

## Bell Theatre Company Presents...



### General Program Information

Parents and students should be aware that participating in our theatre program is a very rewarding experience, but one that requires a serious commitment so that all participants may get the most out of their theatre experience. We offer a variety of participation options and encourage you to choose the one that best suited to the temperament and interest of your child.

### Registration Information

The registration for Little Mermaid will be open from November 14th 2017 - December 9th 2017. Please look for the Bell e-blasts to register and pay online.

### Actor Casting

Monday January 8th

3:15 - 5:30 --> Grades 5&6

6:00 - 8:00 --> Grades 7&8

Snow date: Wednesday January 10th, same times

Callbacks if needed: Thursday January 11th 2:30 - 5:30pm

During casting, students will be divided into 4 groups: singing, dancing, improvisational, headshots and measurements. Casting information will be sent out after registration.

### Tentative Rehearsal Schedule for Actors

**Times and locations can change due to inclement weather etc.** All students are required for "Full Cast" days. "Principals" are students casted in large speaking roles ie: Ariel, Sebastian etc. and will rehearse most days. There will also be students placed in group dance numbers. Rehearsal days depends on casting placement. If your child would like an ensemble role only, you may select that on the registration form.

Full Cast Meeting/Rehearsal:

Wednesday January 17th - 3:15-4:30pm

### Tentative Rehearsal Schedule:

Thursday, January 18th --> 3:30 - 6:00, small group dance // 6:00 - 8:00, solos music  
Friday, January 19th --> 2:30 - 6:00, Full Cast  
Tuesday, January 23 à 2:30 – 5:00 or 6:00-8:00 kjk  
Thursday, January 25th --> 3:30 - 6:00, small group dance // 6:00 - 8:00, solos music  
Friday, January 26th --> 2:30 - 6:00, Full Cast  
Tuesday, January 30th --> 2:30 – 5:00 or 6:00 - 8:00, KJK  
Thursday, February 1st --> 3:30 - 6:00, small group dance  
Friday, February 2nd --> 2:30 - 6:00, Full Cast  
Tuesday, February 6th --> 2:30 - 5:00, KJK or 6:00 - 8:00, KJK  
Thursday, February 8th --> 2:45 - 6:00, music // 3:30 -6:00 dance  
Friday, February 9th --> 2:45 - 6:00, KJK & Music Full Cast  
Monday February 12th --> 2:30 - 5:00 or 6:00 - 8:00, KJK  
Wednesday February 14th --> 3:15 - 6:00, dance Full Cast  
Thursday February 15th --> 2:45 - 6:00, music Full Cast

Monday February 26th - Friday March 2nd @ 7B 3:30 - 6:00 Full Cast  
Monday March 5th - Thursday March 8th @ 7B 3:30 - 8:00 Full Cast

### Shows:

Friday March 9th --> 7:30pm  
Saturday March 10th --> 11am & 3pm  
Snow date: Sunday March 10th --> 11am & 3pm

### Tech/Crew

The Tech/Crew will learn the ins and outs of backstage, lighting, sound etc. We will be taking 10 students. **Due to limited space we will open registration for 8th graders FIRST.** If you have any questions about the Tech/Crew program, you can email: Ilene Benjamin at: [ibenj@aol.com](mailto:ibenj@aol.com)

### Tech/Crew Schedule

The tech group itself meets on the following Fridays at Bell from 2:35 until 4:15 as needed.

Dec. 1, 8, 15

Jan. 5, 12, 19

Feb. 2, 9, 16

Feb 26, 27, March 1, 2 à 3:30 – 6:00

March 5th - March 9th à 3:30 – 8:30

### Attendance

Attendance at rehearsals is critical to the overall success of the show. \*We will take into consideration absences for religious school education and “impossible to change” family plans. ATTENDANCE IS MANDATORY FOR ALL REHEARSALS Monday February 26th to Thursday March 9th. The rehearsals for these last three weeks will be held at the Seven Bridges PAC. bussed to Seven Bridges. **To assist with our scheduling and staffing, please make sure to note any known rehearsal conflicts on the registration.**

### Illness

No child who has been called in sick to school or has left school early for any illness is permitted at theater.

### Preparing for the Rehearsals

Students should take the time to review the scripts and work on memorizing their lines before the program begins.

### Costume Requirements

Every student in the play will need to bring in a bin (information will follow after registration regarding the bin) and some key items for costumes. The rest of the costumes will be supplied by KJK Productions.

### PARENT VOLUNTEERING REQUIREMENT

The success of our theater program depends upon you, the parents. **If you choose to register your child in the theater program, you commit yourself to volunteer, on at least two occasions, to assist at Bell and Seven Bridges rehearsals and/or at the performances at Seven Bridges.** You will be able to sign-up for your volunteering obligation on-line after you register your child for the program.

### Fees/Payment Information

The fee for stage performers is \$240. For Tech/Crew the cost is \$125. **There will be no refunds after casting day.** Any refund provided will have credit card fees that were incurred deducted. Please note: To participate in this program, all families must be members of the Chappaqua PTA and have paid Bell program fees.

Financial aid is available if the cost of the program would represent an economic hardship. These awards are confidential and can be arranged by Jason Sclafani [jasclafani@ccsd.ws](mailto:jasclafani@ccsd.ws).

### Discipline Policy

A successful production depends on students who come to every rehearsal on time and prepared to help. Students who choose not to respect each other, staff or the space may be asked to leave rehearsals or may be excused from the show at the discretion of the PTA and our school administration. Respect for each other means that bullying in any form has no place in our school or our theatre community. You may be asked to attend rehearsals if your child requires additional attention due to the rigor of the program or for behavioral reasons. If your child's behavior is disruptive to the program, the Theater Chairs, KJK employees and parent volunteers will adhere to the following protocol:

1. After the first incident, the child will receive a warning and a note will be sent home. A copy will also be sent to the PTA Chair.
2. After the second incident, the child will be removed from that day's class and the parent will be notified in person or by telephone.
3. After the third incident, the child will be required to withdraw from theater. No fees will be refunded.

#### Cell Phone Policy

The PTA will enforce a "no cell phone" policy during theater for students *and parent volunteers*. Your children may bring their phones to practice but will need to keep them in their bags. They can use them to call or text you only in designated areas. We find that the cell phones are a huge distraction. No photos should be taken during rehearsals or performances.

#### Special Needs

If your child has special needs that may require accommodations and/or additional adult support in order to participate in theater, please indicate so in a letter addressed to Dr. Heidi McCarthy, CCSD Director of Special Education and Related Services, at P.O. Box 21 Chappaqua, New York 10514. In that letter, please identify your child and indicate his/her school, grade and that you would like your child to participate in theater. A Section 504 Committee Meeting will then be convened to review your request. PLEASE NOTE: in order to allow for sufficient time prior to the start of theater to review your request, please contact Dr. McCarthy immediately upon registration. If you have any questions, please contact Dr. McCarthy at [hemccarthy@ccsd.ws](mailto:hemccarthy@ccsd.ws).

Any questions please email: [belltheater@gmail.com](mailto:belltheater@gmail.com)