

Toolbox Talk

Safely Accessing & Egressing Traffic Management Setups

The following guidance is to ensure that all KTL vehicles and drivers are safe and do not endanger motorists, pedestrians, vulnerable people, and cyclists.



Planning

Before arriving, operatives attending the site should check the **TM plan** to see what **type of road** it is, the **site size**, **approach**, **visibility**, and if there are **footpaths** or **cycle lanes** within the plan.



Contact the traffic management operative (TMO) whose contact details should be included in the site **WhatsApp** group chat.



Check you have the **correct high-visibility clothing**, it is clean, and in **usable condition**.



Accessing



- If the TM is on a dual carriageway, it should include a **designated site access** entrance, shown **on the plan**.
- If it is not a dual carriageway, when you arrive on site, you must **park** your vehicle **safely before unloading** or **setting up** any signs or barriers.
- **Prioritise parking off-road**. Park your vehicle off the road in a position that **does not obstruct** a **footway** or **cycle route** and respects the **access to premises** and drivers.



Parking

If it is not possible to park off the road, the vehicle must be **clearly visible** to other road users; ensure that any **conspicuous markings (Chapter 8)** on the vehicle are **facing oncoming traffic**.



The vehicle must have **roof-mounted beacons** that are turned on.



You must **not leave** your vehicle or trailer in a **dangerous position** where it can cause any unnecessary **obstruction** of the road.



Do not stop or **park near a school entrance**.



In Scotland drivers must not park near a **curb** that has been **lowered**.

Chapter 8 Beacons



Beacons should be used when **entering or leaving** or **moving within the site** or when travelling slower than general traffic.

Other vehicles, on **seeing** the **amber beacons** flashing, will **give you space**, as you are likely to slow down, turn quickly, or stop.

The **beacons should be switched off** when parked within a fully installed traffic management setup.



CHAPTER 8 GUIDANCE

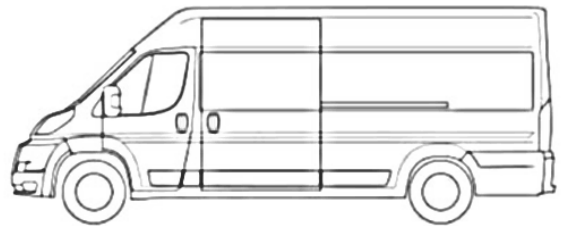
Setup

If you're parking in the road, you **must protect your vehicle** from passing **traffic**. Set up a **keep right sign** at the **outside corner** of the vehicle along with the **traffic cone**.



Do not obstruct any permanent traffic signage or traffic signals when parking outside the working space.

It is safer to get that the people on the **passenger side** rather than stepping into the traffic scheme.



Remember, if it is not safe to continue, STOP work!

Everyone working for KTL has the responsibility and authority to stop work immediately, without fear of reprisal, when they believe conditions exist that pose a danger to the health and safety of workers or the public.



Safety
Takes
Official
Priority

