



# North Carolina Department of Public Safety

## Emergency Management

Roy Cooper, Governor  
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

### COVID-19 Public Assistance Applicant Briefing Schedule

The NC Division of Emergency Management has scheduled a series of COVID-19 Applicant Briefings over the next two weeks. These briefings will be conducted virtually via WebEx. Two duplicate rounds of Applicant Briefings will be offered during the weeks of March 30 and April 6. After the second round of Applicant Briefings are completed, more will be scheduled as needed. You only need to participate in one briefing. An on-demand briefing will be available after the week of April 6; the on-demand briefing will be posted on the NCEM Public Assistance Webpage at <https://www.ncdps.gov/our-organization/emergency-management/disaster-recovery/public-assistance>.

PLEASE NOTE THAT COMPLETING THE APPLICANT BRIEFING IS NECESSARY TO INITIATE THE FEMA PUBLIC ASSISTANCE REIMBURSEMENT PROCESS. FEMA cannot begin working with you on your Public Assistance reimbursement requests until the you have completed the Applicant Briefing. If you are unable to participate in a virtual briefing, viewing the recorded briefing will satisfy this requirement.

Because the number of individual participants is limited to 1000 per webinar, we ask that you only participate on the date and time scheduled for your NCEM Area. Please see the attached briefing schedule for the list of counties in each NCEM Area – other local governments (such as cities and public schools) and nonprofits should participate in the same webinar scheduled for the county in which you are located. In addition, we ask that you limit the number of WebEx users per organization and suggest that the persons in your organization who are (or will be) primarily responsible for managing your FEMA reimbursement requests participate in the WebEx briefing.

Attached is the NCEM COVID-19 Applicant Briefing schedule. No registration is required. Please see important instructions below:

#### ***WebEx Instructions:***

Download WebEx Application: If you have never used WebEx before, please download the application prior to your scheduled briefing. This is a link to do so: <https://www.webex.com/downloads.html>

Join the Applicant Briefing: To join the applicant briefing, click on the meeting link (highlighted in yellow on the attached schedule) listed for your NCEM Area on the date and time for that briefing session:

1. You will be directed to WebEx in an internet browser or a desktop application if applicable.
2. A popup will ask for Registrant ID and Password - Follow the link for "Not Registered" (no registration is required)
3. Enter your Name and Email address
4. Click Join
5. If Prompted, the password for all briefings is: NCEM

**MAILING ADDRESS:**  
4236 Mail Service Center  
Raleigh, NC 27699-4236  
[www.ncdps.gov/ncem/](http://www.ncdps.gov/ncem/)



**OFFICE LOCATION:**  
1636 Gold Star Drive  
Raleigh, NC 27607  
Telephone: (919) 825-2500  
Fax: (919) 825-2685

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## **NCEM Public Assistance Applicant Briefings – Week of March 30**

### **Tuesday March 31, 2020 – Central Branch**

#### Morning Session 10:00 am - Noon

NCEM Areas 6 & 7

Counties: Edgecombe, Franklin, Granville, Halifax, Harnett, Johnston, Nash, Northampton, Person, Vance, Wake, Warren, Wilson

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t9afd1a73fd8b10e95bcf74876a01271a>

#### Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 8, 9 & 10

Counties: Alamance, Anson, Caswell, Chatham, Davidson, Davie, Durham, Forsyth, Guilford, Lee, Montgomery, Moore, Orange Randolph, Richmond, Rockingham, Scotland, Stokes, Surry, Yadkin

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=tc7f33f6453c69101f289625de6bcc36>

### **Wednesday April 1, 2020 – Western Branch**

#### Morning Session 10:00 am - Noon

NCEM Area 13

Counties: Burke, Catawba, Cleveland, Gaston, Lincoln, Mecklenburg, Union

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t41f58274e859e9ea4526edd79293210b>

#### Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 11, 12, 14 & 15

Counties: Alexander, Allegany, Ashe, Avery, Buncombe, Cabarrus, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Iredell, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rowan, Rutherford, Stanly, Swain, Transylvania, Watauga, Wilkes, Yancey

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=tb82a9e5542ba8d8f7ee5c26dc9ec7e42>

### **Thursday April 2, 2020 – Eastern Branch**

#### Morning Session 10:00 am - Noon

NCEM Areas 1, 2 & 3

Counties: Beaufort, Bertie, Camden, Carteret, Chowan, Craven, Currituck, Dare, Gates, Greene, Hertford, Hyde, Lenoir, Martin, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, Wayne

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=taf47787e32805c74f3f3aa37f99e6d0e>

#### Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 4 & 5

Counties: Bladen, Brunswick, Columbus, Cumberland, Duplin, Hoke, Jones, New Hanover, Onslow, Pender, Robeson, Sampson

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=ta40713c76c4618a0789284bf8e76ec03>

## **NCEM Public Assistance Applicant Briefings – Week of April 6**

*(Note: This schedule duplicates the schedule for the Week of March 30)*

### **Tuesday April 7, 2020 – Central Branch**

#### Morning Session 10:00 am - Noon

NCEM Areas 6 & 7

Counties: Edgecombe, Franklin, Granville, Halifax, Harnett, Johnston, Nash, Northampton, Person, Vance, Wake, Warren, Wilson

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t9863cf54bd502bdc12d189617870159d>

#### Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 8, 9 & 10

Counties: Alamance, Anson, Caswell, Chatham, Davidson, Davie, Durham, Forsyth, Guilford, Lee, Montgomery, Moore, Orange Randolph, Richmond, Rockingham, Scotland, Stokes, Surry, Yadkin

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t132fbbc7fd939c3a71c3f5e69b74bbbe>

### **Wednesday April 8, 2020 – Western Branch**

#### Morning Session 10:00 am - Noon

NCEM Area 13

Counties: Burke, Catawba, Cleveland, Gaston, Lincoln, Mecklenburg, Union

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t7515026f53f0aa82189502b231edbc60>

#### Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 11, 12, 14 & 15

Counties: Alexander, Alleghany, Ashe, Avery, Buncombe, Cabarrus, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Iredell, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rowan, Rutherford, Stanly, Swain, Transylvania, Watauga, Wilkes, Yancey

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=tdf33d4a342e54553163c6f6d5e72e97c>

### **Thursday April 9, 2020 – Eastern Branch**

#### Morning Session 10:00 am - Noon

NCEM Areas 1, 2 & 3

Counties: Beaufort, Bertie, Camden, Carteret, Chowan, Craven, Currituck, Dare, Gates, Greene, Hertford, Hyde, Lenoir, Martin, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, Wayne

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=t8dd65c4707471eb934eb43c2e49dcc68>

#### Afternoon Session 2:00 pm – 4:00 pm

NCEM Areas 4 & 5

Counties: Bladen, Brunswick, Columbus, Cumberland, Duplin, Hoke, Jones, New Hanover, Onslow, Pender, Robeson, Sampson

**Meeting Link:** <https://ncdps.webex.com/ncdps/k2/j.php?MTID=tce31127838674ad7ee4e375d8c9bb9fa>