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NEW YORK STATE  
JOINT COMMISSION ON PUBLIC ETHICS

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Bryn Lovejoy-Grinnel, Esq.  
Central New York Women's Bar Association  
PO Box 408  
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Dear President Lovejoy-Grinnel:

The Joint Commission on Public Ethics (the "Commission") was established by the Public Integrity Reform Act of 2011 to oversee and regulate ethics and lobbying in New York State.

The Commission's purpose, as set forth in its enabling statute Executive Law § 94, is to provide information, education, and advice regarding the State's ethics laws (Public Officers Law §§ 73, 73-a, 74, and Civil Service Law § 107) and the Lobbying Act (Legislative Law Article 1-A). The Commission promotes compliance with these laws through audits, investigations, and enforcement proceedings. Additionally, the Commission fosters transparency by making publicly available the required disclosures filed by the people and entities under its oversight. The Commission has broad regulatory authority and oversight over officers and employees at State agencies and departments, including commissions, boards, State public benefit corporations, public authorities, SUNY, CUNY, and the statutory closely-affiliated corporations; the four statewide elected officials and members of the Legislature (and candidates for those offices); employees of the Legislature; certain political party chairpersons; and registered lobbyists and their clients.

The Commission currently seeks recommendations for qualified candidates to serve as independent and impartial hearing officers to oversee the adjudication of Commission matters.

New York State  
Joint Commission on Public Ethics

**Hearing Officer**

**DESCRIPTION OF SERVICE:** As needed by the New York State Joint Commission on Public Ethics ("Commission"), an independent and impartial hearing officer will be selected at random to preside over a hearing or appeal relating to a matter pending before the Commission. The hearing officer conducts formal hearings, renders decision on certain appeals, and considers questions of fact and of law in connection with administrative proceedings of and applications to the Commission.

**Specific activities include, but are not limited to:**

- Conducts hearings and proceeding concerning alleged violations of §§73, 73-a and 74 of the Public Officers Law, §107 of the Civil Service Law, and Article one-A of the Legislative Law in accordance with the Adjudicatory Proceedings and Appeals Procedures adopted by the Commission, set forth in 19 NYCRR 941 and available on the Commission's website at <http://jcope.ny.gov/law/ethc/Part941.pdf> .
- Presides at administrative hearings concerning the resolution of issues of fact and of law; administers oaths or affirmations; may issue subpoenas for the attendance of witnesses or evidence; provides for the taking of testimony by interview; and regulates the course of the hearings, setting time and place; evaluates evidence.
- Researches questions of law and precedent; evaluates existing legal precedent for guidance in formulating opinions.
- Evaluates evidence elicited during formal hearing process; performs analysis of legal questions which arise during the course of formal hearings.
- Prepares written findings of fact and recommendation for the Commission at the close of a hearing or proceeding.
- Hears administrative appeals.

**Qualifications: Law degree required; at least 10 years of legal experience required, including trial and/or arbitration experience; judicial/hearing officer experience preferred.**

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