



College of Veterinarians of British Columbia

COUNCIL MEETING

Video Conference

Friday, April 24, 2020, 10:00 a.m.

Minutes of the Open Meeting

Council Members: Dr. Josh Waddington (President), Dr. Doris Leung (Vice President), Mr. Chris Finding (Treasurer), Ms. Lori Charvat, Mr. Gian Sihota, Dr. Michele Martin and Dr. Jane Mancell

Staff: Dr. Jane Pritchard (Interim Registrar), Dr. Stacey Thomas (Deputy Registrar) and Ms. Rosalee Magcalas (Executive Assistant)

1. CALL TO ORDER

The meeting was called to order by Dr. Waddington at 10:12 a.m.

2. ROUTINE PRELIMINARY BUSINESS

2.1. Approval of the Open Agenda

MOTION: THAT the Open Agenda be approved with the power to add.

MOVED/SECONDED **CARRIED**

2.2. Minutes of the March 6, 2020 Open Meeting

Council requested an amendment to the draft March 6, 2020 Open Meeting minutes in section 3.3, Election of Officers, so that the minutes simply reflect the outcome of the nominations process.

MOTION: THAT the Minutes of the March 6, 2020 Open Council meeting be approved as amended and distributed.

MOVED/SECONDED **CARRIED**

Direction: For the office to make the requested changes and post to the CVBC website.

3. REPORTS REQUIRING COUNCIL ACTION/DECISION/DISCUSSION

3.1 PFAC Policy

Due to COVID, the CVBC has necessarily suspended in-person facility inspections until further notice. This has created an obstacle to the opening of new practice facilities, as the inspection is a critical requirement in the process for receiving the Practice Facility Accreditation Committee (PFAC)'s approval to operate. Registrants who have been working to meet the College's requirements for new practice facilities are expressing concern about the delays to establishing their new practices.

PFAC discussed the available options and determined that resuming in-person inspections still carries too much risk to all parties, and concluded that virtual inspections were an acceptable temporary substitute in the provisional approval to operate process. A new facility would not be eligible for full accreditation until an in-person inspection can be conducted. At PFAC's direction, Dr. Thomas drafted a temporary policy for virtual inspections of new practice facilities. The policy was circulated to committee members and approved unanimously by electronic vote, to be presented to Council for final approval.

Council feels it would be valuable for inspectors to record the virtual inspections for documentary purposes and future reference – this echoes PFAC's own comments.

Council requested that a slight amendment be made to the Policy to change the last line by adding '...Government **and the CVBC's ability to resume in-person inspections**'. This addition serves to keep control of timing of the inspections in the hands of the CVBC – logistically, the CVBC may not be able to resume inspections immediately upon the government lifting restrictions.

MOTION: TO approve the *Temporary Practice Facility Accreditation Committee Policy during COVID Pandemic: Remote/Virtual Practice Facility Inspections* for implementation and posting to the CVBC website, until such time as it is possible for the College to resume in-person inspections.

MOVED/SECONDED

CARRIED

Direction: To post the Temporary PFAC Policy on the CVBC website, with amendments and to disseminate to registrants by Eblast.

3.2 Governance Training (Revisit)

These items were revisited from the March 6, 2020 meeting, as Council members were asked to independently review the materials that are valuable training resources for new and returning board members. In addition to the CLEAR webinars, the Eli Mina webcast and the BC Health Regulators Association notes that were originally provided, the Deputy Registrar also wanted to include the Cayton Report on this list.

Direction: For the Office to send all links to the Council members again, including the Cayton Report.

200424 Open Minutes - APPROVED

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3.3 Consent Agenda Format

Council considered implementing a Consent Agenda format going forward to help reduce time spent on items not requiring discussion. Some Council members have limited experience with this format, but all members see the benefit of its use.

A Council member advised that once the regular agendas are prepared and distributed, the Council President, Registrar and Deputy Registrar will make a list of items that do not require discussion or are returning to Council for approval and are not controversial – these items will form the Consent Agenda. This list will then be forwarded to the other Council members who will be invited to remove items that they wish to discuss from the consent agenda at the beginning of the meeting. No reason must be given to request the removal of an item and then it will be added back to the regular agenda for discussion. The remaining consent agenda items can be approved as a single motion but recorded in the meeting minutes as separate items.

