

Transitioning to the New Listing Maintenance module? Here's what to expect.

The desktop interface shows a top navigation bar with a search bar, 'Guided Help', 'Chat Support', 'Ask Scout', 'Help', and 'AM as FVTA'. Below this is a menu bar with options like 'Quick Search', 'Hot Sheet', 'Contact Management', 'Market Summary', 'My Messages', 'Add Listing', 'Change Listing', and 'My Incomplete'. The main heading is 'Change Incomplete Listing' with buttons for 'Delete Listing', 'Preview', and 'Publish Listing'. On the left, a sidebar shows 'Listing Requirements' at 17% completion and a 'LISTING DETAILS' menu with items like General (checked), Address (3), Contract (11), Property (26), Tax & Legal (7), Remarks (checked), Detail Fields (17), Rooms, and Broker Distributions. The main area is titled 'Listing Details' and contains a 'General' subsection with fields for Property Type (Residential), Prefix (RG - Testing Description), Comp Sale YN (No), Listing Agent (Buffalo Bills (afcebill) of AFC East (afceast)), and Co-listing Agent. At the bottom right, it says 'Last Saved: 7/14/2026 at 9:10 AM' and has a 'Save As Incomplete' button.

The mobile interface shows a top bar with 'Back', 'Add Listing', and a refresh icon. The heading is 'Change Incomplete Listing' with buttons for 'Delete Listing', 'Preview', and 'Publish Listing'. Below this is a 'Listing Details' section. The 'Listing Information' subsection includes fields for Property Type (Residential), Listing Member (Josh Hernandez (flextrainer2) of FBS Test Office (t)), and Co-listing Member (Select). A note mentions a 'Certified Photographer' assigned to the listing. At the bottom, it shows 'All Fields' and 'Last Saved: 7/14/2026 at 11:38 AM' with a 'Save As Incomplete' button. A bottom navigation bar includes icons for Search, Hot Sheet, Contacts, Collections, and More.

Simple, intuitive workflow

All the listing entry is on one page. No need to navigate through multiple tabs. You can jump to different sections of the listing input form using the navigation menu on the left side.

Add media effortlessly

You can add photos and listing media at any point during the Add Listing process. No need to save a listing as Incomplete in order to add listing media.

Add listings on the go

The new Listing Maintenance module is also available on mobile. You can now add listings on mobile from start to finish. Or, you can start a listing on mobile, and complete it later on desktop (or vice versa). On iOS, tap **More** in the bottom right, and then tap **Add Listing**. On Android, tap your initials in the upper right, and then tap **Incomplete Listings > Add Listing**.

New form adapts as you go

You can now see your listing progress at a glance. A progress bar at the top of the navigation menu shows how much of the listing input form is left to complete before you can publish your listing. Numbers next to each subsection indicate how many required fields are left to complete in that subsection. If you have completed all the required fields in a subsection, a green checkmark will display next to it.

Easy-access functions

You can still filter the fields you want to display (all fields, required fields only, incomplete required fields). Note that the “Empty Required Fields” option is now labeled “Incomplete Required Fields.”

The listing input form now displays buttons at the top right: Delete Listing, Preview, and Publish Listing. To save a listing as Incomplete, click the **Save as Incomplete** button on the bottom right.

Learn More

- [New Listing Maintenance Product News Page](#)
- [New Listing Maintenance Flexmls Help Page](#)
- [Flexmls Basics: Add Listing Quick Guide](#)