

**Final**

**Our Savior Lutheran Ministries**

**Board of Directors**

Minutes for December 10, 2019

**INTRODUCTION:**

- A regular monthly meeting of the Board of Directors (BOD) of Our Savior Lutheran Ministries (OSLM) was held on Tuesday, December 10, 2019, in the OSLM Conference Room. BOD members in attendance were Directors Angela Westphal (Chair), Chris Korsak (Vice Chair), Kimberly Brandt (Secretary), Katrina Owens, and Mark Klins, as well as Pastor Kevin Austin. Linda Futral and John Honig were not present. The meeting was also attended by the Board of Elders including Jesse Yow, Ken Gong, Jeff Greenhagen, Ted Sanlis, Joe Ryno, Norm Back, and Jim Moeller.
- A quorum being present, the meeting was called to order at 6:33 pm.
- Open Forum – No congregation members attended the meeting.

**GENERAL BUSINESS:**

- Chris Korsak makes a **motion** to accept the draft agenda for this meeting and was **passed** unanimously.
- Chris Korsak makes a **motion** to accept the minutes of the November 19, 2019 regular BOD meeting, as distributed by Sec. Kimberly Brandt to the BOD via email, **passed** unanimously.
- Endowment Committee – Proposed New Committee Members
  - Joe Ryno provided an update on the current members and proposed two new candidates for members including Jeff Walsh and Don Busse. Bob Edmeyer will be stepping down from the committee.
  - BOD approved Joe Ryno in selecting either candidate.

**OPENING DEVOTION:**

- Pastor Kevin opened with prayer.
- Pastor Kevin provided a video by Rev. Dr. Mike Gibson. The Directors and Elders discussed the video.
- Jesse Yow closed us with prayer.
- Pastor provided an update on the health condition of John Honig, Gernot Sehmsdorf, Bob Edmeyer, and Jennifer Advincula. Continue to pray for their healing.

**STRATEGIC PLANNING:**

- ***Update on Staffing and Staffing Structure***
  - Several persons have indicated that they will be retiring including Janet Connelly (June 2020), Karen Poppe (January 2020), and Diana Sehmsdorf (December 2019).
  - Discussion of staffing structure
- ***Major Moves: Review of Draft DNA Evaluation***
  - Values that define OSLM
  - Values that are likely part of OSLM

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- Values that should be a part of OSLM

***MONITORING:***

- Financial Report:
  - The Financial Report was not provided this month.
- Pastor's Report:
  - Pastor's Report was email to the BOD for review (Attachment #1)

***COMMENTS FROM DIRECTORS:*** none

***REVIEW OF CALENDAR: UPDATE***

December 11 – School Advent Service @ 7 pm  
December 15 – Bagels with Board Members after Service  
December 18 – Preschool Advent Service @ 6 pm  
December 22 – Christmas Caroling @ 4 pm  
December 24 – Christmas Eve Service @ 7 pm and 10 pm  
December 25 – Christmas Day Service @ 10 am  
January 12 – Bagels with Board Members after Service  
January 14 – Executive Committee Meeting @ 7 pm – Pastor's Office  
January 19 - Semi-Annual Voters Assembly (10:30am, Sanctuary)  
January 20 – 24 – Lutheran School Week  
January 21 – Board of Director's Meeting @ 7pm – Conference Room

**ADJOURNMENT:** Jesse Yow closed the meeting with prayer. The meeting was adjourned after Chris Korsak motioned to adjourn. The motion was passed unanimously at 8:40 pm.

***ATTACHMENTS: UPDATE***

- [Attachment #1](#) - Pastor's Report to the BOD (December 2019)

Submitted by: Kimberly Brandt, Dec. 13, 2019      Approved by BOD: Jan. 21, 2020