MOTION: THAT a consent agenda may be presented by the Council President at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one Council member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the regular meeting agenda at the discretion of the assembled Council

MOVED/SECONDED

CARRIED

3.4 Committee Member Terms Expiring in June

The Deputy Registrar advised Council that there are multiple Committee member terms expiring in June. The majority of members whose terms are expiring have reached their term limit, so are not eligible for reappointment. This creates a need to recruit new volunteers, ideally for consideration by Council at the May meeting to avoid any interruption to Committee functions.

While recruitment efforts in recent years have been difficult, Council is hopeful that recent College changes and positive feedback from registrants will yield a more satisfying result to recruitment this Spring.

Council discussed methods for recruitment. It was decided that an Eblast should be prepared and sent to registrants inviting registrant volunteers, and encouraging registrants to also pass the message along to members of the public whom they feel might be interested. Asking the retiring Committee members for suggestions may also be fruitful.

Council members also agreed to reach out to their connections for public members. Other possible recruitment resources for public members could include the BCVTA, the SBCV, UBC, UVic and SFU, and other provincial regulators.

A deadline for submission of applications will be set for May 14 in order to have the opportunity to gather and “vet” applications in preparation to be included in the May 29 agenda. Public Council members were requested to send out their own email to their circle and direct possible volunteers to the CVBC website for Committee information.

Direction: The Office to send out an Eblast inviting registrants to submit applications to volunteer to serve on a Committee. Have registrants pass along to any non-veterinarian friends or acquaintances to broaden the pool of public members. Update the CVBC website to itemize what Committees require members. Also have the Council members reach out to their connections to make a plea for members as well have the public members reach out. See if the retiring members know of anyone who would want to serve on a committee.

4. REPORTS RECEIVED FOR INFORMATION

4.1 Report on New Registrants

Council discussed that registrants seem to be registering in BC from all over the world and the CVBC must be mindful of this diversity and try to create an inclusive environment.

4.2 Registration Class Report

4.3 Name Approvals

4.4 Report on Facilities, Closed, New & Reaccredited

4.5 Task List

The Deputy Registrar commented on several items on the Task List that were still in progress due to the impact of the COVID pandemic on staffing levels and demands on time. Items **3.8** (After Hours Care Services), **3.9** (Dental Standard), **3.10** (Euthanasia) are still being worked on, some with consultations pending. In particular, the Deputy Registrar is still attempting to obtain a definition of ‘surgical extractions’. Council feels comfortable in obtaining 1 or 2 focused opinions on this matter, rather than opening it up for broader consultation, but believes it would be more appropriate to seek that input from outside BC to avoid appearance of favoritism among CVBC registrants. The Dentistry standard was and is a contentious issue which may require revisitation in the future, but for the time being, Council feels it should just focus on clarifying this particular detail in the existing standard.

Direction: For the Interim Registrar to provide input and to reach out to some dental professionals for input.

3.1 The Council President asked if Council would like to send a thank you letter to Dr. Maarten Hart for his years of service on Council as his resignation was not considered in the original discussion at the March meeting; Council agreed. In

addition, a Council dinner will be arranged, when lifting of COVID-restrictions permit, for the past members to get together with the current Council.

Direction: For the Office to put the Council dinner back on the task list to be held after the COVID restrictions are lifted and to send a letter of thanks to Dr. Maarten Hart.

4.4 The Council President advised that he had spoken with Deputy Minister Wes Shoemaker (Ministry of Agriculture) regarding the appointment of a new public member to Council. He mentioned that Council would benefit from having someone with a legal or human rights background. A Council member will reach out to her father, a retired lawyer, to see if either he or anyone he may know would be interested in sitting as a public member on Council.

3.3 From the June 21, 2019 task list. The Deputy Registrar will provide the Interim Registrar with background on the issue surrounding Personal Use Accounts, which is still an ongoing matter. Of the 3 major pharmaceutical companies, 2 are cooperating with the CVBC, but AVP is still resisting cooperation. The CVBC has restricted what could be ordered with Personal Use Accounts to non-prescription items, such as food, OTC medications and grooming supplies. No prescription items or controlled drugs should be accessed except through a practice facility account.

4.6 Presentation Material – CIPARS

In response to a request by a Council member when the CIPARS report was first summarized to Council in the fall, Dr. Stacey Thomas received permission to share the full presentation materials with Council. We are now providing these materials for information purposes.

5. ADJOURNMENT

5.1 Next Meeting Date

The next meeting is scheduled for Friday May 29, 2020.

MOTION: THAT the Open meeting be adjourned at 12:04p.m.

MOVED/SECONDED

CARRIED