

Phishing for PTAs

Thank you to Ninth District PTA for sharing their Fall Phishing Report slides!

Sample Phishing Attempt

----- Original Message -----

From: "Derby Pattengill" <president.2018@aol.com>

To: treasurer@ninthdistrictpta.org

Sent: Thu, 19 Oct 2017 16:15:51 -0400

Subject: Administrative Expenses

Hi Helen, I need you to execute a payment to a Vendor, Kindly confirm if you can get it done today so I can forward you the payee details.

Thanks, Derby

Our Response via Constant Contact

PTA Does Not Request Money Transfers

It has come to our attention that an individual may be using PTA officer email addresses to request funds transfers to a vendor or individual.

PTA does not request wire transfer of funds; electronic transfers would violate the two-signature financial policy for PTA operation. Electronic payments or wire transfers are not allowed. PTA bylaws require two elected officers to sign all PTA checks.

Please be aware any request that comes disguised as a request from a PTA officer or other individual via email, USPS or phone for a wire transfer of funds or electronic transfer of funds is against PTA policy and should not be acted upon. If you receive a request for a wire transfer, please contact local law enforcement to report the incident.

Be in contact with your council (if in council) or the district PTA for information on PTA financial policies that will give you knowledge to protect your unit PTA.

Guidelines for Computer Use

Finance