



ARCHWAY CICERO PSO ANNOUNCEMENT

2017-2018 SCHOOL DIRECTORY IS NOW AVAILABLE!

We are excited to announce that the 2017-2018 Cicero School Directory App is now available! If you were a DirectorySpot user last year, then you don't need to do anything. Just log in (same username and password) and you will see the new data. Please make sure you have the latest version of DirectorySpot to see the new features (check the app store for any "updates").

If you are a **NEW** user, you have been set up and can download DirectorySpot for free from the App Store (iPhone users) or Google Play (Android users), or you can also access the data from the web.

A screenshot of a smartphone screen showing a search result for "directoryspot". The result is for "Taydan Enterprises" and has an "OPEN" button. Below the search bar is a login screen for "DirectorySpot". It has fields for "Email" and "Password", a "Forgot Password?" link, and a "Login" button. The background of the phone screen shows a green and white interface with various icons and a search bar.

For Smartphone Users:

1. Download the DirectorySpot app by going to your app store and searching "DirectorySpot" or by clicking on the appropriate link here: iPhone - <http://goo.gl/5U2Tzq> or Android - <http://goo.gl/iBK9IY>
2. Launch DirectorySpot, enter your email address as your Username, and click on "Reset Password."
3. Click on the link in your email to set your password, relaunch the DirectorySpot app, and login with your username and password.

For Tablet, Mac, or PC Users:

1. Go to www.directoryspot.net and click on "Login" in the upper right hand corner.
2. Enter your email address as your Username, and click on "Reset Password." An email will be sent to you with a link to set your password.
3. Click on the link in your email to set your password and login.

Note – if downloading to an iPad, just search for "iPhone apps" and you will find DirectorySpot. Also, if you downloaded the App last year, be sure to update it to take advantage of all the latest features.

Make sure to check out all the features, such as the auto dial when you click on a phone number, or the auto launching of maps when you click on an address. If you hold down the cell phone number, you will get an option to send a text or call the number (iPhone only). DirectorySpot will even create an email if you click on someone's email address.

Please let me know if you have any questions and hope find it useful!! If you have any data changes throughout the year, please contact Wendi Nations at communications@ciceropso.org and we will update it on the App.

Thanks and please let me know if you have any questions.

Wendi Nations

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