



# ALL SAINTS

CATHOLIC ACADEMY

1. Open your favorite browser
2. Go to <https://as-ct.client.renweb.com/pwr/>
3. Scroll to the bottom and click “Create new account”



Create Family Portal Account

District Code  
jas-ct

Email Address  
This allows a user to create a username and password if their email is tied to a person in FACTS SIS

Back to log in      **CREATE ACCOUNT**

**NOTE:** On the “Create Family Portal Account” Page, District code will be pre-filled in as “as-ct”. Do NOT change it.

4. Put your cursor in the email address field. You current have up to 3 email addresses registered with us (Family, Father, Mother). They are all still registered with us, pick one that you want for your family portal. Type the email address in the email address box.
5. Click “Create Account”



Create Account Request Sent

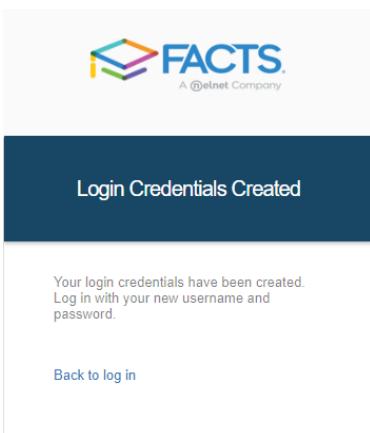
A create account link has been sent to your email. Please click the link in the email to create your account.

If you do not receive the create account request, please check your spam folder or contact your school.

**NOTE:** You will receive a “Create Account Request Sent” Message.

6. Open your emails from the email address you typed in the box.
7. You will receive an email from “FACTS Support” with the subject of “FACTS Support - Create Account Request”
8. Open the email, and click on “Click to create your Family Portal login”
9. Your name will be matched with our records, and your name will be filled in.

10. Select a username & Password.
11. Click “Create Account”



FACTS  
A @elnet Company

Login Credentials Created

Your login credentials have been created. Log in with your new username and password.

[Back to log in](#)

**NOTE:** You will receive a Login Credentials Created message

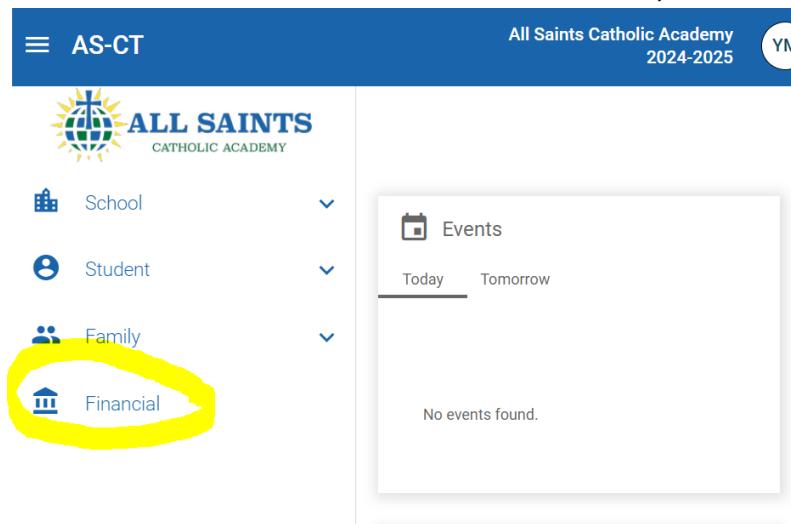
12. Select "Back to Log in"
13. Enter your username & Password that you selected in step 11.
14. Click Login

**NOTE:** You will receive the following message: "I would like to receive additional information and content from FACTS affiliates about products, services, and educational opportunities. I understand that my information will never be sold to external third parties."

15. You may uncheck or check this dialogue based on your preferences. Click OK.
16. You can now look at the announcement and review the FACTS Family Portal.

