

SCRIP

What is SCRIP?

The SPO SCRIP Program is a way for Summit families to pay off their Growth Fund through passive income from the purchase of gift cards.

How does SCRIP work?

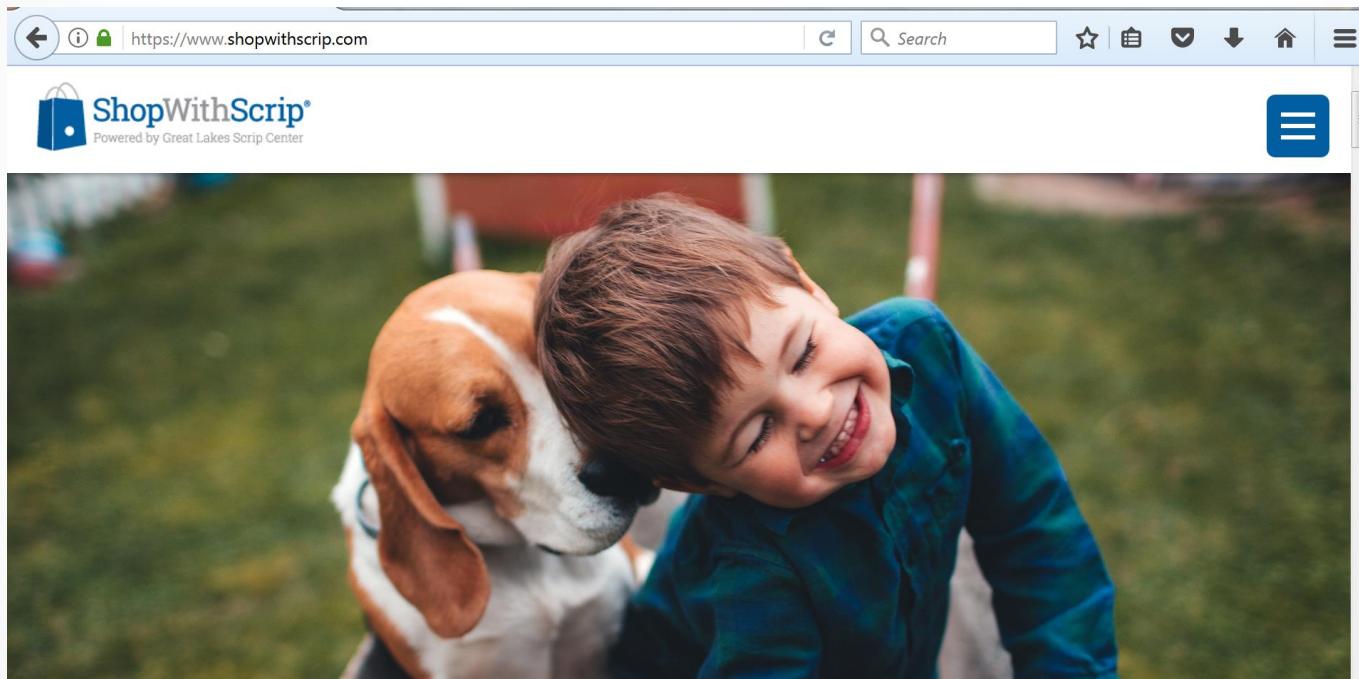
- Families purchase gift cards at full face value
- A percentage (determined by the retailer) is donated back to the SPO SCRIP program
- The SPO SCRIP program keeps 10% of the rebate for operating expenses
- 90% of the rebate goes to the family's account to pay for Growth Fund (or other preferred disbursement method)
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Example

- Sally buys
 - \$100 Lands End card (16% rebate)
 - \$100 Kum & Go card (3% rebate)
 - \$200 Harter House card (5% rebate)
- Sally pays \$400 total and gets \$400 worth of cards
- Great Lakes Scrip Center pays the SPO SCRIP program \$29.00 for Sally's rebates
- SPO SCRIP keeps 10% (\$2.90) and transfers 90% (\$26.10) to the school to pay Sally's Growth Fund

