

Final  
Our Savior Lutheran Ministries  
Board of Directors  
Minutes for October 20, 2020

**INTRODUCTION:**

- A regular monthly meeting of the Board of Directors (BOD) of Our Savior Lutheran Ministries (OSLM) was held on Tuesday, October 20, 2020. BOD members in attendance were Directors Angela Westphal (Chair), Chris Korsak (Vice Chair), Kimberly Brandt (Secretary), Katrina Owens, Linda Futral, John Honig, Mark Klins, and Pastor Kevin Austin.
- A quorum being present, the meeting was called to order at 7:07 pm.
- Pastor Austin led us in opening prayer and devotion.
- Open Forum – Not held due to Shelter in Place (SIP) mandate.

**GENERAL BUSINESS:**

- Chris Korsak made a **motion** to accept the draft agenda for this meeting and which was **passed** unanimously.
- Chris Korsak made a **motion** to accept the minutes of the September 15, 2020 regular BOD meeting, as distributed by Sec. Kimberly Brandt to the BOD via email, which **passed** unanimously.
- Quarterly Calendar Review: Reviewed calendar items including:
  - ✓ Publish BOD Information article in Ministry Messenger for November – Angela

***Election of Officers:***

- Mark Klins made a motion to accept the 2019-2020 officers to serve in the 2020-2021 year which was passed unanimously.

**2020-2021 BOD Officers**

Chair – Angela Wesphal  
Vice-Chair – Chris Korsak  
Secretary – Kimberly Brandt  
Treasurer – Mark Klins

**MONITORING:**

- **Financial Report:**
  - A Financial Report was provided and reviewed (Attachment 1).
    - Financially things are going well.
    - Continue to manage God's gift well.
- **Pastor's Report:**
  - Pastor provided his report (Attachment 2).
  - School is in-person now in a hybrid model except for TK, 1 and 2 which are smaller class sizes and therefore are here full time.
  - 7<sup>th</sup> and 8<sup>th</sup> grade is still not in person.
  - Maximum class size is 16 currently.
  - Karen Schroeder's new responsibilities will now include heading up the WASC accreditation.

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- Worship scheduling beginning November 1, 2020. 100 maximum inside. Times: 8:30am and 10:30am. Online service will also still be available. Everyone will need to register for a service. No singing allowed at this point. Holiday services are being evaluated.
- Housing Allowance: Dave Rueter requested his housing allowance for 2020.
  - A **motion** to approve the housing allowance request by Dave Reuter was made by Chris Korsak and passed unanimously.

• ***Preschool Report:***

- No report was prepared due to COVID restrictions.

***STRATEGIC PLANNING:***

• ***Endowment Committee Members/Discretionary Funding Disbursement***

- Lynn Perry has been nominated to the Endowment Committee to replace Joe Ryno. Chris Korsak made a **motion** to ratify Lynn Perry to the Endowment Committee which passed unanimously.

• ***Leadership Part 2 - Continued:***

- Vision at a Glance Summary was emailed out to the leadership group.
- Discussed the layout of the cottage meetings.

***OTHER BOARD ACTIONS:***

- None

***COMMENTS FROM DIRECTORS:***

- Mark Klins is heading up the sign board phrases; contact him if you have suggestions.

***REVIEW OF CALENDAR: UPDATE***

November 3 - Executive Committee Meeting @ 5:30 pm – Pastor's office

November 17 – BOD Meeting @ 7:00 pm – In-Person in Fireside room.

**ADJOURNMENT:** Angela Westphal closed the meeting with prayer. The meeting was adjourned after Chris Korsak motioned to adjourn. The **motion** was **passed** unanimously at 9:08 pm.

***ATTACHMENTS:***

Attachment 1 – Financial Report (September 2020)

Attachment 2 – Pastor's Report (October 2020)

Submitted by: Kimberly Brandt, Oct. 20, 2020

Approved by BOD: Nov. 17, 2020