## Next Step: Set Up Financial Home

1. Log in to your FACTS Family Portal.
2. At the bottom of the left hand menu, click Financial.



≡ AS-CT All Saints Catholic Academy 2024-2025 YM

ALL SAINTS CATHOLIC ACADEMY

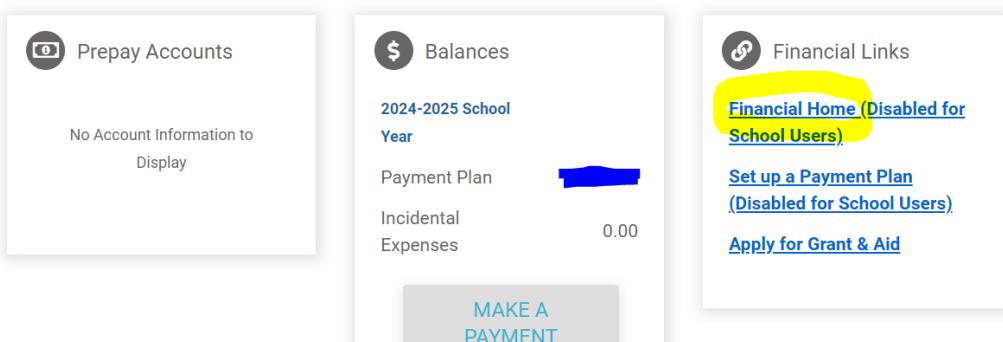
School Student Family Financial

Events

Today Tomorrow

No events found.

3. The Financial page will open.
4. Under Financial Links, click "Financial Home"



Prepay Accounts

No Account Information to Display

Balances

2024-2025 School Year

Payment Plan

Incidental Expenses 0.00

MAKE A PAYMENT

Financial Links

**Financial Home (Disabled for School Users)**

[Set up a Payment Plan \(Disabled for School Users\)](#)

[Apply for Grant & Aid](#)

5. You will need to provide 2 authentication questions for security.

All Saints Catholic Academy

### Authentication Questions Setup

**Authentication Questions**  
All fields are required

Please select and answer two Authentication Questions or enter your own questions and answers. These questions ensure that your account information remains private and secure.

Authentication Question 1*	Authentication Question 1 Answer*	Reset
Authentication Question is required		
Authentication Question 2*	Authentication Question 2 Answer*	Reset
Save		

