



**CALL FOR NOMINATIONS  
FOR  
NFBPA OFFICER POSITIONS  
MEMBERS OF THE BOARD OF DIRECTORS**

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The NFBPA Officers and Board of Directors are the stewards of our organization and are the representatives of the interests and views of all members. They are responsible for creating a shared vision, providing leadership and policy direction, ensuring the financial health of the organization and creating an overall sense of purpose.

As an NFBPA member, you can continue to help NFBPA move forward with its mission by participating in the nomination and election processes. Open immediately through **Tuesday, January 7th at 11:59 p.m. EST**, nominations will be received by the Nominating Committee. Please carefully review the information herein to know how to nominate yourself or another member. Your input is vital!

**Positions Available for Nomination**

There are positions available for nomination. The Board positions available are four (4) officer positions and 9 Board member positions.

***Officers:***

- ❖ President
- ❖ President Elect

❖ Vice President

❖ Treasurer

*The four officer positions are one year terms, with the ability to be nominated and elected to serve a second one year term in the same officer position the succeeding year.*

**Members of the Board of Directors:**

14	Member positions with 2-year terms starting at the conclusion of the annual General Membership meeting in April, 2020 through the annual General Membership meeting in April, 2022
1	Member position that must be a full-time student.

*The members of the Board of Directors serve a two year term, with the ability to be nominated and elected to serve an additional two year terms as a member of the Board of Directors. The exception is the student representative which serves a one year term, with the ability to be nominated and elected to serve an additional one year term provided he/she continues to meet the eligibility criteria for the Student Representative Board position.*

**Qualifications & Desired Traits**

- Be an active NFBPA member in current financial and in all other ways good standing;
- Possess the skills, knowledge and abilities required to perform the responsibilities assigned to the positions
- Have a working relationship and presence with the local chapter (if a local NFBPA chapter exists in your jurisdiction).
- Have the time, dedication and financial ability to serve;
- Be well versed on NFBPA history, mission and other general organizational knowledge;
- Ability and willingness to broadly represent the NFBPA membership;
- Committed to stay informed about organizational matters and prepare well for meetings and other group decision making responsibilities;
- Be free of conflicts of interests;
- Support of his/her employer for time away from the office, travel and other ways to enhance service to NFBPA;
- Be a strategic thinker, familiarity with the nuisances and inter-workings of not-for-profit and/or professional associations to bring innovative suggestions to the National Office and Board.

- Nominees from the NFBPA Advisory Councils should be:
  - chosen from the respective Advisory Councils in accordance with the Bylaws of the Councils,
  - and in compliance with NFBPA Bylaws.

### **Minimum Requirements**

Nominees must agree to the following:

1. Become and/or maintain an annual NFBPA Associate Membership (\$3,000.00).
2. Actively assist in the organization's fund development by identifying for the organization no less than an additional \$3,000 each year from other revenue sources. (This may be achieved through bringing in additional associate memberships, institutional and corporate partners, identification of grants and in-kind services, equipment or addressing other organizational needs).
3. Personally contribute funds, talent and other resources as generally accepted and practiced in a volunteer leadership role.
4. Market and promote the NFBPA professional development programs and in particular sponsor or identify sponsorship for at least one participant per year in the Executive Leadership Institute and Mentor programs.
5. Identify and encourage new members and participate actively in NFBPA membership drives.
6. Participate in public outreach to make visible the mission, goals and achievements of NFBPA and as may be requested from time-to-time represent the organization at various events and activities.

### **Instructions for Submitting Nominations**

Please complete the attached Nomination Form and submit it along with a current resume, and photograph (JPEG format) to:

#### **NFBPA-NOMINATIONS FOR ELECTED OFFICE**

Attention: Administrative Services

777 North Capitol Street, NE, Suite 550

Washington, D.C. 20002-4291

Or Email to [admins@nfbpa.org](mailto:admins@nfbpa.org)

Nomination Packets must be **received** no later than **Tuesday, January 7, 2020 at 11:59 p.m. EST.**



National Forum of Black Public Administrators

**NOMINATION FOR ELECTED POSITION TO THE BOARD OF DIRECTORS**

*There are two sections to this form, please ensure that both sections are fully completed and a current resume and photograph are enclosed to complete the nomination packet.*

**Section I. Name of Person Nominated and their Contact Information**

Name of Nominee			
Position for which Nominated (Check only one)	<ul style="list-style-type: none"> <li>● President</li> <li>● President Elect</li> <li>● Vice President</li> <li>● Treasurer</li> </ul>	<ul style="list-style-type: none"> <li>● 2 Year Board Member</li> <li>● Student Representative</li> </ul>	
Work USPS Address			
Home USPS Address			
Telephone Numbers (Please list all 3 if applicable: Work, Home, Mobile; indicate the one preferred for primary contact)	Work	Home	Mobile
Email Addresses (Please list both if applicable: Work, Personal, Other; indicate the one preferred for primary contact)	Work	Personal	Other

**Section II. Nominee Questionnaire**

List past and current service to NFBPA (e.g. committee membership, ELI/Mentor Graduate, volunteer, local chapter involvement/office held, etc.)

**Provide Nominee's personal vision statement for NFBPA.** *(Please keep to 2-3 sentences).*

**Indicate why Nominee would be effective and successful in the position for which nominated.** *(Include specific skills and talents and any relevant experience the Nominee will bring to the Officer or Board position)*

**Indicate Nominee's motivation for running for office and what the nominee would desire to accomplish during his/her term if elected.** *(Limit to 150 words or less).*

*By signing below, the nominee and the nominator indicate that they have fully read the requirements and commitments necessary and believe that the nominee not only understands; but if elected the nominee will fulfill the requirements and commitments.*

<b>NOMINATOR Section</b>	
Print Name of Nominator, if not a self-nomination:	Signature of Nominator, if not a self-nomination:
Date:	
<b>NOMINEE Section</b>	
Signature of Nominee:	Date: