



ATTENTION RESIDENTS AND BUSINESS OWNERS OF FLOOD-AFFECTED COUNTIES:
Important Information regarding Cleanup of Damaged Structures within the Floodplain

****IT IS IMPORTANT TO DOCUMENT ALL DAMAGE TO YOUR HOME OR BUSINESS BEFORE YOU BEGIN ANY CLEANUP OR REPAIR ACTIVITIES. TAKE PICTURES OF THE INSIDE AND OUTSIDE OF ALL DAMAGED AREAS. ****

You must have a permit to remove, alter or replace any of the following items:

- Roof
- Walls
- Siding
- Plaster
- Cabinets
- Flooring
- Electrical systems
- Plumbing
- Heating and air conditioning units

To obtain a permit, contact the Town of Kiawah Island Building Services Dept. at 843-768-9166

When you contact your community's floodplain administrator, the office will schedule a Substantial Damage inspection, if one has not already been completed, for your home or business. This inspection must be completed before you are issued a permit. The inspection will determine what parts of your building need repair or reconstruction work. The inspection will also determine if your building meets your community's *Flood Damage Prevention Ordinance and the base flood elevation* requirements.

You do not need a permit to proceed with cleanup activities or temporary emergency repairs that prevent further damage. These types of activities include:

- Removing and disposing of damaged furniture, personal items, carpeting, wallboard (not plaster) and insulation.
- Cleaning and scrubbing floors, walls and air conditioning ductwork.
- Covering holes in roofs or walls and covering windows to prevent rain and other weather from entering your home or business and causing further damage.
- Removing sagging ceilings (not plaster), shoring up broken foundations and other temporary repairs that make the building safe to enter.

REMEMBER TO PLEASE CONTACT THE TOWN OF KIAWAH ISLAND BUILDING SERVICES DEPT. FOR FURTHER ASSISTANCE.