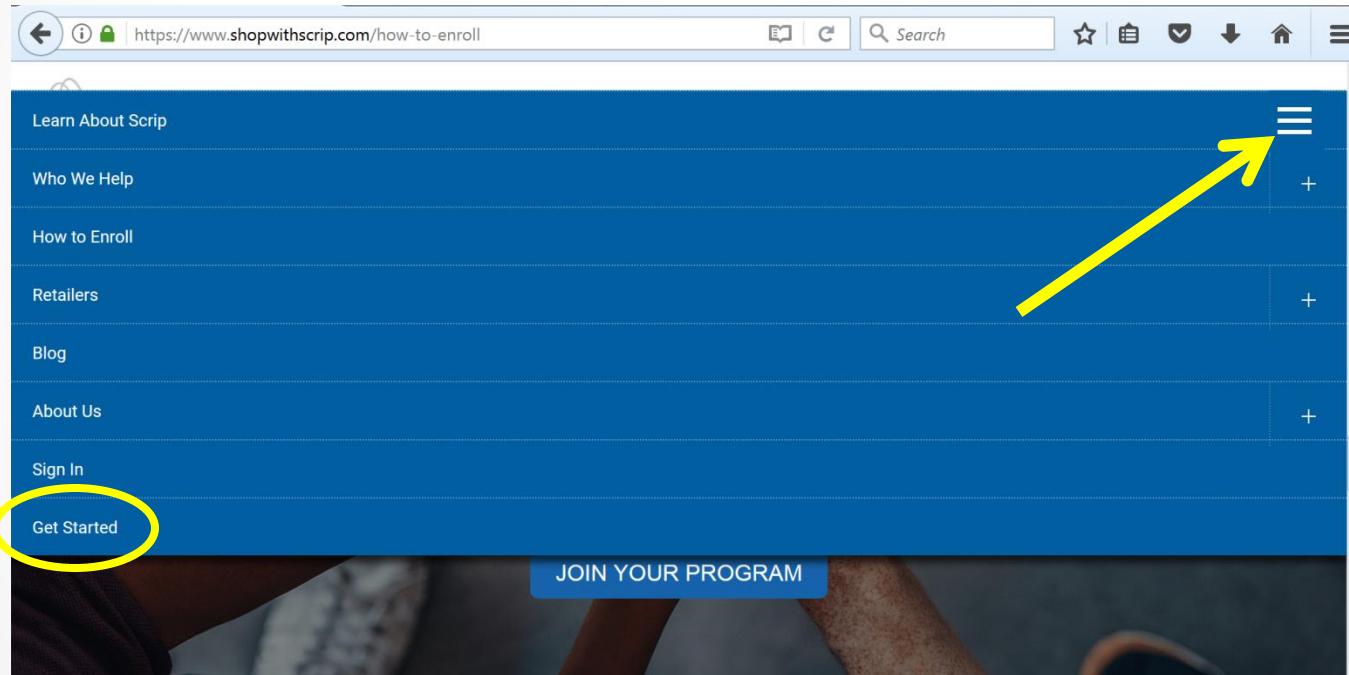
How to get started

- Establish an account on www.shopwithscrip.com



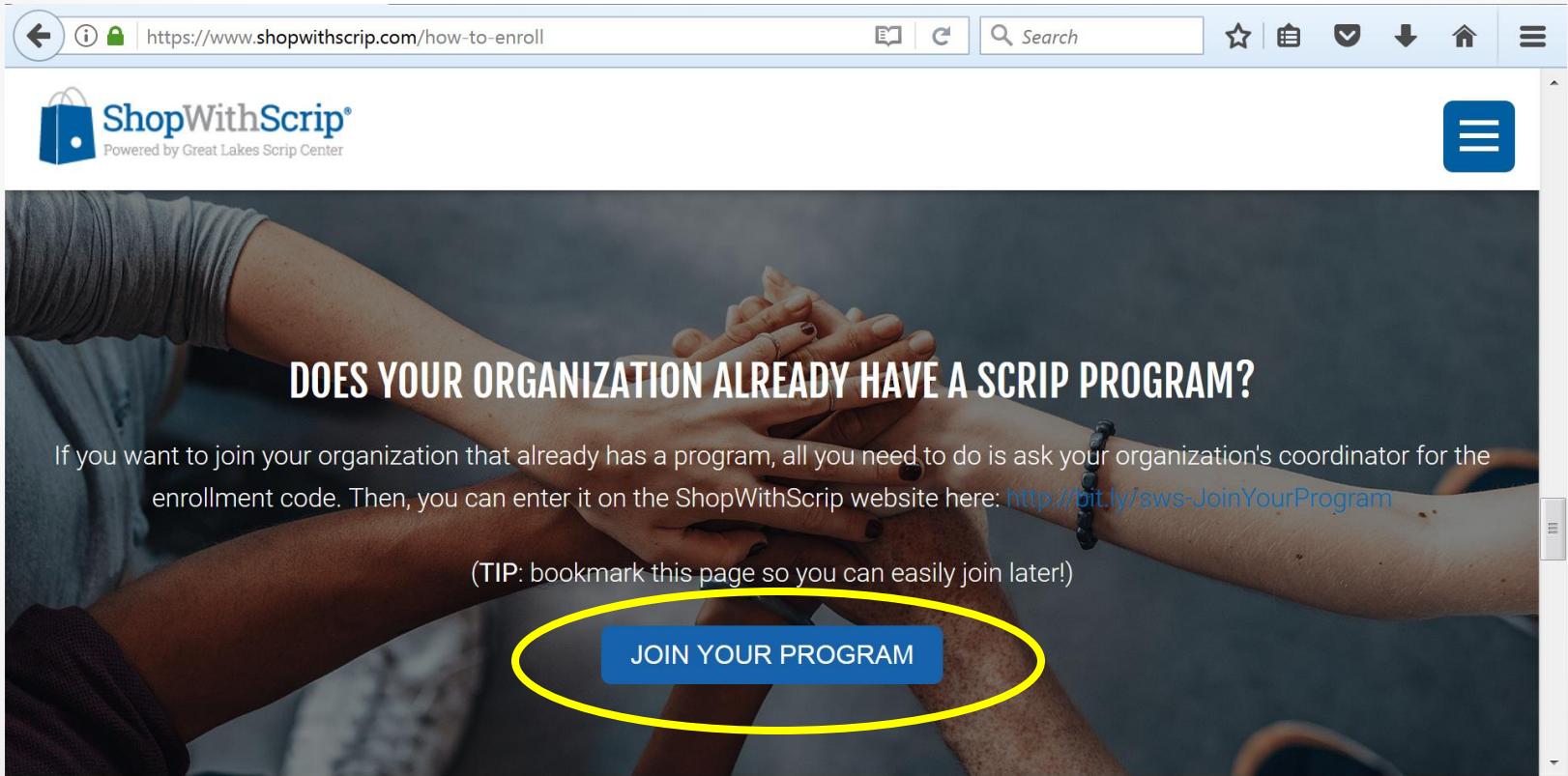
Getting Started cont.

- Click the menu button and choose “Get Started”



Getting Started cont.

- Scroll down and click the button “Join Your Program”

