



MICHIGAN SOCIETY OF HEALTH-SYSTEM PHARMACISTS

2022 MSHP VOLUNTEER APPLICATION FORM

Michigan Society of Health-System Pharmacists (MSHP) relies on volunteer participants to help the organization meet its professional goals. Volunteers can serve as Committee members, officers or members of the MSHP Board of Directors, or serve as delegates to the American Society of Health-System Pharmacists (ASHP) House of Delegates. Please note that you must be a MPA/MSHP member to volunteer for the following Committees or groups. Volunteers are appointed by the MSHP President-elect in November and December for the following calendar year. In addition, please note that the size of each Committee is limited to the number of volunteers deemed appropriate for each participant to be effective.

MSHP Board of Directors

Directors are elected by MSHP members and serve a two-year term on the Board. Meetings are typically held in Lansing from 9 a.m. to noon on the second Thursday of the following months: January, April, June, September and October. In addition, the MSHP Board of Directors holds two evening meetings: one the evening prior to the MPA Annual Convention & Exposition in February and one the evening prior to the MSHP Annual Meeting in November.

Regional Societies

MSHP is affiliated with four regional component organizations – the Capital Area Pharmacists Association (CAPA), the Northern Michigan Society of Health-System Pharmacists (NMSHP), the Southeastern Michigan Society of Health-System Pharmacists (SMSHP) and the Western Michigan Society of Health-System Pharmacists (WMSHP). These organizations function similarly to MSHP, but focus their activities in one local geographic region. There are many opportunities available to become involved in these organizations. For additional information, visit CAPApharm.org, SMSHP.org or WMSHP.net.

Michigan Delegates to the ASHP House of Delegates

Delegates are elected by MSHP members and serve a two-year term. Interested individuals must be ASHP members to be eligible for nomination as a delegate. Delegates participate in a one-and-a-half-day Regional Delegate Conference (RDC), typically held at the beginning of May, at various locations around the country, with Chicago being the closest site to Michigan. The purpose of the RDC is to prepare delegates for policy discussions, allow them to network with delegates from other states and to consider/develop viable amendments to proposed policies in preparation for the actual ASHP House Session. ASHP House Sessions are held during the ASHP Summer Meeting, typically held in June.

MSHP Committees

MSHP hosts two Committee Days each year, in January and May, from approximately 9 a.m. to 3 p.m. in the Lansing area. This forum allows Committee members to meet in one location, work on their charges and network with other volunteers. If a Committee requires additional meetings to accomplish its assigned charges, those meeting dates are arranged on an individual basis by the Committee chair. Committee charges are updated and approved by the MSHP Board on an annual basis. The current Committee charges are published in the [MSHP Chapter Manual](#).

- **Ambulatory Care Committee:** This Committee is responsible for initiatives that support the advancement of pharmacy practice in ambulatory care settings. This will include such aspects as provision of direct patient care, medication management and the medication-us-process in various ambulatory settings and in care transition.
- **Antimicrobial Stewardship Committee:** This Committee is responsible for exploring collaborative ways in which to minimize the development and emergence of antimicrobial resistance across Michigan, expand infectious diseases-related educational resources and collaborative practices for health-system practitioners in Michigan, and to champion and share successful antimicrobial stewardship practices throughout the state.
- **Educational Affairs Committee:** This Committee is responsible for planning and conducting the MSHP Annual Meeting and the MSHP programming for the MPA Annual Convention & Exposition.
- **Membership Committee:** This Committee is a joint MSHP/MPA Committee that is responsible for coordinating membership promotion, recruitment, retention and engagement. The Committee's charges typically focus on developing and promoting new recruitment campaigns, maximizing the use of technology to support membership growth, developing and promoting new membership benefits and product offerings and overall supporting initiatives and tasks that cultivate association membership and member involvement.
- **Organizational Affairs Committee:** This Committee is responsible for reviewing the bylaws, affiliations and relationships of the Society with other organizations and making recommendations to the Board of Directors for changes considered appropriate. Committee members also facilitate the annual MSHP Delegate Caucus session.

- **Professional and Legal Affairs Committee:** This Committee is responsible for addressing professional, scientific and governmental matters relating to pharmacy practice. Committee members promote legislative involvement and communicate updates to MSHP members.
- **Public Affairs Committee:** This Committee is a joint MSHP/MPA committee that is responsible for planning, coordinating and making available public awareness programs for the Society and for use by Regional Societies. The Committee shall promote to the public the activities of the Society and the patient-oriented services provided by pharmacists.
- **Publications Committee:** This Committee is responsible for disseminating information to the membership through the *MSHP Monitor* and *Michigan Pharmacist*. Committee members develop the editorial calendar on an annual basis and assist the MPA Managing Editor with proofreading final drafts of the *MSHP Monitor*.
- **Residency Committee:** This Committee is responsible for promoting pharmacy resident and preceptor learning and participation in MSHP. The preferred leadership format for the Committee is preceptor/resident co-chairs. A PGY-2 pharmacy resident is preferred for the resident co-chair position. Committee members monitor residency program growth and quality and create content for preceptor development.
- **Transitions of Care Committee:** This Committee is responsible for sharing information about the value of the pharmacist in transitions of care. Committee members disseminate information about transition of care best practices and effect on patient care outcomes with the membership.

 I am interested in serving on the MSHP Board of Directors (applications due May 15)

I am interested in serving on the ASHP House of Delegates (applications due Nov. 1)

I am interested in serving on a regional component organization. Please forward my information to a representative of: CAPA NMSHP SMSHP WMSHP

I am interested in serving as a future MSHP Committee Volunteer (applications due Oct. 1). I have checked my preference(s) below.

Note: the MSHP President-elect makes all committee appointments and volunteering does not mean you will be placed on a committee. Please mark at least three committees you are interested in.

MSHP Committee Interest (First Choice):

- Ambulatory Care
- Antimicrobial Stewardship
- Educational Affairs
- MSHP/MPA Membership
- Organizational Affairs
- Professional and Legal Affairs
- MSHP/MPA Public Affairs
- Publications
- Residency
- Transitions of Care

MSHP Committee Interest (Second Choice):

- Ambulatory Care
- Antimicrobial Stewardship
- Educational Affairs
- MSHP/MPA Membership
- Organizational Affairs
- Professional and Legal Affairs
- MSHP/MPA Public Affairs
- Publications
- Residency
- Transitions of Care

MSHP Committee Interest (Third Choice):

- Ambulatory Care
- Antimicrobial Stewardship
- Educational Affairs
- MSHP/MPA Membership
- Organizational Affairs
- Professional and Legal Affairs
- MSHP/MPA Public Affairs
- Publications
- Residency
- Transitions of Care

Name: _____

Home Address: _____

Place of Employment: _____

Business Address: _____

Home Phone: _____ Business Phone: _____

E-mail Address: _____

Please note: the size and composition of committees will be determined based on fulfilling committee responsibilities and balancing continuity with the allowance for inclusion of new individuals. Committee appointments will be finalized in November.

Please return this interest form to: MSHP, 408 Kalamazoo Plaza, Lansing, MI 48933; email to Katie@MichiganPharmacists.org; or fax to (517) 484-4893.