



# Check List for the New Jersey Comprehensive Assessment Tool (NJCAT)

- Make sure you are **Medicaid eligible**.
  - DDD's fact sheet on Supplemental Security Income (SSI): [bit.ly/dddssifactsheet](http://bit.ly/dddssifactsheet)
  - DDD's webpage on Medicaid eligibility: [bit.ly/dddmedicaid](http://bit.ly/dddmedicaid)
  - For more information on Medicaid eligibility, visit: [www.mainstreamingmedicalcare.org](http://www.mainstreamingmedicalcare.org)
- Call your local county DDD intake office or click the link below to **request or print the intake package (DDD eligibility application)**.  
[bit.ly/applyfordddservices](http://bit.ly/applyfordddservices)
- After submitting the intake package to DDD and the individual has been assigned a DDD ID#, contact your local county DDD intake office and **request to complete the NJ CAT**.
- View a sample of the NJ CAT in English and Spanish here: [bit.ly/njcatddd](http://bit.ly/njcatddd)
- Once the NJ CAT is completed and a tier is established, DDD will send a tier assignment letter to the individual** (in cases where the individual does not reside with the guardian, the letter will be mailed to the guardian as well).
- A request for reassessment will only be considered** for individuals who have an assigned Support Coordinator, and a completed Person Centered Planning Tool (PCPT) and Individualized Service Plan (ISP). To request a reassessment, speak to your support coordinator or submit the *Request for NJ CAT Reassessment* form.  
[bit.ly/njcreassessment](http://bit.ly/njcreassessment)

For more information, visit [www.thearcfamilyinstitute.org](http://www.thearcfamilyinstitute.org) or call 732.246.2525 x38 or x24

**\* \*Type all links exactly as seen including any capital and lowercase letters, and numbers.\* \***