

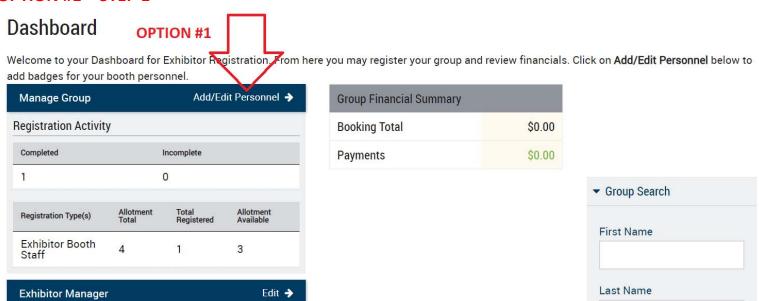
SOCIAL EVENTS Chicago, IL

Two ways to sign up Exhibitor Booth Staff for Social Events

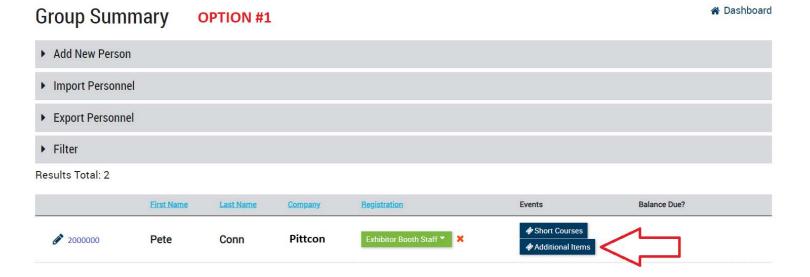
OPTION #1 - If the Exhibit Manager is paying for the Booth Staff's Social Events:

- Log into your Exhibitor Registration account through the a2z Dashboard
 - o https://s23.a2zinc.net/clients/pittcon/pit20/Public/e Login.aspx
- On the Exhibitor Registration Dashboard, click on Add/Edit Personnel
- Click on the "Additional Items" icon by the person's name.
 - You can also add Short Courses to pay for here

OPTION #1 – STEP 1



OPTION #1 - STEP 2



OPTION #2 - If the Booth Staff would like to pay for their own Social Events:

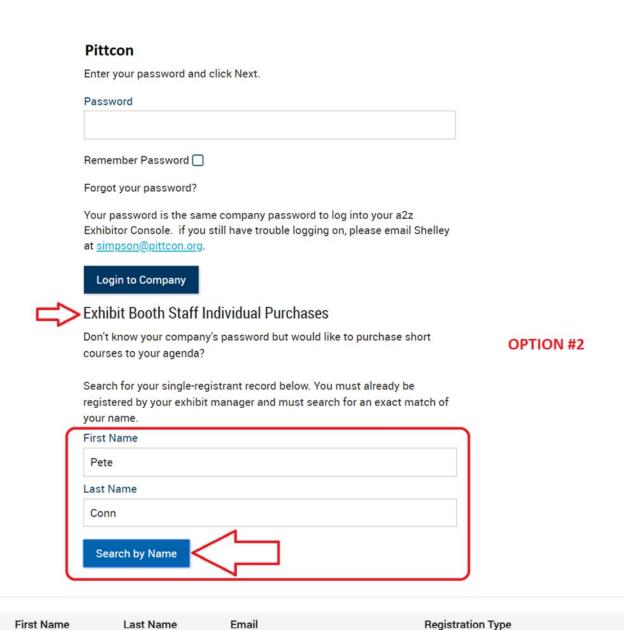
- Exhibitor Booth Staff can go to: https://registration.experientevent.com/ShowPIT201/Flow/EXH/
- Type in company name, click Search, click the company name
- Scroll to the bottom where is says "Exhibit Booth Staff Individual Purchases"
- Type in name, then Search by Name (<u>Name must match exactly to registered name</u>)
- The name will show up below, click Select
- This will allow the staff to purchase their own Social Events (and Short Courses).

Validate

Select

Pete

Conn



peteconn@pittcon.org

EBS - Exhibitor Booth Staff

Social Events

Events are not included in the conference registration price and are offered for a separate fee. You can register online for up to two weeks prior to the event. Costs include transportation, tax and gratuity (when applicable).

You will receive an email reminder with additional logistical details, including meeting time and location and contact phone number.

Disclaimer. Social Events may be cancelled or rescheduled at the sole discretion of Show Management, at any time, if numbers of enrollments does not meet the minimum required if a cancellation occurs, registration will be notified and a full refund will be made for that event.

Social Event Cancellations:

Due to reservation requirements, there will be NO refunds for Social Events issued after the deadline date of February 10, 2020. (2020 Social Events include: Pittcon Party, Pie in the Sky, and Beer Tasting.)





Any Questions?
Please email Shelley at simpson@pittcon.org