC") who act collectively as the directors of CVBC and regulators of the veterinary profession. A Council Member fulfills these roles to protect the interests of the public.

Duties and Responsibilities

A Council Member:

- participates in Council meetings to ensure that the CVBC acts in the public interest, encourages full examination of all issues and solutions, and emphasizes collective rather than individual decisions and actions in a proactive fashion;
- participates on committees as appointed;
- assists in maintaining positive relations among the Council Members, staff, registrants, the public and other stakeholders in the administration of the CVBC and the veterinary profession;
- acts in a manner that ensures equity, diversity, and inclusion at the CVBC
- avoids any situation or circumstance that involves a potential or actual conflict of interest or the appearance of conflict of interest relating to Council Member responsibilities.

The Council Members collectively:

- govern and administer the affairs of the CVBC and take any action considered necessary for the promotion, protection, interest or welfare of the CVBC;
- establish committees and may authorize a committee to do any act or to exercise any jurisdiction except the exercise of Council Member rule-making authority;
- make rules for the governing of the CVBC, veterinarians, veterinary practices, applicants, and for the carrying out of this *Act*;
- bear responsibility for Council Member process and performance and for ensuring

the Council Members adopt and practice good governance.

- Establishes and upholds the CVBC Equity, Diversity and Inclusion plan

Election, Appointment and Term

Council Members are elected by a process which commences in November of an election year and hold office for a 3-year term commencing in March of the following year.

The Minister of Agriculture may appoint up to 4 persons to be Council Members known as public Council Members.

The Oath of Office which must be taken reads as follows:

I hereby swear or solemnly affirm that:

I will abide by the Veterinarians Act and I will faithfully discharge the duties of my position as a member of the council of the college of Veterinarians to the best of my ability;

I will act in accordance with the law and the public trust placed in me;

I will act in the interests of the college as a whole;

I will uphold the duties and objects of the College, and ensure that I am guided by the public interest in the performance of my duties;

I have a duty to act honestly, and will do so;

I will declare any private interests relating to my public duties and take steps to resolve any conflicts arising in a way that protects the public interest;

I will ensure that other memberships, directorships, voluntary or paid positions or affiliations remain distinct from work undertaken in the course of performing my duty as a member of the council of the College.

Evaluation

Council Member performance may be evaluated collectively at least once a year