National Tribal Trial College (NTTC)
Certificate in Tribal Court Legal Advocacy

2017 Application Requirements

In addition to a completed application form, there are a number of other pieces necessary for a complete application to be submitted. A complete application package includes the following:

- **Completed and signed application form.**

- **Personal statement of your reasons for desiring to complete this certificate in Tribal Court Legal Advocacy.**

- **Current resumé.**

- **A signed letter from your Tribal Court clerk certifying that you will be allowed to practice in the specified Tribal Court once you complete the Certificate in Tribal Court Legal Advocacy.**

Incomplete applications will not be considered, so be sure that you have submitted all the necessary documents. Students applying or completing their files after the deadline will be considered on a space available basis after all timely applicants are considered.

All documents should be sent to:

Southwest Center for Law and Policy
<u>Attn:</u> 2017 NTTC Application
475 S. Stone Avenue
Tucson, AZ 85701

OR

Email complete application to: info@nttconline.org

If you have any questions, please visit: www.nttconline.org

National Tribal Trial College (NTTC)
Certificate in Tribal Court Legal Advocacy

2017 Application Form

APPLICANT INFORMATION

First Name		Last Name		M.I.	

Mailing Address			Apartment/Unit #	

City		State		ZIP	

Home Phone		Cell Phone	

Email Address	

Date of Birth		Sex	Male ☐	Female ☐	Veteran?	Yes ☐	No ☐

Are you an Enrolled Member of a Tribe?	Yes ☐	No ☐	

If so, what Tribe?	

If not, what is your Tribal Affiliation? Explain.

EDUCATION

Do you have a **GED**?	Yes ☐	No ☐	If yes, what year did you obtain it?	

Name of School		City, State	

Do you have a **high school diploma**?	Yes ☐	No ☐	If yes, what year did you graduate?	

Name of School		City, State	

Do you have an **AA/AS degree**?	Yes ☐	No ☐	If yes, what field?	

Name of School		City, State	

Do you have a **BA/BS degree**?	Yes ☐	No ☐	If yes, what field?	

Name of School		City, State	

Do you have a **Graduate degree** or higher?	Yes ☐	No ☐	If yes, what field?	

Name of School		City, State	

Are you currently enrolled in any educational classes or programs?	Yes ☐	No ☐

If yes, please explain:	

CURRENT EMPLOYMENT

Tribe/Organization	
Department/Program	
Mailing Address	
Work Phone	Extension
Job Title	
Supervisor	
How long have you worked in this position?	

Responsibilities

ADDITIONAL QUESTIONS

Does your Tribe or organization receive any OVW grants?	Yes ☐	No ☐	If yes, list the grant number:
Is your position funded under this grant?	Yes ☐	No ☐	
Do you currently work on Tribal lands?	Yes ☐	No ☐	If yes, which Tribe?
Do you currently serve American Indian/Alaska Native victims of sexual assault?	Yes ☐	No ☐	

If yes, what type of services to you provide?

Have you ever testified in Tribal Court?	Yes ☐	No ☐	
Have you ever litigated in Tribal Court on behalf of a victim or on behalf of a family member or friend?	Yes ☐	No ☐	

If yes, please describe the type of case and your experience:

DISCLAIMER AND SIGNATURE

I certify that the information supplied by me to the Southwest Center for Law and Policy (SWCLAP) is true and correct to the best of my knowledge.

If this application leads to admittance to the National Tribal Trial College Certificate in Tribal Court Legal Advocacy, I understand that false or misleading information in my application may result in my release from the program.

Printed Name	
Signature	
Date	

NTTC Online - Computer and Internet Requirements

Online courses are held to the same high standard as campus-based courses, and are taught by experienced Indian Country attorneys. Questions are answered in a timely manner, and lively conversations are conducted on the course discussion boards. You will feel that you are part of a dynamic learning experience, just as in a traditional on-site course.