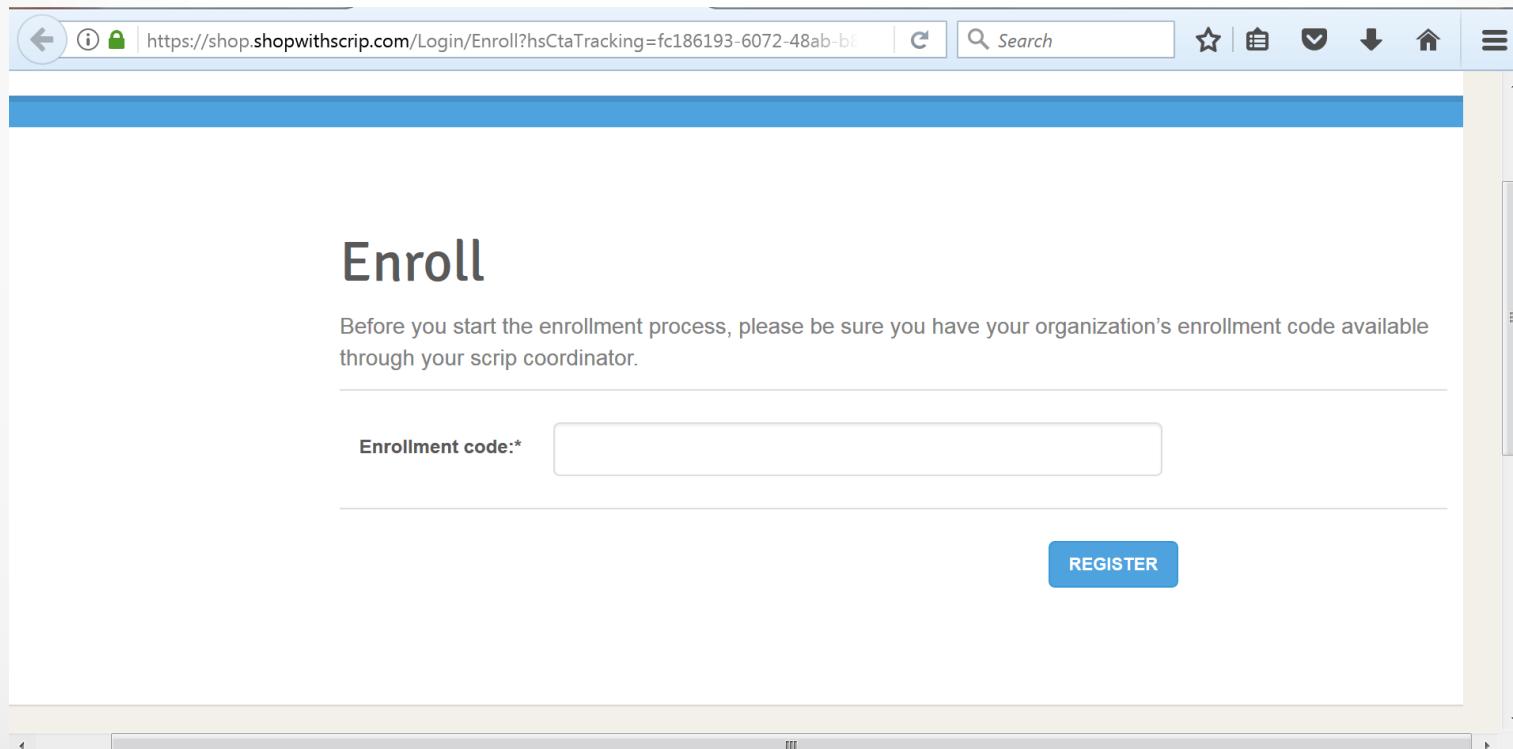


The screenshot shows a web browser displaying the ShopWithScrip website at <https://www.shopwithscrip.com/how-to-enroll>. The page features a large background image of several people's hands clasped together. Overlaid on the image is the text "DOES YOUR ORGANIZATION ALREADY HAVE A SCRIP PROGRAM?". Below this, a tip reads: "If you want to join your organization that already has a program, all you need to do is ask your organization's coordinator for the enrollment code. Then, you can enter it on the ShopWithScrip website here: <http://bit.ly/sws-JoinYourProgram>". A yellow circle highlights the blue "JOIN YOUR PROGRAM" button at the bottom of the page. The browser interface includes a back button, a lock icon, the URL bar, a search bar, and various navigation icons.

Getting Started cont.

- Enter the SPO SCRIP enrollment code:

146AAC2814925



The screenshot shows a web browser window with the URL <https://shop.shopwithscrip.com/Login/Enroll?hsCtaTracking=fc186193-6072-48ab-b8>. The page title is "Enroll". The content area contains the following text: "Before you start the enrollment process, please be sure you have your organization's enrollment code available through your scrip coordinator." Below this is a form field labeled "Enrollment code:" with a placeholder text area. At the bottom right of the form is a blue "REGISTER" button. The browser interface includes a back button, a search bar, and various navigation icons.

Getting Started cont.

- Establish a username and password for your account
- Enter all of your pertinent information
- A notification will be sent to the SCRIP Coordinator that you have enrolled
- You will now be able to view all of the retailers available to purchase through the SPO SCRIP Program.

Where do the rebates go?

- There are 3 options for your earned rebates
 - Credit your family account to pay towards Growth Fund
 - Donate rebates to The Summit as a charitable contribution
 - Receive a check at the end of the school's fiscal year for earned rebates
- Complete and sign the Agreement Form found in the SCRIP Corner at the Front Desk to let the school know how you would like to receive your rebates

How do I purchase cards?

- SPO SCRIP Binder
 - There are several gift cards kept in a binder at the Front Desk for your convenience
 - Look through the binder and pick out the cards you want to purchase
 - Fill out the Binder log (located in the front of the binder) to let the SCRIP Coordinator know who is purchasing what cards and the payment method
 - Leave your payment in the binder

How do I purchase cards?

