

Final
Our Savior Lutheran Ministries
Board of Directors
Minutes for June 9, 2020

INTRODUCTION:

- A regular monthly meeting of the Board of Directors (BOD) of Our Savior Lutheran Ministries (OSLM) was held on Tuesday, June 9, 2020, via Zoom conferencing. BOD members in attendance were Directors Angela Westphal (Chair), Chris Korsak (Vice Chair), Kimberly Brandt (Secretary), Katrina Owens, Linda Futral, John Honig, Mark Klins, and Pastor Kevin Austin. Elder Jesse Yow was also in attendance.
- A quorum being present, the meeting was called to order at 7:08 pm.
- Pastor Austin led us in devotion and opening prayer.
- Open Forum – Not held due to Shelter in Place (SIP) mandate.

GENERAL BUSINESS:

- Mark Klins made a **motion** to accept the draft agenda for this meeting and which was **passed** unanimously.
- Chris Korsak made a **motion** to accept the minutes of the May 19, 2020 regular BOD meeting, as distributed by Sec. Kimberly Brandt to the BOD via email, which **passed** unanimously.
- Quarterly Calendar Review: Reviewed several calendar items including:
 - ✓ Compensation Review for Kevin, Don, Julie w/Task Force
 - ✓ Pastor's Performance Review – Angela/Jesse to conduct
 - ✓ Congregational Meeting/BOD Nominations – TBD
 - Linda Futral made a **motion** to abstain from voting on the BOD nominees and allow for a continuation of the budget until the in-person Congregation meeting or by the end of September whichever comes first. The motion was **passed**; Pastor Kevin, Angela Westphal, Chris Korsak abstained.

MONITORING:

- **Financial Report/Loan Update:**
 - A Financial Report was not provided; however, the finances are on track.
 - Received PPP loan; the funds will be exhausted within the timeframe.
- **Pastor's Report:**
 - Pastor provided his report (Attachment 1).
- **Preschool Report:**
 - No report was prepared due to temporary closure of the preschool.

STRATEGIC PLANNING:

- **OSLM Status Update and What's Next**
 - **Review of Week of May 25 Covid Update**
 - 4 Steps to move forward
 - 1. Online ministry only
 - 2. Online ministry only and communion service
 - 3. Online and onsite church services
 - 4. Online service, onsite service, and bible studies

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- ***Creation of new position – Director of Launch and Online Ministries***
 - Position needs a dedicated person
 - Intentional focus on school
 - Proposed person has training in youth
 - Pastor has discussed this position and person with Sara Agee and Julie Knight
 - 2-year contract; salary for 2 years has been funded through outside donations; there is minimal impact to the budget.
 - Candidate: Dave Reuter
 - Chris Korsak made a **motion** to create the position of *Director of Launch and Online Ministries*.
 - BOD discussed the position and the role and responsibilities of the person in this position.
 - A vote was taken, and the motion **passed**. Pastor Kevin dismissed himself during the vote and abstained from voting.
 - Pastor will reach out to Dave Reuter to offer him the position.

OTHER BOARD ACTIONS:

- ***None***

COMMENTS FROM DIRECTORS: None

REVIEW OF CALENDAR: UPDATE

- All calendar items are TBD pending the rescission of the SIP.
- Tentative items include:
 - July 1 - Executive Committee Meeting @ 6:00 pm – Pastor's office
 - July TBD – BOD Meeting @ 7pm – Conference Room

ADJOURNMENT: Chris Korsak closed the meeting with prayer. The meeting was adjourned after Kim Brandt motioned to adjourn. The **motion** was passed unanimously at 9:17 pm.

ATTACHMENTS:

Attachment 1 – Pastor's Report (May 2020)

Submitted by: Kimberly Brandt, June 9, 2020 Approved by BOD: July 28, 2020