

[Company Logo]

To Whom It May Concern:

The individual in possession of this letter works on behalf of a business deemed essential and must travel to and from work and engage in activities necessary to their job function regardless of time of day. This individual is an employee within a sector that has been explicitly deemed essential by the United States Government and critical to its maintained infrastructure.

As an employee of [Company Name], this individual works within an industry classified by the 'Critical Infrastructure Sectors' as stipulated by Presidential Policy Directive 21, and listed by the United States Department of Homeland Security Cybersecurity & Infrastructure Security Agency, which are explicitly noted by Executive Order N-33-20.

As a member of the Food and Agriculture Sector, Energy Sector, and Transportation Sector, it is therefore the policy of the United States Government that this individual is not disrupted in their capacity to carry out the duties of their job as an employee of [Company Name]. Further clarifying this on March 16, 2020, the President of the United States instructed all employees of Critical Infrastructure Sector industries, including the Food and Agriculture Sector, Energy Sector, and Transportation Sector, to continue to perform their normal job functions for the duration of the COVID-19 epidemic. These sectors are clearly outlined at www.cisa.gov/critical-infrastructure-sectors.

The individual in possession of this letter is thereby a 'Critical Infrastructure Industry Employee' and should be considered exempt from local restrictions such as curfews, shelter-in-place orders, and other restrictions when reporting to, returning from, or performing their work functions. We request that you allow this employee to continue with their job in the interest of public safety and security.

If you have any further questions, please contact [Company Designee] at [Contact Information].

Signed,

[Company Designee Signature]

[Company Designee]

[Designee Title]

[Company Name]