- Order online (www.shopwithscrip.com)
 - Login with the user name & password created earlier
 - Click “Shop” on the top of the screen
 - Choose a retailer
 - Depending on the retailer there could be up to 3 options:
 - Physical Gift Card – card will be shipped to the school
 - ScripNow eCard – online code to be used at retailer
 - Reload Now – reload funds onto existing physical card



Physical Gift Card



ScripNow eCard

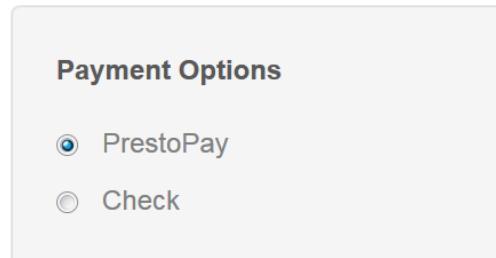


ReloadNow

- Choose the card amount or denomination
- Add it to your cart

Paying for Cards Online

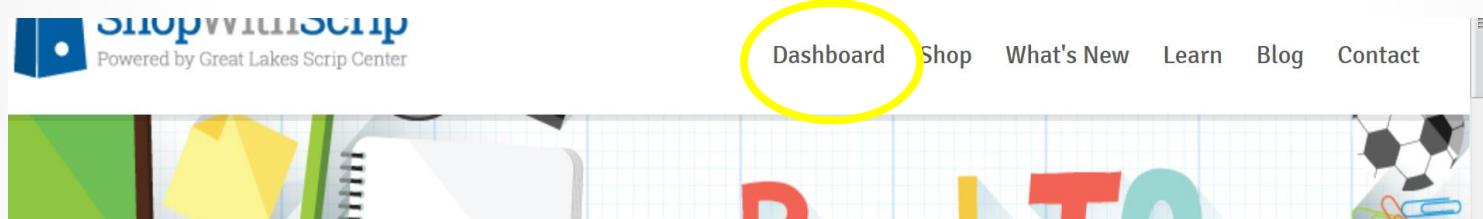
- Once you are ready to check out go to the Cart
- You will see 2 payment options on the right side:
 - Check – leave check at the Front Desk and the SCRIP Coordinator will process the order
 - PrestoPay – this is an automatic payment from your bank account (ACH withdrawal) a 15 cent convenience fee is charged per PrestoPay transaction



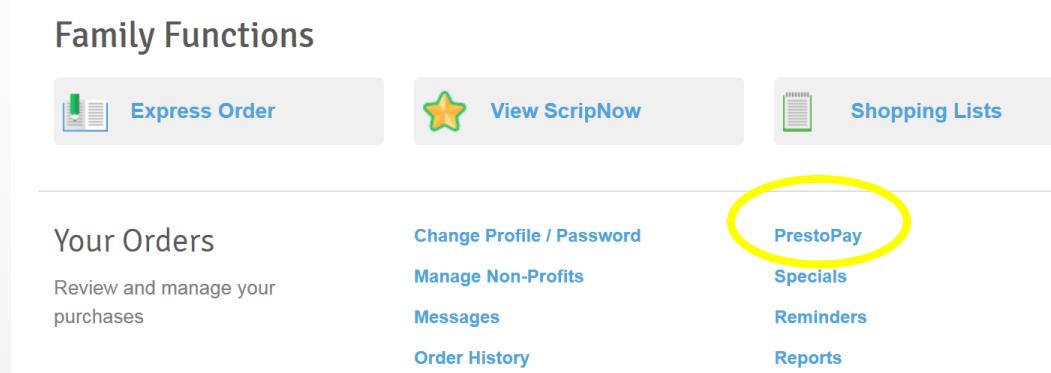
- PrestoPay will need to be setup through www.shopwithscrip.com before this can be used

Setting Up PrestoPay

- To establish your PrestoPay account go to Dashboard



- Scroll down to “Family Functions”
- Click “PrestoPay”



Setting Up PrestoPay cont

- Fill in your bank account information
- Once the information is entered, shopwithscrip.com will deposit 2 small amounts in your account to verify the account is correct
- When you see the 2 small deposits on your bank account, return to the Dashboard, PrestoPay to verify the amounts
- You will be asked to establish a PIN for your PrestoPay function—you will be asked for this PIN when you make purchases online using PrestoPay
- Once your account has been verified you will receive an approval code—**email the approval code to the SCRIP Coordinator** scrip@thesummitprep.org

SCRIP Ordering Schedule

- SCRIP orders & payment are due by 9 am on Mondays
- Cards ordered will be available for pickup on Thursdays that week at the Front Desk
- The schedule may vary with holidays

Still have questions?

Feel free to contact:

Phil Isley, SCRIP Coordinator

scrip@thesummitprep.org

OR

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