



STATE OF NORTH CAROLINA
invites applications for the position of:

Injury and Violence Prevention Unit Manager

JOB CLASS TITLE: Program Development Coordinator

POSITION NUMBER: 65024943

DEPARTMENT: Dept of Health and Human Services

DIVISION/SECTION: Department of Public Health/ Chronic Disease and Injury

SALARY RANGE: \$51,895.00 - \$93,346.00 Annually

RECRUITMENT RANGE: \$51,895 - \$75,000

SALARY GRADE / SALARY GRADE EQUIVALENT: GN14

COMPETENCY LEVEL: Not Applicable

APPOINTMENT TYPE: Permanent Full-Time

WORK LOCATION: Wake County

OPENING DATE: 06/16/20

CLOSING DATE: 06/29/20 5:00 PM Eastern Time

DESCRIPTION OF WORK:

The position provides leadership, vision and advocacy for the Injury and Violence Prevention Unit of the Injury and Violence Prevention Branch. The position is responsible for developing and implementing key strategies to reduce the burden of death from the drug overdose epidemic and the leading causes of unintentional and intentional injuries in the state. The position supervises Prevention Unit staff and coordinates with key partners, agencies, and state-wide organizations that support community-level injury and violence prevention activities. The position assures advisory groups and state-wide initiatives for the Prevention Unit are maintained and assures legislatively mandated reporting and activities are maintained for the Injury and Violence Prevention Unit.

Salary Grade: GN14

Recruitment Range: \$51,895 - \$75,000

Position: 65024943

Exam Plan: 20-04195

About the Division of Public Health and the Chronic Disease and Injury Branch:

The NC Department of Health and Human Services (DHHS), in collaboration with its partners, protects the health and safety of all North Carolinians and provides essential human services. The N.C. Division of Public Health's Chronic Disease and Injury Section, along with local health departments and other community partners, works to reduce death and disabilities through education, policy change and various services. Our goal is to help all North Carolinians develop healthy and safe communities and health systems to prevent and control chronic diseases and to eliminate health inequities.

KNOWLEDGE, SKILLS AND ABILITIES / COMPETENCIES:

To receive credit for all of your work history and credentials, you must list the information on the application form. Any information listed under the text resume section or on an attachment will not be considered for qualifying credit. Qualified applicants must document on the application that they possess all of the following:

- Ability to understand internal workings of the Prevention Unit in relation to the external expectations of the partners and stakeholders.
- Ability to assess the potential impact of programmatic and policy efforts and make necessary adjustments.
- Thorough knowledge of the methods and techniques of planning, writing and editing and producing content.
- Ability to edit and analyze informational material or content prepared by others.
- Thorough knowledge of the techniques for disseminating information to the public and target groups.
- Knowledge of theories, principles and practices of injury and violence prevention, behavior change, environmental modification, community capacity building, community organization, coalition building, media advocacy, social marketing, and policy development with the ability to apply these to program planning, implementation and evaluation and public health service.
- Demonstrated knowledge in the following areas: drug overdose, public health, strategic planning, designing and managing programs and strategies, best practices of injury and violence prevention, policy development, media, program monitoring and evaluation.

- Planning and managing multi-faceted and specialized projects.
- Experience working with diverse groups and communicating technical data to lay audiences.
- Ability to conceptualize and create communications as they relate to the area of responsibility from creation through delivery.
- Familiarity with overdose prevention partners in NC and ability to engage, motivate, coordinate, and collaborate with many diverse partners from a variety of intervention levels and settings.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

Bachelor's degree from an appropriately accredited institution; AND five (5) years of progressively responsible program experience related to the area of assignment;

OR an equivalent combination of education and experience

SUPPLEMENTAL AND CONTACT INFORMATION:



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

In collaboration with our partners, the North Carolina Department of Health and Human Services provides essential services to improve the health, safety and well-being of all North Carolinians.

The Department of Health and Human Services (DHHS) selects applicants for employment based on job-related knowledge, skills, and abilities without regard to race, color, gender, national origin, religion, age, disability, political affiliation or political influence. Pre-Employment criminal background checks are required for some positions.

Division of Public Health (DPH) main locations, including their grounds, are tobacco-free as outlined in the Tobacco-free Campus Policy. All tobacco products, including e-cigarettes, e-hookahs, "vape products" and all smokeless tobacco products, may not be used in the indicated areas.

Due to the volume of applications received, we are unable to provide information regarding the status of your application over the phone. To check the status of your application, please log in to your account. You will either receive a call to schedule an interview or an email notifying you when the job has been filled.

For technical issues with your application, please call the NeoGov Help Line at 855-524-5627. Applicants will be communicated with via email only for updates on the status of their application. If there are any questions about this posting other than your application status, please contact HR, 919-707-5450.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.oshr.nc.gov/jobs/index.html>

Position #20-04195
INJURY AND VIOLENCE PREVENTION UNIT MANAGER
TO

NOTE: Apply to the department listed on posting
An Equal Opportunity Employer, NC State Government

noreply@nc.gov

Injury and Violence Prevention Unit Manager Supplemental Questionnaire

- * 1. DHHS 20: Where did you learn about DHHS or this opportunity?
- Company or OSHR Website
 - Employee Referral
 - Conference / Career Fair
 - Email campaign
 - Professional Association or Industry-specific job board
 - Indeed
 - LinkedIn
 - NC Nursing Board email
 - Google
 - Other General Job Boards
 - Other Search Engines
 - Other Social Media
 - Internet Advertisement
 - TV / Radio
- * 2. DHHS 20: Please give additional detail where you learned of DHHS or this opportunity. (e.g., APA Annual Meeting in NYC in May 2018, Facebook, Doximity, NC Substance Abuse Professional Practice Board, etc.)
- * 3. How many years of experience do you have working with diverse groups and communicating technical data to lay audiences? (All experience must be reflected in application.)
- None
 - 1-2 years
 - 2-3 years
 - 3 or more years
- * 4. How many years of experience do you have with harm reduction, drug overdose, public health, strategic planning, designing and managing programs and strategies, best practices of injury and violence prevention, policy development, program monitoring and evaluation? (All experience must be reflected in application.)
- None
 - 1-2 years
 - 2-3 years
 - 3 or more years
- * 5. What level of experience do you have with planning and managing multi-faceted and specialized projects? (All experience must be reflected in application.)
- None
 - Beginner
 - Intermediate
 - Advanced
- * 6. I understand that the budgeted salary for this position is limited to \$75,000. If offered this position, the salary offered will be within the posted recruitment range of \$51,895 - \$75,000.
- Yes No
- * 7. To be considered for this position, you must clearly show within the body of the application how you meet the state mandated minimum education and experience requirements for this vacancy. In order to receive credit for the supplemental questions in which you answered yes; you must provide supporting information within the body of the application to support your answer. G.S. 126 -30 speaks to fraudulent disclosures given to meet position qualifications. Have you provided the correct information for our screening process?
- Yes No
- * Required Question