Office Use: Recieved: _____ CM:_____ CC: _____VL: _____ CF: _____ DL:_____ Booth Number :_____



JULY 28 2018

SANTIAM SUMMERFEST

Celebrating 23 years of good family fun

The following is REQUIRED before application will be accepted:
1) Application Filled Out Completely 2) Entry Fee **Paid** 3) Read the Attached Rules

Vendor Booths
14' X 12'

NO electricity available outside of the Food Court

Booth Fee Schedule

Vendor Booth	$115
Vendor Booth SSCOC **Members Only**	**$99**

Total Paid $_____

Visa/Mastercard Accepted
Card #:_____
Exp: _____ Zip: _____
Security Code: __ __ __
Sign: _____

Make checks payable to:
Stayton Sublimity Chamber of Commerce
Memo: SummerFest 18

Business Name: _____
Mailing Address:_____
City: _____ State: ____ Zip:_____
Contact/Rep Name: _____
Phone(s): _____
Email: _____
Booth Activities/Goods details: _____
_____
_____
Special Requests (honored as available): _____
_____

All applications subject to review prior to acceptance. Unaccepted applicants will be notified & payment promptly refunded. Food booths must contact the Marion County Health Department at (503) 588-5357, and comply with all permits & sanitation regulations required by law. All permits must be posted prior to opening to the public. Please read attached SummerFest Vendor Agreement, and sign below.

I,_____ (please print) agree to the attached rules & regulations set by the Stayton Sublimity Chamber of Commerce, and understand that non-compliance will result in expulsion from the event.
Signature: _____ Date: _____

Mail payment & completed registration to:

STREET VENDOR

Stayton Sublimity Chamber
Attn: Carmélle Bielenberg
PO BOX 121 - Stayton OR 97383

Stayton Sublimity CHAMBER OF COMMERCE

Hours:
8-10AM Vendor Set-Up
10AM - 4PM Vendor Booths
4-5PM Vendor Take Down
Food/Entertainment until 6PM
Located on 3rd Ave in Historic Downtown Stayton

2018 Vendor Agreement

JULY 28

SANTIAM SUMMERFEST

1. **Booth Assignments:** Assignments will be made on priority applications, then on a *first paid-first served* basis. Space numbers will be provided at check-in on the **morning of the event.** Please **DO NOT contact us beforehand** for your assigned space number.

2. **Check-in:** Check-in is at the corner of N 3rd Ave & E Water St., between 8AM - 9AM

3. **Fees:** Fees are due with application. See **Booth Fee Schedule** on application**.** A *service fee* of $25 will be added on all returned checks. An *additional fee* of $25 will be assessed on all applications received after July 1, 2018.

4. **Acceptance & Refunds:** The Chamber reserves the right to deny any applicant for any reason. Unaccepted applicants will be notified & payment promptly refunded. At the event, the Chamber reserves the right to restrict or remove an exhibit, without refund, if it is not in compliance with the terms & conditions of this agreement or is found to be unsuitable. This restriction applies, but is not limited, to noise, display size, sound systems, persons, animals, conduct, printed materials, or anything that compromises the character of the event or the Chamber.

5. **Cancellations & Refunds:** Cancellations must be made in writing *at least 28 days prior* to the event (*by July 1*) in order to receive full refund. Cancellations *between July 2 and July 21st* will receive only a 75% refund. A processing fee of $25 will be charged for all cancellations. *Cancellations after July 21st will not be refunded*.

6. **Licensure:** Any and all licenses including city, county, state, or federal inspections or permits required by law of any exhibitor in the installation or operation of their display shall be the sole responsibility of, and obtained by, the exhibitor at their own expense prior to the opening of the show. ie: Marion County Health Department permits for food vendors. The Health Department will inspect your booth for compliance.

7. **Liability**: The Chamber assumes no responsibility for any loss or damages to the property of any vendor from any cause including, but not limited to, theft, fire, vandalism, weather, natural disaster, or any other casualty.

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8. **Litigation**: If a lawsuit or civil action is filed against the Chamber regarding this contract, the vendor promises to pay all costs and reasonable attorney fees in such a manner as set forth by the court.

9. **Exclusivity**: The Chamber does **not** grant exclusivity on sale or display of any product(s) or merchandise. Direct sales companies are limited to one consultant per company on first-paid first-served basis. Please include company name on application.

10. **Applicant/Vendor Responsibilities:** The Applicant/Vendor agrees...
    a) To provide their own booth display, table, chairs, awning, etc... **Chamber provides the space only.**
    b) To obey ALL laws and ordinances of the State of Oregon, Marion County, and the City of Stayton.
    c) To obtain written permission from the Chamber before any subleasing of space.
    d) To conduct business in the assigned space only.
    e) Not to bring ANY vehicles, trailers, or deliveries into the selling/vendor area between the hours of 10am - 4pm, when the event is open to the public.
    f) **Not to dismantle or remove booth prior to the 4pm closing time.**
    g) To remove their exhibit including, but not limited to, ALL boxes, crates, debris, garbage, recyclables, product, and any other materials related to the exhibit or use of the display space, after 4pm, but by no later than 7pm, on the date of the event.

Note: For the purpose of this contract, the term "Chamber" refers to the Stayton Sublimity Chamber of Commerce located at 175 E High St in Stayton, OR 97383, the term "Applicant" and "Vendor" are used interchangeably to refer to the individual, business, or organization, and any of it's employees or affiliates who might be involved in any way with this event, and the term "event' refers to the 2016 Santiam SummerFest.

If you have read and agree to the stipulations included in this contract, please sign and date in the appropriate place on the registration application, and send completed application with full payment to the Stayton Sublimity Chamber of Commerce, PO BOX 121 - Stayton, OR 97383. Incomplete applications, including those without full payment, will be rejected.