6. Next you will select your contact preference, and create a 4-digit pin for security.

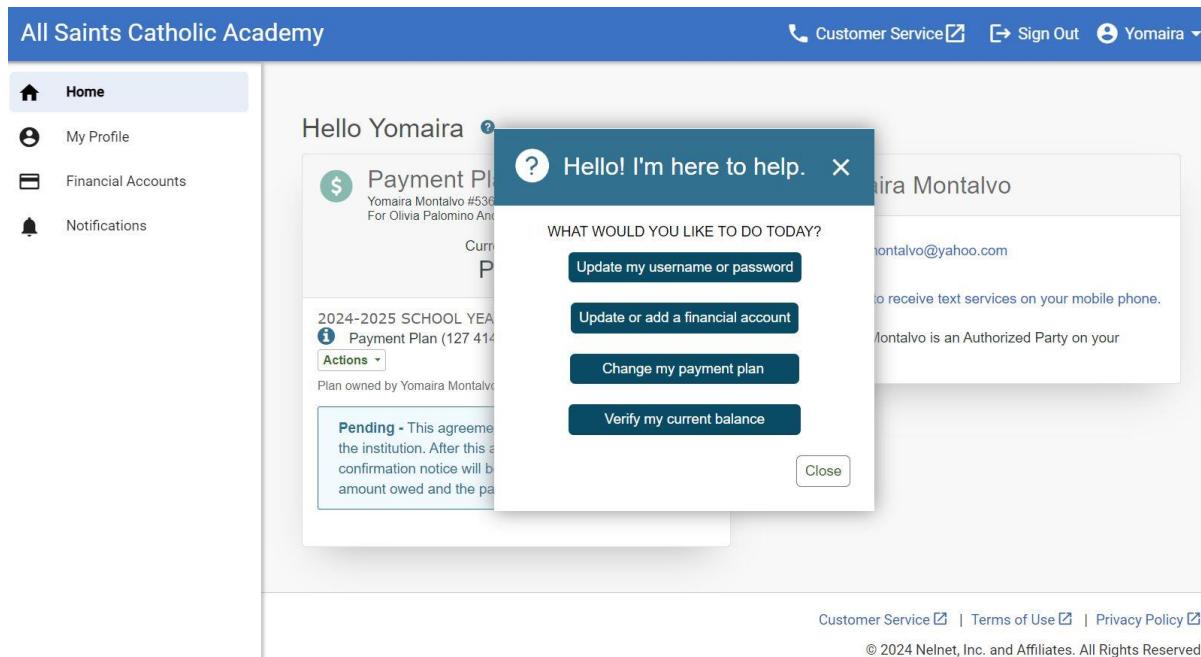
All Saints Catholic Academy

### Review Items

The following item(s) require your attention before proceeding.

Select Your Contact Preference	Create A 4-Digit PIN To Continue
<p><i>Applies to US residents only.</i></p> <p>I certify that I am the subscriber to the provided cellular or other wireless number. To stay informed and receive the best service, I authorize FACTS and its representatives and agents to contact me regarding my account at any current and future numbers that I provide for my cellular telephone or other wireless device using automatic dialing systems, artificial or prerecorded messages, and/or SMS text messages. I understand that standard message and data rates may be charged by my service provider(s). By saving a phone number, you agree to such contact related to your account.</p> <p><input checked="" type="checkbox"/> Yes, I agree to such contact related to my account.</p>	<p>The 4-Digit PIN will be used to validate your identity when you make inquiries by telephone. Choose something you will easily remember.</p> <p>*4-Digit PIN:</p> <input type="text"/> <p>OK</p>

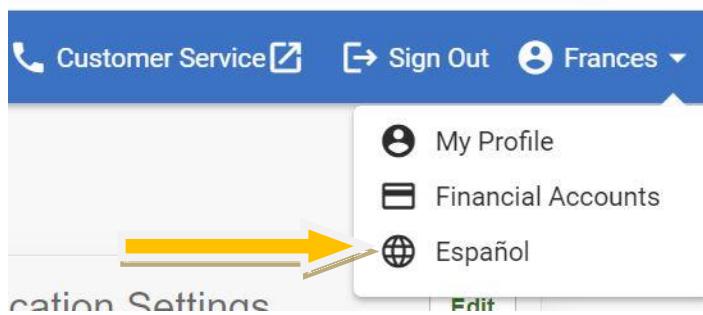
7. That's it! Your account is created and will look like this:



The screenshot shows the All Saints Catholic Academy account dashboard. The top navigation bar includes 'Customer Service', 'Sign Out', and a user profile for 'Yomaira'. The left sidebar has links for 'Home', 'My Profile', 'Financial Accounts', and 'Notifications'. The main content area displays a 'Payment Plan' for 'Yomaira Montalvo' with a 'Pending' status. A modal window titled 'Hello! I'm here to help.' lists options: 'Update my username or password', 'Update or add a financial account', 'Change my payment plan', and 'Verify my current balance'. The bottom of the screen shows standard links for 'Customer Service', 'Terms of Use', 'Privacy Policy', and a copyright notice for Nelnet, Inc.

8. Now you can explore your account and see all your tuition information.

9. You can change the language to Spanish in the top right corner.



The screenshot shows the account dashboard with a language selection dropdown in the top right. The dropdown is set to 'Frances' but also includes 'Español'. A yellow arrow points to the 'Español' option. The bottom of the screen shows 'Edit' and 'Settings' buttons.