How do internet-based distance learning courses work?

Course content (lectures, additional materials, discussions, assignments, etc.) is presented using an online learning system called NTTC online learning management system.

- Course material is presented on a weekly basis and normally completed through the assigned readings, assignments, etc.

- You interact with other students and the instructor via the discussion board and email. You may also collaborate on group projects through the web interface

- Quizzes/Exams are usually taken online and, once started, must be completed in a set amount of time

- You may be required to upload assignment files to the NTTC Online site

- You do not need to log in to the course at any specific time during the week, but you do need to complete all your course work within the given time frame

- You should plan on the workload being the same as a traditional on-site course. (Approximately 5-10 hours per week)

Environmental Requirements: With no physical campus around them to screen out distractions, distance education students must create their own learning environment. Successful distance learning requires:

- A reliable, private place to work (professional office, a quiet room in your home, library or computer lab)
- Reliable access to a computer with reliable Internet access
- Enough time to complete course assignments

Technical Requirements: Students must have adequate computer skills to meet the technological expectations of a DE course including:

- Attaching and/or uploading documents and files
- Word processing - Microsoft Word
- Email

Study Habit Requirements: The course is recommended for students who can work well independently. Successful students:

- Develop a study plan
- Create the proper learning environment (see above)
- Keep in touch with their instructors and classmates as needed
- Ask for help when they need it

Do You Have The Necessary Tools?

Although technology is increasingly user friendly, distance learning courses do require a minimum level of computer competency.

If you are considering an online course or a course with an online component, you should have reliable, convenient access to a computer and the Internet, and be comfortable with basic computer and Internet tasks.

What Kind of Computer Do I Need?

You will need a PC or Macintosh computer with Internet access and a compatible browser, such as: Internet Explorer, Safari, Firefox, etc. It is highly recommended that your computer be no more than three years old. Please see below for recommended technical requirements:

Recommended PC Requirements
Dual Core Processor
Windows XP Home or Professional
2 GB RAM or higher
16 GB hard disk space free
A monitor capable of handling at least 1024 x 768 resolution
DVD drive (16x) or faster
Sound card with external speakers
Broadband connection (DSL, cable, etc)

Recommended Mac Requirements
G5 processor
Mac OS X 10.4
2 GB MB RAM or higher
16 GB hard disk space free
A monitor capable of handling at least 1024 x 768 resolution
DVD drive (16x) or faster
Sound card with external speakers
Broadband connection (DSL, cable, etc)

Do I need Internet access?

It is recommended that you have Internet access at home. If you do not have access at home, you may use the computer at the library or other location.

What Internet browser can I use?

We recommend the following compatible browsers:

Firefox		[Download](#)
Internet Explorer (Windows XP/Vista)		[Download](#)
Internet Explorer 9 (Windows 7 or later)		[Download](#)
Safari		[Download](#)

Please note: at this time we do not recommend using Internet Explorer 8.

How should I configure my system and browser settings?

Java Script	Enabled
Cookies	Enabled
Frames	Enabled
Images	Enabled
Screen Resolution	1024 x 768

What plugins will my computer need?

Adobe (Macromedia) Authorware Player	[Download](#)
Adobe (Macromedia) Flash Player	[Download](#)
Adobe (Macromedia) Shockwave	[Download](#)
Adobe Acrobat	[Download](#)
Java Runtime Environment	[Download](#)
Quicktime	[Download](#)
RealPlayer	[Download](#)
Windows Media Player	[Download](#)

What technical requirements do I need to run NTTC online?

- Access to the Internet 28.8K modem or faster (A minimum 56k modem is recommended to download components such as audio files.)
- Cookies set to enabled
- Java Script set to enabled
- Firewall Set to not block cookies or access to a secure server
- Pop-up Blocking set to disabled
- Audio Speakers Turned On
- [Download]Adobe Acrobat Reader 5.0 or higher
- [Download]Macromedia Flash Player