



Vendor Application

Saturday, September 22, 2018

10am-5pm, Rain or Shine!

Name of Organization/Business: _____

Street: _____ City: _____ State: _____ Zip: _____

On Site Contact Person: _____

Cell Phone: (_____) _____ Email: _____

PTO, PTA, PTSA \$25 10'x10' **Crafter \$75 10'x10'** **Non-Profit \$50 10'x10'**
 Business Expo \$150 10'x10' **Food Vendor \$250* 20'x20'**

**Early Bird Registration for Food Vendors \$200 with payment by August 10th*

Limited Electricity is Available for Food Vendors only! \$25 additional fee

All Chamber memberships must be current to participate! If you are not a current member, please add the appropriate membership fee. Visit www.wethersfieldchamber.com or email: Wethersfield@sbcglobal.net for details.

Make Checks payable to:

“Wethersfield Chamber of Commerce” PO Box 290186, Wethersfield, CT 06129-0186

Deadline is September 15, 2018. Space is limited. Payment must be made in advance of securing a space.

PRODUCT DESCRIPTION:

Specific description and photographs of product, food or craft are required. All products for sale **MUST** be listed on this application without exception. You may email pictures to Chamber Office at wethersfield@sbcglobal.net. Products must be approved by the Chamber office. **Exclusivity is not offered nor implied.**

INSURANCE:

All food vendors, attractions, and business expo participants must have an insurance certificate of general liability for limits not less than \$300,000. Vendors agree to provide a Certificate of Event Insurance naming the Town of Wethersfield and the Wethersfield Chamber of Commerce as “additional insureds” if requested by Chamber.

EXHIBITOR GUIDELINES:

- 1) This application will be processed upon receipt of your complete fee payment: fee is non-refundable for any reason once you are accepted into the Cornfest. All checks returned for insufficient funds will incur a \$25 service charge. The Wethersfield Chamber reserves the right to cancel the event for public safety or other extreme circumstances after consultation with police, Chamber and Town Officials. Under such circumstances no payments or fees will be refunded.

- 2) All Vendors agree to defend, indemnify and hold harmless the Town of Wethersfield, and the Wethersfield Chamber of Commerce, its officers, directors, employees and volunteers from any and all injuries and damages to persons or property caused by any actions or omissions of business, its employees or volunteers while participating in, or exhibiting at the 33rd Annual Wethersfield Chamber of Commerce Cornfest to be held on September 22, 2018.

- 3) Any Vendor selling food is responsible for obtaining a Food License (Permit) issued by the Central CT Health District (located in Wethersfield Town Hall). No Exceptions. This must be done at least two weeks prior to the event.
- 4) All Vendors are responsible for meeting all state and local regulations, including, but in no way limited to, fire codes, health standards and sales permits.
- 5) No microphones, radios, cd players or loud speakers of any type are permitted.
- 6) No smoking is permitted in any tent area.
- 7) No generators, compressors, trucks, etc., can be operated without prior permission from Chamber Office. Additional fees may apply, call for details.
- 8) Vendors can have a 10x10 tent. Vendor assumes all responsibility for the installation and securing of the tent and the tent should be in place by 9:00am the morning of event. No signs are permitted outside of your booth area. All exhibitors are responsible for all supplies. You must provide your own tent, tables and displays. Vendor shall be responsible for cleanup of leased area at end of the day.
- 9) No pets, ball throwing, balloons, skateboards, bicycles, roller blades, silly string products, sparklers, smoke bombs, snappers or other "noxious" materials" are allowed on Cornfest site.
- 10) The Green is available for set up starting at 7:00am on September 22nd, unless otherwise approved by the Chamber Office. All set up must be completed and vehicles removed from the Broad Street Green prior to 9:30am. Please respect our Handicapped Parking Zones and the use of the Green. Booth disassembling and cleanup will not be allowed prior to 5:00pm. At least one adult must be present in every booth at all times.
- 11) **ALL BOOTHS will have a maximum of 8 worker/volunteer passes. Along with the application and fees, please email a list of your booth workers. The only free admittance at the gate will be for those under 12 years old and those volunteers on the list. It is your responsibility to confirm workers ahead of time.**

I have read the Cornfest Agreement and agree to the terms, guidelines and responsibilities:

Booth Fee: \$_____

Electricity Cost \$25 (Food Vendors Only): \$_____

Total Enclosed: \$_____

Make checks payable to:

"Wethersfield Chamber of Commerce" PO Box 290186, Wethersfield, CT 06129-0186

SIGNED: _____ **DATE:** _____



Street Address: 200 Main Street, Wethersfield, CT 06109

Mailing Address: P.O. Box 290186, Wethersfield, CT 06129-0186

web: www.wethersfieldchamber.com em: wethersfield@sbcglobal.net ph: 860-721-6200